



South Muskoka Minor Hockey Association
Board of Directors Meeting
169B James St. Bracebridge, ON
July 12th, 2022
Location: Bracebridge Arena & Zoom

Committee Members "R" is regrets; V- Virtual

Sarah Geer	P	Andrew Guthrie	R	Kevin Babcock	P
Shannon Zedic	P	Curtis Morrison	P	Chris Broadworth	P
Katie Peleikis	R	Lyndsay Jeanes	V	Mark Jennings	P
Sheena Besseau	R	Kristin Livingstone	R	Kristy Bonitatibus	R
Jody Somerville	V	Chris Ledsham	P	Norm Webb	P
		Jeff Barnes	P		

Chair: Sarah Geer

Recorder: Shannon Zedic

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 635 pm on the 12th, of July 2022	Sarah Geer
2. Approval of Previous Meeting	Minutes: AGM & May Board Meeting May 10th, 2022 - NO MEETING WAS HELD IN JUNE Minutes approval moved by: Mark Jennings Second by: Jeff Barnes	
3. Board member Reports:		
3.1 President	<p>**Goalie Program: OMHA Goalie Instructional Coaching Session: confirmed date: Sept 10th- mandatory for all SMMHA Bench staff \$20/coach up to 24 = \$480 to come out of goalie fund (min of 10 coaches which I don't think we will have an issue with) 1 hour in class, 2 hours in session with 12 goalies U12 and up - Gravenhurst arena</p> <p>OMHA Goalie player instruction: Potential Sept, Nov, Jan, Feb \$80/hour plus mileage - usually a 2-3 hour session 12-16 athletes = \$240/3 hours x 4 sessions in the year \$960 to</p>	Sarah

	<p>come out of goalie program fund.</p> <p>Kyle French will be coming out to practices over the year and we need to suggest a small payment for his time \$15/practice? Coming out of the goalie fund, amount to be determined and approved by Board</p> <p>Once this is all confirmed, this will be sent to coaches in our association as a save the date so they will all participate. Then we can open up to HV, MR, PS if there are other spots available to share the knowledge.</p> <p>Using OMHA personnel this will be in line with our goals to have a consistent messaging and teaching philosophy for more success with our goalies.</p> <p>**SMMHA RIS Video: In the works, I would really like to make sure I am finished with this to present to parents in September. Stay tuned!</p> <p>**Money Spreadsheet- Every position is required to complete this every month. Will allow for easier tracking of incoming money and outgoing expenses.</p> <p>Reminder to look at Season Prep TO DO LIST that has been shared a few times.</p> <p>Highlights: To Do List for Directors/upcoming events:</p> <p>*Player Development: Create Sept ice sessions for U9-U13 prior to their tryouts Sept 24th- Chris B, Sarah to meet</p> <p>* Welcome back BBQ...hockey day in Muskoka as we have in the past - Sept 10th: in collaboration with coach training, tryouts, bbq etc Proceeds can go to Muskoka Algonquin HealthCare- South Muskoka Site)-Events committee</p> <p>Home Opener Food Bank drive</p> <p>*Jerseys ordered- Curtis</p> <p>*Manager Meeting Date set- Kristin</p> <p>*Coach Meeting Date set & LL coach process/interview</p> <p>*Equipment purchases- Mark, Chris B, and Curtis</p> <p>*Finalize team sponsors- Mark</p> <p>*Timekeeping - article for high school kids to get their hours during Tournaments</p> <p>*ipads purchased - pending</p> <p>Action Items from last meeting: Create RIS video for association - create welcome video with Kristy - hold U9 coaches meeting for LL programming</p>	
3.2 Vice President	<p>Currently collecting declarations and Vss' for new volunteers.</p> <p>3rd party volunteers do not need to submit Vss'- this is only for SMMHA volunteers that will be in the ice or dressing room with players</p> <p>Confirmed- Board meeting will continue every second Tuesday of every month for the remainder of the season.</p> <p>Needs to be put in SMMHA website</p>	Shannon

	<p>Action Items from last meeting: Get Matt Kelley Long Time Dedication Award Collect Declarations and VSS'</p>	
3.3 Secretary	<p>Nothing to report</p> <p>Action items from last meeting: Needs to add Board meetings to website Article for tournament time keepers- high school students? Confirm if Norm's association email is forwarded - work with Lyndsay on document that outlines what the onsite tournament contact is suppose to do and have - post tournament director for 2 weeks - confirm when tryouts will start for U15 & U18 - advertise funding programs</p>	Katie
3.4 Treasurer	<p>I have been working with Sarah and Jeff regarding a monthly spreadsheet to assist the board in knowing where we stand with the budget on a regular basis.</p> <p>To date we have spent \$1262.00 from the OMHA budget to pay for batch teams. For the month of May we spent \$70.59 in bank fees and for the month of June we spent \$65.59.</p> <p>Registration has opened up and in the month of June \$45,221.76 was deposited.</p> <p>Action Items from last meeting:</p>	Sheena
3.5 Director of Public Relations	<p>Working with Bardown to develop our swag store/prices to be on sale starting in September. They have agreed to send up samples for a sizing day. This will be Sept 10th with the welcome back BBQ- Events committee with work through the details.</p> <p>Individual fundraising ideas are in the works and will roll out in September - Flip Give, Don's Bakery, Little Caesars, Mom's Pantry, Purdy's Chocolate and Stephen's butcher shop.</p> <p>Finalizing the fundraising portion of our handout for the managers meeting</p> <p>We need to get creative for association fundraising this year...here are a few ideas...</p> <p>BBQ- Sept 10th Skate-a-thon in conjunction with Fire and Ice Pancake Breakfast Online Auction</p>	Jody

	<p>Community Bottle Drive- Will confirm with Beer Store on process “raffle” tickets (we won't actually call it that) buy a sucker and receive a ballot for a chance to win a prize pack - resort stay for 4 people, meals and activities??- looking at midseason, Christmastime Will call an Events committee meeting shortly</p> <p>Action Items from last meeting: Look into adding swag order to registration</p>	
3.6 U9 Local League Director	<p>General season preparation. Digesting U9 pathways. Will be calling a Local League Committee meeting to sort out the U9 Pathway and what it will look like going forward</p> <p>Action Items from last meeting:</p>	Chris
3.7 U18 Local League Director	<p>Nothing new to report from the past month. Will begin soliciting past Local League coaches this month, updating any new qualifications and pathways. Work with ice scheduler for LL games, and create a draft of LL season plan</p> <p>Action Items from last meeting:</p>	Jeff
3.8 Equipment Director	<p>Presented 3 quotes to the board for jerseys for the 2022/23 season. These quotes are based on same make and design as previous season Mega City Promotions- \$58/ jersey with 6 week estimated arrival Promotional Source- \$60/jersey with 5-6 week estimated arrival Source for Sports- \$67/jersey with 6-8 wk estimated arrival Additional practice jerseys for Rep/AE- \$20/jersey</p> <p>Agreement to go with Promotional Source for all jerseys, Looking to hit as close to 500 jerseys, so we can get a lower price Jerseys are to be ordered no later than Monday July 18th (Rep/AE to start as we already know these numbers). Timbits and McDonalds are ordered Will see how many pucks will be needed for regular season, as well as ordering Bear Logo pucks for tournaments First Aid kits- put together mandatory items.</p> <p>Action Items from last meeting: Look into donation hangers - purchase two sets of right hand goalie gear</p>	Curtis
3.9 Tournament Director	<p>The tournament dates for Rep and AE have been decided on and are in the process of being sanctioned. The tournaments had to also be arranged to avoid conflicting with our other local centres tournaments for the same age group and are as follows:</p> <p>U-18 Rep - Tim Greavette Memorial - Oct. 14th - 16th - \$1250.00 (B) U-18 AE - Matt Kelley Memorial - Oct. 21st to 23rd - \$1250.00 (C)</p>	Lyndsay

	<p>U-15 Rep and U-13 Rep Dan Bell Memorial - Nov. 11th to 13th \$1150.00 (B) U15 AE and U13 AE Kris Clement Memorial - Oct. 28th - 30th \$1150.00 (C)</p> <p>U-11 Rep and U-11 AE John Jennings/Brad Pearsall Memorial Dec 2nd - 4th \$1050.00 (B/C)</p> <p>It was decided that we will only be taking registrations (initially) from teams that are similar in ranking (B or C, respectively).</p> <p>This has now 5 weekends taken up with Rep/AE tournaments instead of the usual 4 - as we can't put Midget Rep and Midget AE (which we haven't had the past few years) together given the lack of qualified refs at that level. It would be too expensive to bring reps in from farther jurisdictions.</p> <p>Moving forward - prepare materials to give out at Coaches/Managers meeting (both Rep and LL) in relation to their responsibilities in relation to running home tournaments and also, how to apply for away tournaments. Also, prepare materials to give to onsite Board members for some of the above weekends if they are standing in for the Tournament Director. Dec 2nd to 4th is the one weekend that I may not be available for the U-11 Rep and AE Tournament.</p> <p>Once LL format is established, meet with LL Directors and Ice Scheduler, to determine whether we are having Jamborees and if so, reserve those dates.</p> <p>Action Items from last meeting:</p>	
3.10 Off Ice Officials and Volunteer Coordinator	<p>Nothing to report</p> <p>Action Items from last meeting: Mangers manual and set meeting date approx Oct.</p>	Kristin
3.11 OMHA Director	<p>need to complete tournament sanctions. Scheduled to do on Friday</p> <p>Action Items from last meeting: Register next season's teams - Ipad Purchase pending</p>	Andrew
3.12 Ice Scheduler	<p>Preliminary schedule done according to ice we know we will have. Schedule gives 1 hour to all teams (LL and Rep) and 1 additional hour to Rep teams (instead of 90 minutes). This uses all the ice we have been allocated. In order to give Rep teams a 90 minute practice instead, we would need to find an additional 4 times. As the schedule sits now, each division (except for U11) has back to back practices for development purposes and for use of AP players for at least 1 practice. Need to discuss whether we stick to this schedule.</p> <p>Pros</p>	Kevin

	<p>Easy for development Easy for AP players to participate Save some money on ice Saves parents travel and gas Reduces Rep fee Cons 30 minutes less time (approx 12 hours) No times for weeknight games if needed unless we cancel a teams practice</p> <p>I have contacted Baysville...no response as of yet...asking for 4 additional times Keeping everything local also means less of a chance of ice sitting on weekends as we would need everything for games. If we get outside ice, there is a possibility of moving U7 or U9 to a weeknight, but they would be spread out on different nights and would cause other younger teams to practice later which may not be good.</p> <p>Discussion surrounding U9 and below, needing their ice times to back to back to limit the amount of time it takes to remove half boards and put back up.</p> <p>Action Items from last meeting:</p>	
3.13 Player Development Director	<p>U-13 to U-18 (Rep/AE/LL)</p> <ul style="list-style-type: none"> • Jake Yard (Respect in Sports is completed and Declaration has been signed) • Graham Yeo (Respect in Sport is completed and VSS is handed in) • Branden Eden (Needs Respect in Sports and a VSS) • Stephen Moller (Needs Respect in Sports and a VSS) <p>U-7 to U-11</p> <ul style="list-style-type: none"> • Chris Broadworth • Roberto Lamas (Needs to sign Declaration) <p>Goalie Instructor</p> <ul style="list-style-type: none"> • Kyle French (Needs to sign Declaration) <p>D1 coaching work booklet has delivered to Ryan Venturelli to be completed before a field evaluation can be done D1 certification renewal has to be completed by Dan Beaudoin before September</p> <p>Action Items from last meeting: Attend U9 meeting</p>	Chris
3.14 Sponsorship Director	<p>Hopefully going to have all sponsors for teams confirmed by end of this week. McDonald's sponsors players should have jersey money taken out of registration and used for something else use McDonald's sponsorship money for. Board agreed Looking into how to utilize additional companies that want to sponsor. Sublime is able to put logos on half boards, looking for additional sponsors for the boards. Work with Equipment director on Bear Logo pucks</p> <p>Action Items from last meeting:</p>	Mark

3.15 Registrar	<p>Registration is currently sitting at 154 players plus 3 overage U18 players that are wanting to register. This includes 3 U15 players coming over from Muskoka Rock. The breakdown of numbers is:</p> <p>U18 - 17 + 3 U15 - 30 U13 - 24 U11 - 22 U9 - 35 (U9 - 18, U8 - 17) U7 - 19 U5 - 7</p> <p>Registrations have been trickling in and this is about average to what it was at this point last year. I think we should be sending out weekly reminders that the deadline is coming up since we changed it to July 31. Should we have an open house type of night before July 31 to answer questions for new players?</p> <p>Action Items from last meeting: Work with Sarah to make a welcome video - attend U9 meeting</p>	Kristy
3.16 Referee in Chief	<p>Nothing to Report</p> <p>Action Items from last meeting:</p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees	<p>Only some committees have been set: Red are deferred to next meeting: SMMHA Committees: names below as per MoP Job descriptions- Coach Selection Committee: (2022-23 Rep season) Chris B, Shannon, Andrew, Katie External members: Pending- to be approved by Executive Directors 2022-23 LL Season, above list including Local League Directors Additional: Discipline & Ethics: Sarah, Andrew, Katie, Jeff/Chris L (as needed), Norm Additional: Ice Committee: Kevin, Sarah, Sheena, Chris B, Andrew, Jeff, Chris L Additional: Purchasing Committee: Curtis, Sheena Additional: Fundraising & Events: Jody, Sheena Additional: Mark, Sarah Golf Tournament: Lyndsay, Sheena, Mark, Jody, Kristin- (Not applicable for this year)</p>	

	Tournament Committee: Lyndsay, Chris B, Kevin Additional: Local League Committee: Jeff, Chris L Kevin Additional: Curtis, Shannon, Sarah Awards Committee: Shannon, Sheena, Andrew, Jeff, Chris L, Sarah Additional: Manual of Ops Committee: Katie, Sarah, Shannon, Sheena Additional:	
5. Motions (as needed)	Moved by: Second By : Moved by	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:50 pm	
	Next meeting: August 9th, 2022 Location : TBD	