



South Muskoka Minor Hockey Association  
Board of Directors Meeting  
Location: Gravenhurst Arena  
Date: September 9, 2025 at 6:00 pm

Committee Members "R" is regrets

|                 |   |                 |   |                 |   |
|-----------------|---|-----------------|---|-----------------|---|
| Jody Somerville | P | Kim Ellis       | P | Jeff Ley        | P |
| Tina Hamer      | P | Christina Shire | P | Jennifer Lennie | P |
| Emma Bennett    | P | Chris Ledsham   | P | Kirsty Lind     | P |
| Jessie Dureen   | R | Julie Hogue     | P | Norm Webb       | P |
| Kevin Babcock   | P | Tanaya Lusk     | P | Paul Raynor     | P |
| Sarah Wheeler   | P | Nate Guy        | P |                 |   |

Chair: Jody Somerville

Recorder: **Jessie Dureen**

| Agenda Topics                   |                                                                                                                                               | Chair/Presenter        |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. Call to order                | Meeting is called to order at <b>6:04pm</b> on the September 9, 2025                                                                          | <b>Jody Somerville</b> |
| 2. Approval of Previous Meeting | Minutes: <b>Aug 12 minutes not approved</b><br>Minutes approval moved by: <b>&lt;insert name&gt;</b><br>Second by: <b>&lt;insert name&gt;</b> |                        |
| 3. Board member                 |                                                                                                                                               |                        |

| Reports:                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |
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| <b>3.1 President</b>      | <p>A reminder that attendance at monthly board meetings is required. This will ensure we stay focused and productive. Our bylaws state “a director cannot be absent for 3 consecutive meetings or 4 in total throughout their term...without giving a valid reason in advance”. Please abide by these policies.</p> <p>Meetings moved to 6:30pm on the first Tuesday of the month going forward to accommodate more people.</p> <p>MPS meeting was held virtually on August 25th. Process to merge with Georgian Bay is underway with a rebranding of Mid Ontario Hockey League.</p> <p>March Break was not blacked out for the MPS calendar</p> <p>Our first week of ice has commenced for 25/26 season</p> <p>Ice scheduling meeting for REP is proposed for Sept 21st at the ORO arena.</p> <p>Season safety reminders have been sent to Bench staff.</p> <p>U9 MP will convert to full ice November 1st</p> <p>First Shift welcome event is November 8th followed by 6 ice times. Let's get a post up to fill these spots.</p> <p>Season 1 starts Oct 3rd - Dec 6th</p> <p>We have access to our cage at the MLCC and our office furniture needs to be assembled. Looking for volunteers to help clean out the storage unit by Sept 20th.</p> <p><b>Action Items for next meetings:</b><br/>Ongoing items that remain unresolved for the next meeting or from the last meeting</p> | <b>Jody</b> |
| <b>3.2 Vice President</b> | <p>Communication with the bench staff has been finalized concerning their VSS. Most of the rosters have received approval, but we are still awaiting a few releases.</p> <p><b>Action Items for next meetings:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Tina        |
| <b>3.3 Secretary</b>      | <p>working through adding managers and parents to the app and website . Any new Managers have them reach out and I will get them set up. Nothing else to report at this time.</p> <p><b>Action items from last meeting:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Jessie      |
| <b>3.4 Treasurer</b>      | <p>Working on getting all invoices paid for tournaments. Paid a portion of Gravenhurst Ice, waiting on the completed permits for Bracebridge.</p> <p>Current checking : \$491,077.29<br/>Current savings: \$244,236.40</p> <p><b>Action Items for next meeting:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Emma        |

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| 3.5 Director of Public Relations                 | <p>Rafflebox- program for online raffles we can run all season. \$250 annual fee, we can pay after the first 50/50 with the proceeds<br/>Has there been an update to our logo? Questions from parents.</p> <p><i>Action Items for next meeting:</i></p>                                                                                                                                                                                                                                                                                                                                                  | Kristy    |
| 3.6 Local League Director(s)                     | <p><i>Action Items for next meeting:</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Sarah     |
| 3.7 Local League Director U9                     | <p><i>U7 - U9 have had their 1st 2 ice times, U5 starts Sept 13<br/>Currently working putting teams together. Hoping to have that completed after next weekends ice times</i></p> <p><i>Action Items for next meeting:</i></p>                                                                                                                                                                                                                                                                                                                                                                           | Paul      |
| 3.8 Equipment Director                           | <p>LL ice started this past weekend. Everything went well and assessments are well on their way, thank you to everyone that has and will be helping me with this! Hoping to start thr balancing scrimmages this coming Sunday as teams have to be in place by sept 21.<br/>Short a head coach and assistant coach in u18, otherwise looking great for benches and volunteers!</p> <p><i>Action Items for next meeting:</i></p>                                                                                                                                                                           | Jeff      |
| 3.9 Tournament Director                          | <p>Medals for the 3 Tournaments have arrived<br/>Looking for one more gold or two more silver sponsors to help increase the swag bags with Treats<br/>Secured Gold Sponsorship with Stacked Pancake house Cheq</p> <p><i>Action items from last meeting:</i></p>                                                                                                                                                                                                                                                                                                                                         | Christina |
| 3.10 Off Ice Officials and Volunteer Coordinator | <ul style="list-style-type: none"> <li>• Successful meeting with rep benches to review managers manual and generals season info</li> <li>• Provided volunteers to local league director for development/sort skates</li> <li>• Scheduled bench meeting for Local League for Oct 6 in GH auditorium at 6pm</li> <li>• Setting up training for timecocks and gamesheet with rep and shortly there after for LL.</li> <li>• continue to be updated on the schedule as teams confirm travel/hosting</li> </ul> <p><i>Action Items for next meetings:</i></p>                                                 | Kim       |
| 3.12 O.M.H.A. REP                                | <p>All rosters approved, or pending . E mail sent to all managers regarding exhibition games and tournaments. Travel permits starting to come in and are going directly to managers. Ipad codes sent. Will start giving out I pads this week/weekend</p> <p><i>Action Items for next meetings:</i></p>                                                                                                                                                                                                                                                                                                   | Kevin     |
| 4.13 Ice Scheduler                               | <ul style="list-style-type: none"> <li>• ice permits finalized and signed with Towns of Bracebridge and Gravenhurst</li> <li>• Baysville &amp; Bala ice tentatively on hold until our association releases it, will house Select teams should we have them. Need to let Baysville and Bala know asap</li> <li>• Working with Sarah and Paul, LL Directors, to continue scheduling their September ice as they transition kids to their respective teams</li> <li>• Rep practices nearly complete in full on the schedule, some still dependent on LL finishing dividing into individual teams</li> </ul> | Julie     |

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|                                         | <ul style="list-style-type: none"> <li>Rep exhibition games are being added to the schedule as teams confirm</li> </ul> <p><b>Action Items for next meetings:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |
| <b>3.12 Player Development Director</b> | <p><i>Completed 14 in team speciality skill sessions, 2 goalie clinics and 1 new to hockey skate U9MD and Select next on the task list</i></p> <p><i>Obtained \$400 in player development Sponsorship so far this season.</i></p> <p><b>Action Items for next meetings:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chris    |
| <b>3.14 Sponsorship Director</b>        | <p>Sponsors finally completed. Can we look into getting stickers like Junior C has that say Proud Sponsor for sponsors to have.</p> <p><b>Action Items for next meetings:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Jennifer |
| <b>3.15 Registrar</b>                   | <p><b>Current Registrations in Local League</b></p> <p><b>U5 - 25</b></p> <p><b>U7 - 52 with one pending late registration</b></p> <p><b>U8 - 35</b></p> <p><b>U9 - 32</b></p> <p><b>U9 MD - 25 tryout cards</b></p> <p><b>U11 47 - With one pending transfer</b></p> <p><b>U13 - 55</b></p> <p><b>U15 - 29</b></p> <p><b>U18 - 53</b></p> <p><b>U21 - 13 registered players with one goalie</b></p> <p><i>Most payments are up to date with the exception of 2 players otherwise everyone is on track to complete payments to the organization by end of sept.</i></p> <p><i>We have surpassed our expected budget for registration YAY! I will update our numbers soon.</i></p> <p><i>We have had 7 players cancel their registration this season for various reasons, mostly player preference not to play.</i></p> <p><i>Items I have identified for next season.</i></p> <ol style="list-style-type: none"> <li><i>1) Communication to families should go out via email using the whole list from previous season regarding updates to registration, new initiatives etc. This is the biggest complaint I have had from many families. Moving forward we should be emailing families from Spordle with announcements regarding when and where to expect to see new information.</i></li> <li><i>2) Registration for teams (especially rep) - If we complete spring tryouts again, teams and players should be rostered right away. According to player movement and the OMHA announcement it was permitted to roster right away. This was a learning curve for me as the registrar because I could have requested transfers immediately. I thought OMHA Rep had to roster teams first.</i></li> </ol> <p><b>Action Items for next meetings:</b></p> | Tanaya   |

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| 3.16 Referee in Chief            | <p>1) Tentative Entry Level Clinic in BB: October 18 / 2025 I have received 10 inquiries for the entry level and two transfers. If we host an entry level clinic, the cost will be split evenly between Muskoka / Parry Sound.</p> <p>2) Confirmed 10 returning refs. Still waiting on confirmation from a couple of other refs</p> <p><i>Action Items from last meeting:</i></p>                                                                                                                                                                                                                                                                                                                                                                                   | Norm |
| 3.17 Rep Director                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Nate |
| 4. COMMITTEE Reports (as needed) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |
| 4. Committees                    | <p>SMMHA Committees:</p> <p><b>Coach Selection Committee:</b><br/>(2024 - 2025 season) Chris L, Jody, Mark, Jeff, Jessie,<br/>External members: Pending- to be approved by Executive Directors</p> <p>2024-25 LL Season, above list including Local League Directors<br/>Additional:</p> <p><b>Discipline &amp; Ethics: Jody, Kevin, Tina, Norm, Jessie</b><br/>Additional: Sarah, Chris L, Paul, Julie,</p> <p><b>Ice Committee: Julie, Jody, Emma, Paul, kevin, Sarah, Chris L</b><br/>Additional:</p> <p><b>Purchasing Committee:</b> Jeff, Emma<br/>Additional: Tina</p> <p><b>Fundraising &amp; Events: Kristy, Emma, Jessie</b><br/>Additional: Christina, Jennifer, Kim</p> <p><b>Tournament Committee:</b> Christina, Jennifer, Kim, Julie, Krist, Jeff</p> |      |

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|                        | <p>Additional: Sarah, Paul, Chris, Kevin</p> <p><b>Local League Committee:</b> Sarah, Paul, Julie<br/>Additional: Christina, Kevin</p> <p><b>Awards Committee:</b> Tina, Emma, Kevin, Sarah, Paul, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Tina, Emma, Chris L<br/>Additional:</p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie<br/>Additional: Christina , Kevin</p> <p><b>Awards Committee:</b> Tina, Emma, Kevin , Sarah, Chris L, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Tina, Emma</p> <p><b>Additional:</b></p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie<br/>Additional: Kim, Kevin</p> <p><b>Awards Committee:</b> Tina, Emma, Kevin, Sarah, Chris L, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Tina, Emma<br/>Additional:</p> <p><b>Bylaw Committee:</b> Tina, Jody, Kevin</p> <p><b>Goalie Committee:</b> Kevin, Tina, Julie, Jeff, Norm</p> |  |
| 5. Motions (as needed) | <p>A motion to offer U11 and U13 select teams for the 2025/2026 season.<br/>In favor- 0<br/>Opposed- 10<br/>Defeated</p> <p>A motion for the purchase of a laptop for the president's position which will stay within the association going forward.<br/>In favor-9<br/>Opposed- 0<br/>Unable to vote- 1<br/>Carried</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 6. Correspondence      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

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|----------------------------------------------------------------|--------------------------------------------------------------------------------|--|
| 7. Nomination or election of Officers or Directors (As needed) |                                                                                |  |
| 8. New business/other business                                 |                                                                                |  |
| 9. Meeting adjournment                                         | Meeting called at 7:12 pm                                                      |  |
|                                                                | <b>Next meeting: October 14th, 2025</b><br><b>Location : Gravenhurst Arena</b> |  |