



South Muskoka Minor Hockey Association  
Board of Directors Meeting  
169B James St. Bracebridge, ON  
October 12, 2021  
Location: Google Meet

Committee Members "R" is regrets

Sarah Geer	P	Andrew Guthrie	P	Kevin Babcock	P
Shannon Zedic	P	Curtis Morrison	R	Ryan Venturelli	P
Katie Peleikis	P	Lyndsay Jeanes	P	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	R	Kristy Bonitatibus	P
Jody Somerville	P	Chrish Ledsham	P	Norm Webb	P
		Jeff Barnes	P		

Chair: Sarah Geer

Recorder: Katie Peleikis

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at <b>6:37 pm</b> on the <b>12th, of October 2021</b>	Sarah Geer
2. Approval of Previous 3. Meeting	Minutes: <b>September 14th, 2021</b> Minutes approval moved by: Norm Webb Second by: Kevin Babcock	
<b>3. Board member Reports:</b>		
<b>3.1 President</b>	<ol style="list-style-type: none"> <li>I have continued to work with both Towns to lift restrictions where we can to gain more ice time. GH is willing to go back to back with some rules in place. Stay tuned. Please direct all concerns regarding arena protocols and icetime to Sarah &amp; Kevin.</li> <li>When creating reports for the secretary, please make sure it makes sense to a member who did not attend the meeting. Full sentences of a report of what you have completed or need to complete, events or information.</li> <li>Use your committees to make decisions and bring the information to the board once decisions are made.</li> </ol>	Sarah

	<p><b>Action Items for next meeting:</b> Arena Protocols - Additional Ice Time</p>	
<b>3.2 Vice President</b>	<p>Trophies have been successfully relocated to Gravenhurst Arena in an empty trophy case upstairs. Thanks to Mark for helping getting them in my car, and Kristy getting them out. COVID Vaccination Certificate update - of the 255 certifications needed for players, refs, coaches, evaluators, board members etc. we have received 236. VSS Update - anyone on the ice must have their current VSS on file, no exceptions. <b>Action Items for next meeting:</b> Vss from Board and volunteers - Vaccine receipts - Individual Team Screenings</p>	Shannon
<b>3.3 Secretary</b>	<p>Sportzhead App - This may be our solution for individual team covid screenings Would like to do a holiday silent auction after the success of our golf tournament one on FB- What amount are we looking at to host the banquet, maybe this could go toward it? Please complete genda items by noon on the day of our meetings. Sent out a test event for board meetings to go directly into calendars. If this is helpful, I will continue.  <b>Action items for next meeting:</b> Sponsors for website - Bylaws - Sportzhead App</p>	Katie
<b>3.4 Treasurer</b>	<p>Have been working on processing refunds to all accounts for the tournaments cancelled. Square for tap payment has been set up - still verifying if it is working effectively Working on financial overview of Golf Tournament  <b>Action Items for next meeting:</b> Golf Tournament overview - confirm square is ready for use</p>	Sheena
<b>3.5 Director of Public Relations</b>	<p>2 fundraising options need to be decided (Don's Bakery and Little Caesars or Chicken on the run)and will be available starting in November for pick up in December - individual proceeds  Clothing - if we order in advance our prices will be higher (lower quantities) if we do bulk order the prices are significantly lower. If we order and stock it I would like to only carry limited items (hats, hoodies, mugs, stick tape). We need to decide on a scenario so I can get the 3 quotes in hand and orders placed.  Summer Skate sandals we can do again with proceeds going back to the association  <b>Suggestions From Board:</b> Kristy - For future, we can add swag into the registration process which would allow for orders and payment to be made at that time similar to tryout cards.  <b>Action Items for next meeting:</b> Send out fundraiser info - Setup swag shop - send golf invoices to Sheena</p>	Jody

<b>3.6 U9 Local League Director</b>	<p>U5 has taken to the ice, some tears were shed, but we are all getting up on our skates and starting to move around. U5 has some parent volunteers, over the season we will continue to engage them and encourage them to work towards their coach or trainer certificates etc. There is a U5 manager and a trainer currently, a new trainer will start once their VSS has cleared. Jerseys and pucks were supplied.</p> <p>U7 has completed the development skating, and is broken out into 4 teams, coaching managing and trainers are all in place. Pucks and pylons were supplied, jerseys on back order.</p> <p>U9 has completed their development skating, and remained in their original groups for an additional 2 weekends before being split into 6 teams. This upcoming weekend the players will take to team format. Coaching, trainers and managers are in place. Additional help with coaching, managing and trainers is in the works as some additional help is needed. U9 has pucks and pylons, jerseys are on back order.</p> <p>U9 Rep is starting the coach recruitment and player list for future tryouts.</p> <p><b>Action Items for next meeting:</b></p>	Chris
<b>3.7 U18 Local League Director</b>	<p>As of Sunday all teams were picked and players were notified.</p> <p>All coaches are in place U11 - U18 - some still working on certifications</p> <p>Most trainers and managers in place - still working on U15</p> <p>Team play starts tonight and it's starting to feel like the season is underway</p> <p>We need a formal system in manual of ops to inform players/families of next steps after being cut from Rep or AE and then into LL.</p> <p>Updating Sheena with full spreadsheet of all players, staff and contact info for all teams.</p> <p><b>Action Items for next meeting:</b> Send player spreadsheet to Sheena &amp; Andrew</p>	Jeff
<b>3.8 Equipment Director</b>	<p>No report given.</p> <p>Board inquiries as to when jerseys will arrive. October 18th is a possibility, Sarah is working on it,</p> <p><b>Suggestions From Board:</b> Kristy - For future, we can add jersey sizes into the registration process which would allow for more accurate ordering.</p> <p><b>Action Items for next meeting:</b> Follow up on jersey delays and distribute</p>	Curtis
<b>3.9 Tournament Director</b>	<p>Confirmed that following the Tournament Committee's decision to cancel the remaining tournaments, except for -18, all of the teams who have registered (whether they had paid or not) have been advised of the cancellations. Refund payments have been made to U-15 and U-13. Should be in a position to finalize return payments to U-11 in the next couple of days.</p>	Lyndsay

	<p>Follow up discussion needed - what to do with the vacated tournament dates?</p> <p>Midget tournament is confirmed for Oct. 22nd with 6 teams, all paid. Working on getting rosters.</p> <p><b>Action Items for next meeting:</b> Determine what to do with vacant tournament dates</p>	
<b>3.10 Off Ice Officials and Volunteer Coordinator</b>	<p>Managers package is ready to go once approved. Finalizing the list of volunteers and ensuring VSS is in process or complete before going on the ice or being rostered. Ongoing emphasis to the volunteers the importance of the COVID screening being complete for EVERYONE entering the arena for each practice/game. Sarah, Shannon and Kristin working on more specific QR codes for teams.</p> <p><b>Action Items for next meeting:</b> Individual team screenings</p>	Kristin
<b>3.11 OMHA Director</b>	<p>November 1st - season start October 21st - LL scheduling meeting Working on rosters. HCR has issues. Rep and AE should be done this week, pending bench staff qualifications. Oct 31st deadline to have certs to be rostered has been extended with no specific deadline as of yet. Will start LL once teams are made. Game sheets have been ordered.</p> <p><b>Action Items for next meetings:</b> Determine what if any vaccine policy applies to players turning 12 in 2022</p>	Andrew
<b>3.12 Ice Scheduler</b>	<p>Still working on securing a second rep practice Scheduling meeting is Sunday Restrictions in both towns are hindering efforts Schedule are being issued in short time blocks for all divisions as restrictions and ice availability are changing daily</p> <p>Cancelled tournament ice time needs to go back into SMMHA pool so minimum # of games required by MPS can be met. Playing games in Bracebridge continues to be a problem</p> <p><b>Action Items for next meeting:</b> Update website to allow teams to see all bench staff, not just head coach</p>	Kevin
<b>3.13 Player Development Director</b>	<p>Survived the development sessions, dealing with aftermath of tryouts and some upset parents/coaches Dealing with coaches to try and get them organized for the season. Having trouble determining rep fees, how to do parent meetings etc. U9 Coaches, no applications so far.</p> <p>The board met with Jessica Kaye who lost her brother Griff in a helicopter accident last year. Griff played as a goalie for Bracebridge Minor Hockey growing up. Jess held a golf tournament in his honour and with some of the proceeds, presented a cheque to SMMHA for just over \$20,000. She would like the funding to go directly toward developing</p>	Ryan

	<p>goalies and would like to be involved in the process. Considerations for first time equipment purchase reimbursement, goalie training and clinics. A committee should be formed and a proposal created to share with Jess.</p> <p><b>Action Items for next meeting:</b>  Goalie development committee (include Sarah, Mark, Jody &amp; Norm) - U9 Rep Coach and team selection</p>	
<b>3.14 Sponsorship Director</b>	<p>Approximately \$800 worth of first aid kits and pucks were donated from Canadian Tire. Only a couple of U9 teams need sponsorship. Some sponsors will need their names added to team jerseys when they arrive. Confirmed there will be no U11 AE team - jerseys should fit U9 and will move Zarmac as sponsor, possibly to sponsor a LL team as well. 95% of sponsors have paid.</p> <p><b>Action Items for next meeting:</b></p>	Mark
<b>3.15 Registrar</b>	<p>We have had 406 players register this year with 24 deciding to withdraw for various reasons - playing in a different center, young and didn't enjoy it, vaccine policy, etc. Including the U9 that are still signing up for try out cards we had 170 players sign up to try out. Some did not end up trying out as they signed to other centers prior to tryouts or left for various reasons. I have been going through player by player to do a financial breakdown for Sheena. I'm about halfway. Sheena and I have been working on being able to accept credit cards outside of the hockey canada site for those that don't fall within the set out payment guidelines. I've also been contacting everyone that has not yet done their respect in sport or has not linked their player to their account to get this resolved sooner than later for rostering. October 31st is the final deadline installment and all payments should be complete by then. Need to determine who is collecting Rep fees and what cost will be.</p> <p><b>Action Items for next meeting:</b>  Work with Sarah, Norm and Sheena to determine Rep fees - determine whether an online store would work for tournament fees to be paid - provide Andrew RIS report</p>	Kristy
<b>3.16 Referee in Chief</b>	<ul style="list-style-type: none"> <li>-Entry level clinics start after Nov. 1 / 2021.</li> <li>-We have Trent Willett returning to ref. He has to start from the beginning again but it will not take much to move him up. I also have 4 other people interested in the entry level clinics.</li> <li>-First games completed. Costs so far: \$262.</li> <li>-Referees will be paid via Etransfer every 2 weeks. I have forwarded the treasurer, Sheena the ref fees for this year as well as the mileage chart.</li> <li>- We are doing well with the number of refs we have. Other centres are struggling to get refs.</li> </ul> <p><b>Action Items for next meeting:</b></p>	Norm
<b>4. COMMITTEE Reports (as needed)</b>		

4. Committees		
5. Motions (as needed)	Moved by: Second By : Moved by	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:12pm	
	<b>Next meeting: October 12, 2021</b> <b>Location : TBD</b>	

