



South Muskoka Minor Hockey Association
Board of Directors Meeting
169B James St. Bracebridge, ON
December 14, 2021
Location: Google Meet

Committee Members "R" is regrets

Sarah Geer	P	Andrew Guthrie	P	Kevin Babcock	P
Shannon Zedic	P	Curtis Morrison	P	Ryan Venturelli	P
Katie Peleikis	R	Lyndsay Jeanes	R	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	P	Kristy Bonitatibus	P
Jody Somerville	P	Chrish Ledsham	P	Norm Webb	P
		Jeff Barnes	P		

Chair: Sarah Geer

Recorder: Shannon Zedic

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:34 pm on the 14th of December 2021	Sarah Geer
2. Approval of Previous 3. Meeting	Minutes: November 09, 2021 Minutes approval moved by: Jody Somerville Second by: Kristin Livingstone	
3. Board member Reports:		
3.1 President	Meeting with the arenas Wednesday to discuss how things are going. Concerns with GH and overflowing spectators/players/teams coming an hour before even though it is only 30 minutes before, teams doing warm up around the arena, QR code implementation, BB ice concerns. Please let me know if there are other issues that have come to light so all three parties can collaborate tomorrow. Incident Report form has been created for bench staff to document incidents to help them keep track of issues that involve our manual of ops, code of conduct or OMHA rules etc.....need an email sent out to coaches on how to use it.	Sarah

	<p>I need some help to organize the goalie program. We have people willing to help who are qualified etc....I just need some support to get it going. It is a lot later than I hoped but it is still a go. Would be nice if we could find more ice but we are focusing on using ½ ice with teams who are willing to share.</p> <p>QR codes implemented JAN 4th (arenas are already using it). Managers need to send an email about this. I will speak to arenas about updating their arena protocols as well to include this. By Jan 4th if your QR code does not work, you will be denied entry.</p> <p>Covid Cases - Please make sure all close contact etc....comes to myself or Shannon.</p> <p>Jamboree Committee - members: Lyndsay, Chris, Sarah</p> <p>Action Items from last meeting: Follow up with Gravenhurst on staff to ensure entry is monitored - reschedule goalie program meeting - set up Jamboree committee - Meet with Sheena & Kevin to discuss unused ice and payment - Review game sheet I pad requirements and costs with Andrew & Sheena - Obtain travel return to play requirements from OMHA & Health Unit</p>	
3.2 Vice President	<p>All remaining players since last meeting have completed, and now all current players and volunteers are waxed. Starting January 4th, all arenas at least in our PHU will only be accepting individual QR codes, no other proof accepted- this can be a hard copy or digital.</p> <p>Have created a list of 2010's- it is my understanding that they have 12 weeks from date of birth to be waxed.</p> <p>Sarah and I are averaging 8-10 hours a week on COVID related issues from calling the Health Unit to documenting affected teams to COVID screening and arena policies.</p> <p>Action Items from last meeting: 2010 born Vaccine receipts.</p>	Shannon
3.3 Secretary	<p>Nothing to report.</p> <p>Action items from last meeting: Bylaws</p>	Katie
3.4 Treasurer	<p>TD Bank Accounts have officially been closed. Money has been transferred to Kawartha Credit Union and we sit with a current balance of \$229,711.94. (Please note this does not include cheques that have been written but not yet withdrawn for various expenses including equipment and ice time).</p> <p>Bank fees to date we have paid \$165.00 compared to the \$175 per month we were spending.</p> <p>Extras for this season so far include, the Golf Tournament which brought in \$5359.13, as well to date Bears Swag has brought in \$1060. Our U18 Tournament brought in \$1461.81.</p> <p>Registration fees should be up to date and paid now unless other arrangements have been made with Kristy.</p>	Sheena

	<p>Majority of players have paid their rep fees. Friendly reminders have been sent out to those who have not yet paid. Our budget for fee collection was \$8135.00 (approximately 3%) however we have paid \$9411.00</p> <p>Equipment costs for jerseys there have been no unforeseen costs to report. The rep fees cover the cost of rep jerseys (I believe we have jerseys left over as well) but we are still over budget approximately \$5,000 given there are no further costs.</p> <p>Team sponsorship money has not been allocated to those teams at this time. Most teams have paid their rep fees and tournament fees so I am looking for suggestions on how to give those funds back to the teams. My initial thought is to have team managers provided a list of their players indicating who prefers a credit on their account, who prefers a cheque with the mailing address or who prefers an etransfer with the appropriate email.</p> <p>For Atom (U10/U11) LL teams; their registration fees included a jersey. Their jerseys were not provided by us and were provided by McDonald for free. I am suggesting that these player be given a \$60 credit which can be placed on their account.</p> <p>Coaches have been reimbursed for coaching certificates. To date we have reimbursed \$1262.10. Our budget for this was \$2,000.</p> <p>As of November 21,2021 we have paid \$4,791 in ref fees (not including tournament fees). Our budget for this was \$11,000.</p> <p>As of December 9, 2021 we have paid \$81,873.17 in ice times (some cheques not yet cashed to bring us up to date). Our budget for this was \$190,000.</p> <p>A projection for costs in the new year will be completed over the winter break so we can forecast where we will stand at the end of the season..</p> <p>Action Items from last meeting: Meet with Kevin & Sarah to discuss unused ice and payment - Finalize golf details with Jody - determine tournament fee collection with Lyndsay Refund the \$60 to the U11 McDonalds Team for jersey Sponsorship money collected should go to the team - \$15,000 will go towards jersey's and year end banquet, or for next years budget to help off set budget costs- motion next meeting..</p>	
3.5 Director of Public Relations	<p>Don's bakery fundraiser is now complete and all orders were picked up last Tuesday from the Bracebridge arena. Participation this year was much better than the last 2 years. Money has already been paid back to families</p> <p>Chicken on the run will be wrapping up come December 31st with the option to extend the discount on a month to</p>	Jody

	<p>month basis. I have a running tally of the orders and proceeds to be returned to our players.</p> <p>Bardown swag orders will be arriving before Christmas there was a small delay with the hat orders but have arrived and ready to ship. We will be receiving our proceeds by cheque shortly, approx \$1000</p> <p>Sheena - where are we at with the totals from the Golf Tournament? Is there still outstanding hole sponsorship money?</p> <p>Mark, Kristin and I will be working out the details on the skat-a-thon. We were hoping to run it in conjunction with Fire & Ice and Kevin has been wonderful holding that ice for us. However, it has just come to my attention that all three of us will be away that weekend at a hockey tournament so may need to reschedule it to family day weekend. Thoughts? ice</p> <p>Action Items from last meeting: Post an article to thank Bears families for supporting swag shop - Finalize golf details with Sheena and post an article with total amount raised - Discuss Fire & Ice/Skatethon with Mark & Kevin</p>	
3.6 U9 Local League Director	<p>U5 - no changes. 1 player has requested to move to U7. In discussions with parents and internally.</p> <p>U7 - no changes.</p> <p>U9 - exhibition games were scheduled with Huntsville were canceled due to covid in Huntsville schools. Goalie equipment being used by each team, some new gear has arrived and helping complete the 4 sets needed, and the size difference between players.</p> <p>U9 Rep - competed in their first tournament, all went well.</p> <p>Action Items from last meeting: Jamboree committee - work with Curtis on goalie equipment for U7 & U9 - complete. NFA</p>	Chris
3.7 U18 Local League Director	<p>AP forms being completed for relevant players for LL sharing and AE availability.</p> <p>Goalie in U13 has broken his ankle, so are trying to manage between U11 call ups and U13 sharing</p> <p>Suggested having 3 ipads at each arena in a lock box at each arena</p> <ul style="list-style-type: none"> - Where do we keep them? Arena's Managers office? Sarah to follow up tomorrow the arenas <p>Action Items from last meeting: Collect all old jerseys and return to Curtis</p>	Jeff
3.8 Equipment Director	<p>No updates on jerseys- waiting for them to come back</p> <p>All new goalie equipment for has come in- needs to be identified as SMMHA equipment</p> <p>Action Items from last meeting:</p>	Curtis

	Work with Chris on goalie equipment for U7 & U9	
3.9 Tournament Director	<p>All refunded tournament fees for our home tournaments have been completed. Will reach out in early January to set up a meeting with the Jamboree committee. There was one attempt but we didn't get a mutually convenient date.</p> <p>Action Items from last meeting: Jamboree committee - determine tournament fee collection with Sheena</p>	Lyndsay
3.10 Off Ice Officials and Volunteer Coordinator	<p>Volunteers have mostly been reimbursed. Not much interest in game sheet or timeclock clinic so have not set anything up. Nothing else to report.</p> <p>Action Items from last meeting: Work on time sheet clinic with Norm - set up game clock clinic, possibly done by Andrew or Kevin's son - Send minutes from managers meeting and include: must stay at the door until game time to screen all spectators, can't do covid screening and timesheet/clock, must have two bench staff in the dressing room with players at all times, March Break closures (teams can have ice time but it won't be mandatory for players to attend)</p>	Kristin
3.11 OMHA Director	<p>Working on changes with bench staff Tournament travel permits will only be done just before tournament- OMHA Webinar- seasons will be set up end of January- each team will play 6 games, championship tournaments at the end of March- Possible locations :Windsor or Barrie</p> <p>Action Items from last meeting: Follow up with Chris & Jeff about game sheet I Pads for LL - I pad for U9 Rep</p>	Andrew
3.12 Ice Scheduler	<p>Nothing pressing. Waiting to see what U9 needs for a season and then the 2nd season for rep. Will compile with Sarah and Kristy; a historical list of what ice we use, what we pay for, what we aren't using, as well as trends of time for this season, to prepare for next season.</p> <p>Action Items from last meeting: Jamboree committee - Meet with Sheena & Sarah to discuss unused ice and payment - Discuss Fire & Ice/Skatethon with Jody & Mark</p>	Kevin
3.13 Player Development Director	<p>Request for a player to move from Rep to AE. Needs to be voted on. Need to add this to our MOP at AGM. Lots of conflicts of interest so only those not involved can vote. U13 rep and AE.</p> <p>Action Items from last meeting: Goalie development committee - Ryan, Norm, Mark, Sarah, Kevin & Jody</p>	Ryan

3.14 Sponsorship Director	<p>All jerseys will have sponsor's names on them by the weekend. Only 1 set left. A big thank you to all the Managers and TAB graphics for the help.</p> <p>Meeting with the town about arena board sponsorship. Still waiting for a contract before a decision is made. I am going to start looking for half board sponsorship starting i the new year- payment structure, and price, how many sponsors etc.possible 2-3 year contract? Connect with current sponsors then reach out to more.</p> <p>Action Items from last meeting: Discuss Fire & Ice/Skatethon with Jody & Kevin</p>	Mark
3.15 Registrar	<p>Nothing to report.</p> <p>Action Items for next meeting:</p>	Kristy
3.16 Referee in Chief	<p>Everett Brown and Ethan Boland have completed the entry level clinics. Everett has already done some games and Ethan will be doing his first few games the weekend of Dec. 18 / 21.</p> <p>Game sheets / time clock: Has been going really well. No real issues up to this point.</p> <p>Have been short refs but able to fill the spots with refs from HV and PS.</p> <p>I will submit the receipts from Everett Brown and Ethan Boland to reimburse them the entry level clinic fee</p> <p>Action Items from last meeting: Work on game sheet clinic with Kristin</p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees		
5. Motions (as needed)	<p>Moved by:</p> <p>Second By :</p> <p>Moved by</p>	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business	Closed meeting took place Dec 14th, 2021- at 636 pm until 642 pm. MInutes taken separate	

9. Meeting adjournment	Meeting called at 8:29 pm	
	Next meeting: January 11th, 2022 Location : TBD	