



South Muskoka Minor Hockey Association
Board of Directors Meeting
March 09, 2021
Via Zoom Meeting

Committee Members "R" is regrets

Sarah Geer	P	Anna Turner	P	Mark McGrath	P
Naomi Atkinson	P	Steve Roche	R	Mark Jennings	P
Shannon Zedic	P	Ryan Venturelli	P	Jody Somerville	P
Sheena Besseau	P	Kevin Babcock	P	Norm Webb	P
Andrew Guthrie	R	Kristy Bonitatibus	P		

Chair: Sarah Geer

Recorder: Shannon Zedic

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:36pm on the 9th of March 2021.	Sarah
2. Approval of Previous Meeting	Minutes approval moved by: Kevin Babcock Second by: Norm Webb	
3. Board member Reports:		
3.1 President	1) Manual of Ops meetings have been very productive, thank you to Shannon and those who attended to work out the hard stuff. 2) Attended MPS meeting with Andrew G. They are looking for nominees to take over a lot of positions in their board and they are hoping for a big turnover next season. If we don't have an MPS board, we could potentially be in a difficult situation. 3) Discussion for cash free gates across MPS. Board agreed to put forward adding to registration fees however it will ultimately be a majority MPS vote. 4) OMHA business conference was very successful and they will continue monthly. Discussed the structure of the 21/22 season. Full details under OMHA Director report 5) Sponsorship rental - SMMHA rents the boards, walls, ice spots and ice resurfacers spaces for logos at Bracebridge Arena and the contract expires March 31st. Mark Jennings to go to the arena to take inventory on what sponsors are there and possibly renew for 1 yr. If there is enough	Sarah

	<p>sponsorship renewal. SMMHA will renew the contract.</p> <p>6) Coaches meeting: TBD in the next couple of weeks. Ryan V will be hosting and all are encouraged to attend. An agenda will be sent just before the meeting.</p> <p>7) All Directors need to please attend to the 21/22 season prep document and start working on actions items listed.</p> <p>8) We need to examine budget and forecasted transactions to determine credits to roll out March 31st.</p> <p>Action Items for next meeting: COVID- updates as necessary</p>	
3.2 Vice President	<p>VSS list is up to date for credit/refund added any that were sent over the last couple of days into it. Left a message for Tim at the arena to get in and see if any VSS are in the drop box.</p> <p>Discussion about new VSS every year for all volunteers, brought to a vote, board unanimously agreed Due to Covid there will be no banquet again this year. Brainstorm other ideas for volunteer appreciation All trophies need to have the new plaques on them. The trophies are in Gravenhurst waiting to be picked up Clean up of the office to take inventory</p> <p>Action Items for next meeting : Check for remainder VSS's Plaques on trophies</p>	Naomi
3.3 Secretary	<p>Manual of Ops meeting re: Code of conduct met last week, next meeting will follow this meeting Will connect with others for next MOP meeting Re: Volunteer credits/registration Thanks to everyone who responded to SMMHA housekeeping list to see what's out there and what's in the office- Since I asked I will find time to arrange pick up/meet Board meetings are set on the calendar; April 13, May 11 and June 8. Set AGM date. Board agreed on May 11, 2021 Discussion of open board positions: Some positions are at the end of the term, and if anyone does not want to return or be reappointed/re-elected to let Sarah and/or Shannon know by March 14</p> <p>Action items for next meeting: Arrange pick up for items Connect with Manual of Operations committee</p>	Shannon
3.4 Treasurer	<p>Revenue:</p> <p>Based on how many players signed up this year (75 Cubs/Initiation & 278 Tyke+) we should have brought in more revenue than budgeted for. However, some people have yet to pay and therefore we have brought in less money than budgeted for. We are waiting on approximately \$15,000 to date.</p> <p>Sponsorship reports they have brought in approximately \$10,000 but we are waiting on a cheque so we will follow up with them and make the adjustment where necessary.</p> <p>Fundraising raised approximately \$3,000 in Bear's gear and the sandal program.</p>	Sheena

These amounts raised will be carried over to the next season.

Areas we saved:

The association had budgeted funds for the President and VP which was nearly untouched. Equipment saved approximately \$400, referee saved approximately \$2300, and OMHA saved approximately \$6000 due to OMHA giving as a 25% savings on insurance due to covid. Sponsorship saved approximately \$700 of their budget and fundraising saved approximately \$1000. These savings add up to approximately \$12,000.

Areas we overspent:

The association did our best to budget all areas however some areas were missed or overspent. To date we have over spent approximately \$6500 for the treasurer. Unaccounted fees not budgeted for associated to the registration program equal approximately \$6200. This program needs to be budgeted for in years forward as it affects the revenue brought it through player fees. Player development would have been almost balanced except for the courses that had to be reimbursed from previous years. Some of these courses went back to 2018 and we over spent by approximately \$1600 trying to balance these amounts. We also had to pay out volunteers for previous years that had not been credited.

Items that were not accounted for at all were the equipment insurance fee which was put in the equipment budget to make it go almost in balance at a savings of only \$400. The website fee was not budgeted for as well as the bear's office rental. These amounts add up to approximately \$3000.

This is likely to change because we know not everyone has their certificates/VSS's however based on the number of teams and the board positions we are over budget by \$400. This will likely balance or come in as a savings however until that can be confirmed this is not being adjusted at this time. We also had to payout some volunteer funds from previous years that had not been done.

These areas we over spent or were not budgeted for add up to approximately \$12,000

Ice Time:

Ice time was budgeted at \$126,000 for the year. This allowed \$63,000 for the first half of the season and \$63,000 for the remaining part of the season.

We spent approximately \$53,000 in ice the year giving us a savings of \$10,000.

However, due to the remaining bank associated fees, with not bringing in as much revenue as anticipated and our lack of any reserve it is proposed that ONLY the \$63,000 for the second half of the season be credited to families for the 2020-2021 season. Ice time is the only aspect of our budget that we have been able to save and that is due to cancelling our season.

The breakdown would look like this:

	<p>Cubs/In = 75 * \$100 (each player) = \$7,500 Tyke+ = 278 * \$200 (each player) = \$55,600</p> <p>TOTAL = \$63,100</p> <p>This breakdown would allow us to give families the ice time which was budgeted for that they missed.</p> <p>Also, it is recommended that anyone who wishes to receive a payout for credits that a \$3 administrative fee be applied to cover the banking fees associated with those transactions.</p> <p>Other banking options will be explored to ensure that we have a bank which meets our needs and we can save as much money as possible on fees.</p> <p>Action Items for next meeting: Disperse credit or refunds for remainder of season due to COVID</p>	
3.5 OMHA Rep & Local League	<p><u>2021/2022 Season Structure</u></p> <p>The major change to next season will be that all tryouts will be held in the fall. Meaning AAA, AA, and A all need to be completed before BB and below can begin. This will delay the start of our season. The schedule decided on was based on communications with OHF membership about operational capacities without the ability to have fall tryouts due to covid.</p> <p><u>U11 and Below Season Summary</u></p> <p>The U11 and below pathways have already been adopted and would have been in effect this past season if not for the pandemic. This program is a big change from what has been done historically. The goal is development of the young players.</p> <p><u>Preparation Phase</u> - earliest start date is September 7 (Tuesday after Labour Day)</p> <ul style="list-style-type: none"> - 4 skill sessions minimum - Player participation is not mandatory - Not a tryout or evaluation <p><u>Evaluation Phase</u> - earliest start is 7 days after Preparation Phase begins</p> <ul style="list-style-type: none"> - Minimum 3 formal evaluation sessions - OMHA Recommends this type of structure <ul style="list-style-type: none"> - 1 skills only session 	Andrew Guthrie

- 1 small games session
- 1 game
- AAA tryouts September 13
- AA Tryouts September 20
- A & Below Tryouts September 27

Development Phase - minimum length: 7 days after the team is formed until regular season starts

- During this phase the ratio of practice:games must be a minimum of 2:1

Regular Season - begins at the end of the Development Phase.

- Realistically our Rep. season won't begin before the week of October 11. - HL and LL are able to start immediately following the Preparation Phase, do not need to wait until tryouts are completed
- The earliest start for tournaments is October 8
- All teams must play meaningful hockey until March 1, meaning playoffs do not start until then.

Playoff Phase - no elimination style series

U12 and Above Season Summary

U12 and above will not adopt the Hockey Canada pathways for the 2021/2022 season

Preparation Phase -not required.

- we will have the opportunity to provide some preparation, skill development, checking clinics... tryouts begin no earlier than September 10 (first Friday after Labour Day) Evaluation
- AAA tryouts begin September 10
- AA tryouts begin September 17
- A tryouts begin September 24
- BB & below begin September 29 (allows SMMHA development/prep time)

Regular Season - leagues determine start dates

- All teams must play meaningful hockey until March 1
- The earliest start for tournaments is October 8

Playoff Phase - shortened timeline so there will be changes

	Action Items for next meeting: OMHA Updates	
3.6 Volunteer/ Timekeeper Scheduler	<p>7 ipads collected Purchased chargers, and cords as some were missing VSS emails sent Course refund and VSS spreadsheets updated *some still saying they had dropped their docs at the office prior to Christmas? Discussion on OPP blitz days for VSSs. One or two blitz days prior to head coach selection, and another couple after for remaining bench staff.</p> <p>Action Items from last meeting: VSS email update Ipads</p>	Anna
3.7 Tournament Director	<p>No report</p> <p>Action Items from last meeting: N/A</p>	Steve
3.8 Player Development	<p>Coaches email update - working on questions to send out. Will be working on reviewing the hiring of coaches and the tryout process.</p> <p>Action items for next meeting: Coaches meeting update</p>	Ryan
3.9 Ice Scheduler	<p>Nothing to report</p> <p>Action Items for next meeting:</p>	Kevin
3.10 Registrar	<p>Once credits are confirmed they will be added to account, however there are still some that owe registration fees- will take off credit and but the rest is still owed to SMMHA . Our current Hockey Canada system is changing. Everything from this year needs to be in by May 15 for the roll over. We can't add any registration information into the system until after June 1 so likely wouldn't be able to start registration til mid June.</p> <p>Action Items for next meeting: Outstanding accounts and credits</p>	Kristy
3.11 Equipment Manager	<p>Currently collecting pucks, pylons, etc. Will be dropped off at the arena Have not ordered jerseys for upcoming season but will have pricing for AGM</p> <p>Action Items for next meeting Sorting of jerseys and equipment room Pricing on jersey's</p>	Mark McGrath
3.12 Sponsorship	<p>Discussion of Curvhealth partnership. It was agreed that Mark would look further into it before SMMHA commits and a decision would be made after that.</p> <p>Action Items for next meeting Sponsor consent update Will connect with TIm from Bracebridge Arena to see if Banners can be hung outside.</p>	Mark Jennings

	Hall Construction account funds Sponsor inventory of Arena	
3.13 Fundraising	<p>Need to do a swag inventory update to hold a 50% all swag day in late March or early April. Spring meat fundraiser - BBQ season. Discuss further in April's board meeting If tag days are cancelled- look into a lottery license? Potential new fundraising ideas - raffles, auction, button/puck sales, online game nights (bingo, trivia, family scavenger hunts).</p> <p>Action Items for next meeting: Swag days Look into Lottery Licence with Naomi Spring fundraiser</p>	Jody
3.14 Referee in Chief	<p>Nothing to report</p> <p>Action Items from last meeting:</p>	Norm
4. COMMITTEE Reports (as needed)		Presenter/Chair
4. Committees	MOP vs. ByLaws- Job descpt & Committees- to be discussed in upcoming board meeting	
5. Motions (as needed)		
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:21 pm	Sarah Geer
	<p>Next meeting: April, 13 2021 Location : TBD</p>	