



South Muskoka Minor Hockey Association  
 Board of Directors Meeting  
 169B James St. Bracebridge, ON  
 March 4th, 2025 at 8:00pm  
 Location: Muskoka Lumber Community Centre, Bracebridge, ON

P - Present, R - Regrets, V - Virtual

|                 |   |                     |   |                 |   |
|-----------------|---|---------------------|---|-----------------|---|
| Jody Somerville | P | Jeff Barnes         | P | Julie Hogue     | P |
| Mark Jennings   | P | Whitney Middlebrook | P | Sarah Wheeler   | P |
| Jessie Dureen   | R | Kim Ellis           | P | Tanaya Lusk     | R |
| Emma Bennett    | P | Tina Hamer          | P | Jennifer Lennie | P |
| Carmen Bliss    | R | Chris Ledsham       | P | Norm Webb       | R |
|                 |   |                     |   | Paul Raynor     | P |

Chair: Jody Somerville Recorder: Jessie Dureen Non Board Members in Attendance:

| Agenda Topics                         |   | Chair/Presenter |
|---------------------------------------|---|-----------------|
| 1. Call to order                      | Meeting is called to order at 6:06 <b>pm</b> on the 5th day of March, 2025                        | Jody            |
| 2. Approval of Previous<br>3. Meeting | Minutes: January 7th, 2025<br>Minutes approval moved by: Sarah Wheeler<br>Second by: Emma Bennett | Jody            |
| <b>3. Board member Reports:</b>       |   |                 |

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|-------------------------------------|--|--------|
| <b>3.1 President</b>                | <p>The board will discuss spring tryouts and what they will look like. Motion and vote required<br/> I'd like to make a motion to include a new REP Director board position effective for the 2025/2026 season.<br/> Gravenhurst is keeping the ice all summer<br/> Banners to be hung at the GH arena in the coming weeks<br/> Nominations for board positions are full except for VP<br/> March 4th at the MLCC.<br/> MPS meeting March 5th at 7:30 pm<br/> We finally have the cage at the arena. I'm looking for volunteers to help move all the stuff out of the storage unit.<br/> Also, we have some future to put together and helpers would be great.<br/> Player accountability meetings have been taking place to ensure we are on top of any issues.</p> <ul style="list-style-type: none"> <li>- AGM May 6 at 6:30pm at BB Arena Auditorium</li> <li>- MOP April 27 at 9:30am at Hall Construction</li> </ul> <p>Budget Meeting April 13 at 9:30am at Hall Construction</p> | Jody   |
| <b>3.2 Vice President</b>           | <p><i>The new VSC screening process seemed to work. There were no rejection emails. If you are planning on volunteering in the future please be proactive and apply for a VSC early. There was about a 3 to 4 month wait. It takes 5 min online to apply. Step by step instructions are on our website.<br/> I would like to move all our trophies to our office in the BB arena.<br/> Banquet planning has started.</i></p>   | Mark   |
| <b>3.3 Secretary</b>                | <p>Nothing to report at this time.</p>   | Jessie |
| <b>3.6 U9 Local League Director</b> | <p>U5s have shown great progress and are developing well.<br/> U7s have completed all their jamborees, have seen great progression in their skating and puck handling skills.<br/> U8s have completed their regular season and jamborees. Great to see how they are all improving and developing new skills.<br/> U9s have had very successful seasons. Both teams ended up in A pool for MPS LL playoffs, with one in the finals still to be played.<br/> Currently completing wrap up for U9 to U5</p>   | Paul   |

### 3.4 Treasurer

Emma

Waiting to hear how we are getting the remaining \$20k that Gravenhurst owes us as agreed upon through the contract. We have only received \$4k to date

| Revenue Item          | YTD Total           | Annual Budget       | Over/Under          | June           | July               | August             | September       | October        | November        | December        | January     | February     |
|-----------------------|---------------------|---------------------|---------------------|----------------|--------------------|--------------------|-----------------|----------------|-----------------|-----------------|-------------|--------------|
| Registrar             | \$314,743           | \$332,000           | -\$17,257           | \$103,827      | \$50,757           | \$49,273           | \$47,727        | \$49,888       | \$48,959        | \$2,850         | \$0         | \$0          |
| Treasurer             | \$2,600             | \$0                 | \$2,600             | \$0            | \$0                | \$0                | \$0             | \$1,100        | \$1,500         | \$0             | \$0         | \$0          |
| Meeting Rooms         | \$0                 | \$0                 | \$0                 |                |                    |                    |                 |                |                 |                 |             |              |
| Rep fees              | \$38,338            | \$44,000            | -\$5,663            |                |                    |                    |                 | \$350          | \$19,913        | \$18,075        |             |              |
| Ice Scheduler         | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Referees              | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Hockey Tournaments    | \$85,646            | \$70,000            | \$15,646            | \$0            | \$7,900            | \$7,600            | \$34,600        | \$31,200       | \$4,050         | \$0             | \$296       | \$0          |
| Equipment             | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| League Sponsorship    | \$14,700            | \$25,000            | -\$10,300           | \$1,450        | \$3,700            | \$5,850            | \$2,200         | \$1,500        | \$0             | \$0             | \$0         | \$0          |
| Silent Auction        | \$0                 | \$6,000             | -\$6,000            |                |                    |                    |                 |                |                 |                 |             |              |
| Fundraising           | \$2,681             | \$4,000             | -\$1,319            | \$0            | \$0                | \$1,285            | \$56            | \$1,340        | \$0             | \$0             | \$0         | \$0          |
| OMHA                  | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Local League          | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Player Development    | \$3,050             | \$4,000             | -\$950              | \$0            | \$400              | \$250              | \$0             | \$1,250        | \$750           | \$0             | \$400       | \$0          |
| Volunteers            | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Admin                 | \$0                 | \$0                 | \$0                 | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| Year End Banquet      | \$0                 | \$1,000             | -\$1,000            | \$0            | \$0                | \$0                | \$0             | \$0            | \$0             | \$0             | \$0         | \$0          |
| (Other - Specify)     | \$0                 | \$20,000            | -\$20,000           |                |                    |                    |                 |                |                 |                 |             |              |
|                       | 0                   |                     | 0                   |                |                    |                    |                 |                |                 |                 |             |              |
| <b>Total Revenue</b>  | <b>\$461,756.42</b> | <b>\$506,000.00</b> | <b>-\$44,243.58</b> |                |                    |                    |                 |                |                 |                 |             |              |
| Expense Item          | YTD Total           | Annual Budget       | Over/Under          | June           | July               | August             | September       | October        | November        | December        | January     | February     |
| Registrar             | 5,046               | 0                   | 5,046               | 0              | 2859.85            | 2185.7             | 0               | 0              | 0               | 0               | 0           | 0            |
| Treasurer             | 8,716               | 5,000               | 3,716               | \$2,849.85     | \$2,242.53         | \$1,789.94         | 1038.45         | 23.74          | 771.96          |                 | \$0.00      | 0            |
| Secretary             | 0                   | 200                 | -200                |                |                    |                    |                 |                |                 |                 |             |              |
| Meeting Room          | 0                   | 500                 | -500                |                |                    |                    |                 |                |                 |                 |             |              |
| Bears Office          | 0                   | 1,200               | -1,200              |                |                    |                    |                 |                |                 |                 |             |              |
| Ice Scheduler         | 207,424             | 260,000             | -72,576             | 0              | \$79,943.32        | \$0.00             | \$41,798.88     | \$1,703.38     | \$3,107.50      | \$76,467.53     | \$2,280.00  | \$2,145.00   |
| Referees              | 22,301              | 30,000              | -7,699              | 0              | 0                  | 0                  | \$0.00          | \$4,734.00     | \$5,174.00      | \$3,782.00      | \$2,884.00  | \$5,727.00   |
| Hockey Tournaments    | 15,138              | 32,000              | -16,862             | \$0.00         | \$343.25           | \$0.00             | \$326.72        | \$8,913.15     | \$484.50        | \$0.00          | \$1,462.00  | \$3,608.00   |
| Equipment             | \$51,881.85         | \$5,000             | -\$3,138.15         | 0              | \$113.00           | \$23,960.52        | 113             | \$27,562.33    | 113             | 0               | 0           | 0            |
| League Sponsorship    | \$0.00              | 500                 | -\$500.00           | 0              | 0                  | 0                  | 0               | 0              | 0               | 0               | 0           | 0            |
| Fundraising           | \$0.00              | 750                 | -\$750.00           | 0              | 0                  | 0                  | 0               | 0              | 0               | 0               | 0           | 0            |
| Silent Auction        | 0                   | 100                 | -100                |                |                    |                    |                 |                |                 |                 |             |              |
| OMHA                  | 28,440              | 29,000              | -560                | 0              | 1336.57            | \$26,547.70        | 522.82          | \$33.60        | 0               | 0               | 0           | 0            |
| Local League          | 0                   | 10,000              | -10,000             | 0              | 0                  | 0                  | 0               | 0              | 0               | 0               | 0           | 0            |
| Player Development    | 2,898               | 12,000              | -9,103              | 0              | 0                  | 0                  | 1047.5          | 375            | 950             | 525             | 0           | 0            |
| Volunteers            | 800                 | 5,000               | -4,200              | 0              | 0                  | 0                  | \$0.00          | 0              | 0               | 800             | 0           | 0            |
| Photography           | 0                   | 0                   | 0                   |                |                    |                    |                 |                |                 |                 |             |              |
| Website               | 2,291               | 3,000               | -709                |                |                    |                    | \$2,290.51      |                |                 |                 |             |              |
| Year End Banquet      | 226                 | 8,000               | -7,774              | 0              | 0                  | 0                  | 0               | 226            | 0               | 0               | 0           | 0            |
| (Other - Specify)     | 0                   |                     | 0                   |                |                    |                    |                 |                |                 |                 |             |              |
|                       | 0                   |                     | 0                   |                |                    |                    |                 |                |                 |                 |             |              |
| <b>Total Expenses</b> | <b>345,141</b>      | <b>472,250</b>      | <b>-127,109</b>     | <b>2849.85</b> | <b>\$96,838.52</b> | <b>\$54,483.96</b> | <b>47135.66</b> | <b>43571.2</b> | <b>10800.96</b> | <b>81574.53</b> | <b>6606</b> | <b>11480</b> |

Current bank balance \$312,684.04

Current saving account \$122,356.74

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|  | <p>Question on Sponsorship reconciliation, and rep fee reconciliation for next meeting</p> |  |
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|  | <p>Current Bank Balance has a significant amount of the long term reserve funds within in and will be moved to the High interest savings account at year end.</p> |  |
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| <b>3.5 Director of Public Relations</b> | <p>Nothing new to report</p>  | <p>Kirsty</p>  |
| <b>3.7 U18 Local League Director</b>    | <p>MPS LL playdowns are completed. SMMHA did really well</p> <p>A pool champs for u11<br/> B pool champs for u15<br/> A pool runners up for u18<br/> B pool champs AND runners up for u18</p> <p>quite a few LL teams have tournaments this month to end out their year.</p> <p>Chubb Downey championship planning is currently happening. Just waiting on ice related info. (As always haha)</p> | <p>Sarah</p>   |
| <b>3.8 Equipment Director</b>           | <ul style="list-style-type: none"> <li>- McDonalds jerseys have been ordered for 2025-2026 season</li> <li>- Our bears t-shirts from Bardown have arrived</li> <li>- If our cage space is available at the lumber yard do we</li> </ul>   | <p>Whitney</p> |

**3.9Tournament  
Director**

U13/U15 LL tournament went very well. The weather tried to derail us but did not succeed.  
U9 tournament left with 9 teams being hosted, plus our two teams (11 teams in total)  
Spoken to Town of Gravenhurst on reconciliation process of grant balance after that last tournament. Good to go there once it is complete.  
The next application window for grant is June 1 - 30, action item for next director.  
Financial report to follow for AGM report at the conclusion of the last tournament.

Kim

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| <b>3.10 Off Ice Officials and Volunteer Coordinator</b> | Nothing to report .  | Tina  |
| <b>3.11 OMHA Director</b>                               | <ol style="list-style-type: none"> <li><b>1. All Playoff Contracts completed - back to basics may be unnecessary.</b></li> <li><b>2. Suggest that every team have at least one second/ AP goalie on roster - even if it is the other LL goalie.</b></li> <li><b>3. Lots of spring tournaments and permits this year - extended season for LL and select teams</b></li> </ol>   | Jeff  |
| <b>3.12 Ice Scheduler</b>                               | <ul style="list-style-type: none"> <li>• Rep teams first round of playoff games wrapping up this week</li> <li>• Match ups to be received for Rep teams advancing to semifinal series by the end of the week</li> <li>• Rep semifinal games need to be scheduled by Feb 28th and played by March 19th</li> <li>• Rep Championship finals March 20th - 28th</li> <li>• Both semis and finals best 2/3 series</li> <li>• Second weekend of MPSLL Championships to be played this weekend March 1st &amp; 2nd</li> <li>• Chubb Downey tournament to commence after March Break</li> <li>• All LL regular ice will end after Chubb Tournament</li> <li>• Rep teams not guaranteed any further ice time after elimination</li> <li>• No Bracebridge ice March 7-14th, 21-23rd, and 28th</li> <li>• No Gravenhurst ice March 29th</li> </ul> | Julie |

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| <b>3.13 Player Development Director</b> | <p>6 of 8 Rep teams heading into semi-finals after completing the playoff round robin</p> <p>23 Skills sessions held since September in team practices for almost all groups, a couple teams were missed due to snow/scheduling issues</p> <p>4 goalie clinics held between Jan 22 and March 5th, with 6 other goalie sessions held in between September and December</p> <p>Issue related to AP rostering could have caused significant impact to a Rep team. Have provided Tina some notes to add to the Managers Manual to help for future seasons.</p> <p>On Budget, need to clear up some February Invoices</p> | Chris    |
| <b>3.14 Sponsorship Director</b>        | Nothing to report.   | Jennifer |
| <b>3.15 Registrar</b>                   | Nothing to report  | Tanaya   |
| <b>3.16 Referee in Chief</b>            | <p>1) <i>Having ALL the LL championships on the same two weekends is a disaster. All the younger refs are playing in the LL championships and NOT available to ref. Every center in Muskoka / PS are short refs. Some games had to be moved to a different day because of the shortage. I have sent an email to the LL board outlining all the assignors concerns. I was assured things will be done differently next year. We shall see.</i></p> <p>2) <i>February ref fees: \$4401</i></p>   | Norm     |
| 4. COMMITTEE Reports (as needed)        |  |          |



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| 4. Committees | <p>SMMHA Committees:</p> <p><b>Coach Selection Committee:</b><br/>(2024 - 2025 season) Chris L, Jody, Mark, Jeff, Jessie,<br/>External members: Pending- to be approved by Executive Directors</p> <p>2024-25 LL Season, above list including Local League Directors<br/>Additional:</p> <p><b>Discipline &amp; Ethics: Jody, Jeff, Mark, Norm, Jessie</b><br/>Additional: Sarah, Chris L, Paul, Julie,</p> <p><b>Ice Committee: Julie, Jody, Emma, Paul, Jeff, Sarah, Chris L</b><br/>Additional:</p> <p><b>Purchasing Committee:</b> Whitney, Emma<br/>Additional: Mark</p> <p><b>Fundraising &amp; Events: Carmen, Emma, Jessie</b><br/>Additional: Kim, Jennifer, Tina</p> <p><b>Tournament Committee:</b> Kim, Jennifer, Tina, Julie, Carmen, Jeff<br/>Additional: Sarah, Paul, Chris, Kevin</p> <p><b>Local League Committee:</b> Sarah, Paul, Julie<br/>Additional: Kim, Jeff</p> <p><b>Awards Committee:</b> Mark, Emma, Jeff, Sarah, Paul, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Mark, Emma, Chris L<br/>Additional:</p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie<br/>Additional: Kim, Chris B</p> <p><b>Awards Committee:</b> Mark, Emma, Chris B, Sarah, Chris L, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Mark, Emma</p> |  |  |
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|  | <p>Additional:</p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie<br/>Additional: Kim, Chris B</p> <p><b>Awards Committee:</b> Mark, Emma, Chris B, Sarah, Chris L, Jody<br/>Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Mark, Emma<br/>Additional:</p> <p><b>Bylaw Committee:</b> Mark, Jody, Chris B</p> <p><b>Goalie Committee:</b> Kevin, Mark, Julie, Whitney, Norm</p> |  |  |
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| 8. New business/other business | Lottery License Committee to be selected at the 1st meeting after the AGM annually.<br>Chair: Vice President, Members: Treasurer, President, Registrar |  |
| 9. Meeting adjournment         | 8:43 pm  |  |

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|  | <b>Next meeting: AGM April 2025</b> |  |
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|  | <b>Location : Gravenhurst Centennial Centre</b> |  |
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