



South Muskoka Minor Hockey Association  
Board of Directors Meeting  
169B James St. Bracebridge, ON  
March 5, 2024  
Location: Bracebridge Arena

P - Present, R - Regrets, V - Virtual

Jody Somerville	P	Chris Broadworth	P	Julie Hogue	R
Mark Jennings	P	Whitney Middlebrook	P	Kevin Babcock	P
Jessie Dureen	P	Kim Ellis	P	Kristin Livingstone	P
Emma Bennett	R	Tina Hamer	P	Jenna Domalik	R
Krysia Schafer	P	Chris Ledsham	P	Norm Webb	P
		Sarah Wheeler	P		

Chair: Jody Somerville Recorder: Jody Somerville Non Board Members in Attendance:

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:34 <b>pm</b> on the 5th day of March 2024	Jody
2. Approval of Previous 3. Meeting	Minutes: <b>February 13, 2024</b> Minutes approval moved by: Whitney Middlebrook Second by: Norm Webb	Jody
<b>3. Board member Reports:</b>		

3.1 President	<p>MPS meeting Wednesday, March 6th at 7:30pm  MOP and Budget meeting dates must be set for April (combined or separately?)  MOP changes need to be sent in 1 week before that meeting.  Set a date for AGM.  Playoff games this week with all 8 REP teams making it to the Semi Final games - 5 teams awarded home-ice advantage.  The nomination meeting has been rescheduled to April 9th at 6 pm at the Bracebridge arena followed by our monthly meeting.  All board members' meetings took place on February 22nd to discuss D&amp;E items.  Nominations are coming in and Jessie will track them for voting.  We need to review the budget spreadsheet as expenses are missing.</p> <p><b>Action Items:</b></p>	Jody
3.2 Vice President	<p><b><i>Banquet planning is going good. Place date and time picked. Player and volunteer gifts selected. Graduating players banners outsourced. Chair rental in place. Nominations for awards is up. Trophy's outsourced. 1 dollar cheaper than last year do to sale.</i></b></p> <p><b>Action Items:</b></p>	Mark
3.3 Secretary	<ul style="list-style-type: none"> <li>- Auditorium Booked for April 9th: 6pm- 7pm voting and 7:30-8:30 board meeting to follow</li> <li>- Next Meeting dates needed to book Auditorium, nothing is booked after Apr 9th meeting</li> <li>- Email for Nominee info to go out prior to next meeting?</li> </ul> <p><b>Action Items: Booking May 7th for AGM Meeting at 6:30pm</b></p>	Jessie
3.4 Treasurer	<p><b><i>Received payment from Edges for Logo usage. Waiting on Source</i></b></p> <p><b>Action Items: Get finances all in order on excel for Budget meeting</b></p>	Emma

Revenue Item	YTD Total	Annual Budget	Over/Under	June	July	August	September	October	November	December	January	February	March	April	May
Registrar	\$444,007.98	\$31,020	\$113,047.98	\$78,737.84	\$82,789.62	\$108,048.41	\$97,391.97	\$38,894.54	\$70,901.84	\$1,358.42	\$165.32	0	0	0	0
Treasurer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ice Scheduler	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Referees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hockey Tournaments	48,400	58,000	-9,600	0	7830	3900	10370	17250	5700	950	500	1900	0	0	0
Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
League Sponsorship	10,150	15,800	-5,450	0	1450	4350	4350	0	0	0	0	0	0	0	0
Fundraising	\$9,791.94	2,000	\$7,791.94	0	\$1,216.71	\$563.85	0	\$887.10	0	\$6,974.94	0	149.54	0	0	0
Golf/Other Events	0	7,500	-7,500	0	0	0	0	0	0	0	0	0	0	0	0
OMHA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Local League	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Player Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Volunteers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Admin	0	0	0	0	0	0	0	\$0.00	0	0	0	0	0	0	0
Year End Banquet	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(Other - Specify)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenue	512,410	844,120	-131,710												
Expense Item	YTD Total	Annual Budget	Over/Under	June	July	August	September	October	November	December	January	February	March	April	May
Registrar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Treasurer	184	12,000	-11,816	\$4.00	\$117.60	18	0	0	0	0	\$44.47	0	0	0	0
Ice Scheduler	219,588	230,000	-10,412	0	\$1,111.62	\$32,567.97	0	\$31,926.98	\$72,078.12	0	0	\$81,902.87	0	0	0
Referees	16,244	20,000	-3,756	0	0	\$0.00	\$1,103.00	\$5,109.00	\$2,843.00	\$1,552.00	0	\$5,837.00	0	0	0
Hockey Tournaments	4,397	31,000	-26,603	\$0.00	0	0	0	4,369.04	28.25	0	0	0	0	0	0
Equipment	\$48,105.44	41,000	\$7,105.44	0	\$20,000.00	0	0	\$28,105.44	0	0	0	0	0	0	0
League Sponsorship	0	1,000	-1,000	0	0	0	0	0	0	0	0	0	0	0	0
Fundraising	200	2,000	-1,800	0	0	150	0	0	50	0	0	0	0	0	0
Golf/Other Events	0	1,200	-1,200	0	0	0	0	0	0	0	0	0	0	0	0
OMHA	24,895	25,000	-105	0	0	\$24,894.73	0	0	0	0	0	0	0	0	0
Local League	0	2,500	-2,500	0	0	0	0	0	0	0	0	0	0	0	0
Player Development	0	4,000	-4,000	0	0	0	0	0	0	0	0	0	0	0	0
Volunteers	0	2,000	-2,000	0	0	0	0	0	0	0	0	0	0	0	0
Admin	3,470	5,800	-2,130	19.99	0	19.99	\$2,139.09	\$827.12	19.99	19.99	0	423.75	0	0	0
Year End Banquet	0	6,000	-6,000	0	0	0	0	0	0	0	0	0	0	0	0
(Other - Specify)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenses	317,083	383,300	-66,217	23.99	\$21,229.22	\$57,850.69	3242.09	70337.58	74819.38	1571.99	44.47	88163.62	0	0	0
Operating Net	YTD Total	Annual Budget	Over/Under												
Operating Net	195,327	280,820	-85,493												
Less Long Term Reserve cont.	0	19,225	-19,225												
Annual Net Profit/Loss	195,327	241,595	-46,268												

approx 5% of operating expenses from previous year

**Current balance in the bank is \$223,296.99 . I need to add a few more expenses and revenue items so this is not finalized. Please also add in what information you have for your area in the excel.**

<b>3.5 Director of Public Relations</b>	<p>-training with Jessie on prelim website stuff complete          -working on team sponsor appreciation pieces (a customized pic of team in a frame), pics are slowly trickling in, may need some board help to get the stragglers that are outstanding          -newsletter deadline for April is March 27          -quote for large event planner to share</p> <p><b>Action Items:</b></p>	Krysia
<b>3.6 U9 Local League Director</b>	<p>U9 Round robin completed, U9 MPS finals complete. U9 Home Tournament upcoming and last weekend etc..          One U9 issue with Haliburton U9 team and one of our U9 teams. Coaches and Ref's managed the issues.          U7 moving into year end.          U5 moving into year end.</p> <p>Year end wrap up scheduled for March 17th</p> <p>No expences</p> <p><b>Action Items:</b>  <i>Plan for 2024/25 U9 season - EP vs no EP programming, Schedule potential for providing a development program built on 4, 5 or 6 teams and Select options for hand off to the next Director of U9 and below etc..          Wrapup summary of season for next U9 Director</i></p>	Chris L
<b>3.7 U18 Local League Director</b>	<p><b>Action Items:</b></p> <p>MPS LL finals went well          SMMHA Muskoka landscapers won A pool SMMHA Oliver's contracting won B pool for u18          SMMHA Muskoka Crysler won the B pool for u15          SMMHA above and beyond were the runners up in the u13 b pool</p> <p>Working out ice/dates for the chubbs in house championships. Hoping for the week following March break.</p>	Sarah
<b>3.8 Equipment Director</b>	<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>- Still need to decide on a time for some help cleaning out the dungeon</li> <li>- We will be starting to get back team buckets/ goalie equipment ( where do we plan to store it?)</li> </ul>	Whitney

<b>3.9Tournament Director</b>	<p>REVISED DIVISIONS/AGE GROUPS for 2024/2025 Tournament Season</p> <p>October U13 B/D October 25-27 2024 Fee \$1300</p> <p>November U7 Date: Nov 29 - Dec 1 2024 Fee \$700</p> <p>December U15 B/D Date: Dec 6-8 2024 Fee \$1300</p> <p>January U11 LL Date: January 3-5 2025 Fee \$1200</p> <p>February U13LL &amp; U15LL Feb 6-8 2025 Fee \$1200</p> <p>March</p> <p>U9 LL Date: March 21-23 2025 Fee \$1000</p> <p><u>Updates</u></p> <ul style="list-style-type: none"> <li>- Letter sent from Tournament Director to Ice Scheduler regarding 2024/2025 ice request. It was asked that this letter be shared with the towns specified in the letter right away to make them aware of our 2024/2025 plan right away.</li> <li>- Letter of support regarding ice allocation to towns from Residence Inn by Marriott at Muskoka Wharf</li> <li>- JW Marriott accomodation partner fee \$700+ (5% royalty)</li> <li>- Town of Gravenhurst Grant Application approved \$24,000</li> </ul> <p><u>Financial</u> Total Revenue YTD - \$48,400</p>	<p>Kim</p>
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	<p>Total Expenses YTD - \$4,397.29 - Not up to date. Waiting on numerous expenses to come in.</p> <p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>- <b>U9 Tournament</b></li> <li>- <b>Final Financial Account for portfolio</b></li> </ul>	
3.10 Off Ice Officials and Volunteer Coordinator	<p>Nothing to report .</p> <p><b>Action Items:</b></p>	Tina
3.11 OMHA Director	<p>Round Robin Playoffs completed All semi finals have scheduled Local League MPs are completed All Roster are finalized OMHA Championships hotel links will be open soon</p>	Chris
3.12 Ice Scheduler	<ul style="list-style-type: none"> <li>- all rep playoff games were completed this past weekend</li> <li>- All 8 rep teams ranked top 4 in playoffs, 5 ranked top 2 and earned home ice advantage</li> <li>- 5 rep playoff games scheduled between March 5th-8th</li> <li>- Winner of semifinal games will play in finals between March 18-22 (play can happen on March Break weekends only if both teams agree)</li> <li>- local league semifinal and championship weekends finished this past weekend, South Muskoka successfully hosted U18</li> <li>- U5-U9 wrap up scheduled for March 17th</li> <li>- Priority for remaining ice will be given to rep teams still in playoffs, player development, local league wrap ups, and any team preparing for an upcoming tournament. The remaining ice is welcome to be used by any other teams and coach or managers are encouraged to email ice scheduler with their intentions.</li> </ul> <p><b>Action Items:</b></p>	Julie
3.13 Player Development Director	<p>Tim contacted about checking clinics...waiting for response. Will be doing U7, U9 and U11 goalie ice Easter weekend for those who are around</p>	Kevin

3.14 Sponsorship Director	<p><b>Action Items:</b></p> <p>81<b>Action Items:</b></p>	Kristin
3.15 Registrar	<p>U5 = 13 U7 = 46 U9 = 48 U9 EP = 28 U11 = 79 U13 = 63 U15 = 68 U18 = Overage = 3</p> <p>Total playing this year = 429</p> <p>Total signed up and then cancelled for various reasons = 41</p> <p><b>Action Items:</b></p>	Jenna

3.16 Referee in Chief	<p><b>Action Items:</b> 1) February ref fees; \$5,837 2) Playoff round robin games wrapped up with semi final games scheduled. 3) Maltreatment has seen a huge increase with elimination games. No accountability by parents, players or coaches. Blame the refs. Parents confronting refs coming off ice. Players trash talking from bench in front of their coaches, who do nothing to stop it. 4) Referees also must be held accountable when their power is abused. This would include an investigation by a supervisor, possibly supervised in a game and documented in refs file. Game levels can also be restricted.</p>	Norm
4. COMMITTEE Reports (as needed)		

4. Committees	<p>SMMHA Committees:</p> <p><b>Coach Selection Committee:</b>  (2023-24 Rep season) Chris B, Mark, Norm, Jody  External members: Pending- to be approved by Executive Directors  2023-24 LL Season, above list including Local League Directors  Additional:</p> <p><b>Discipline &amp; Ethics:</b> Jody, Chris B, Mark, Norm,  Additional: Sarah, Chris L, Kevin, Julie,</p> <p><b>Ice Committee:</b> Julie, Jody, Emma, Kevin, Chris B, Sarah, Chris L  Additional:</p> <p><b>Purchasing Committee:</b> Whitney, Emma  Additional: Mark</p> <p><b>Fundraising &amp; Events:</b> Krysia, Emma  Additional: Kim, Kristin, Tina</p> <p><b>Tournament Committee:</b> Kim, Kevin, Julie  Additional: Sarah, Krysia, Chris L</p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie  Additional: Kim, Chris B</p> <p><b>Awards Committee:</b> Mark, Emma, Chris B, Sarah, Chris L, Jody  Additional:</p> <p><b>Manual of Ops Committee:</b> Jody, Mark, Emma  Additional:</p>	
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	<p>Nothing to report.</p> <p><b>Bylaw Committee:</b> Mark, Jody, Chris B</p> <p><b>Goalie Committee:</b> Kevin, Mark, Julie, Whitney, Norm</p>	
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5. Motions (as needed)	<p><b><u>Creating Respectful Environments</u></b></p> <p>South Muskoka Minor Hockey Association is committed to advocating for staff and members who identify as needing additional safe space access and use of toilets, change rooms and other facilities separate to those on their team and opposing team. We will seek to do so in a discreet, confidential and sensitive manner that does not reveal an individual's identity and respects their choices. We will also work with other teams and host organizations to ensure respectful treatment of any staff or member who requests additional space by their coaches, officials, spectators and the media.</p> <p><a href="#"><u>Creating Inclusive Environments for Trans Participants in Canadian Sport - Creating Respectful Environments – Use of Toilets, Change Rooms and other Facilities (Page 11)</u></a></p> <p>Motioned by:  Moved by:  Second By :</p>	
Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	7:55pm	Jody

	<b>Next meeting: April 9th at 6:00pm</b>	
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	<b>Location : TBD</b>	
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