



South Muskoka Minor Hockey Association
Board of Directors Meeting
169B James St. Bracebridge, ON
June 8, 2021
Via Zoom Meeting

Committee Members "R" is regrets

Sarah Geer	P	Local League- Vacant		Kevin Babcock	P
Shannon Zedic	P	Curtis Morrison	P	Ryan Venturelli	P
Secretary - Vacant		Lyndsay Jeanes	R	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	P	Kristy Bonitaitbus	P
Jody Somerville	P	Andrew Guthrie	P	Norm Webb	P

Chair: Sarah Geer

Recorder: **Shannon Zedic**

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:44pm on the 8th, of June 2021	Sarah Geer
2. Approval of Previous Meeting	Minutes: April 13, 2021 ; May 11 (AGM); May 11, Board meeting; Budget meeting Minutes approval moved by: Kevin Babcock Second by: Jody Somerville	
3. Board member Reports:		
3.1 President	Discussion in regards to the registration letter that will be sent out to the association to show why fees are raised this year, and how it affects the Board. Changes suggested and made- to be posted on web page in the next week or so Action Items for next meetings: Post Registration letter to membership	Sarah
3.2 Vice President	Reminder of VSS's they are up on the website, or I can send it individually. I have gotten a few but would really like the Board to have all of them in to set the example. We have received one nomination for Secretary so far, nothing for Local League, closes June 11 Can we set Board meeting dates to season: continue with 2nd Tuesday of every month: July 13, Aug 10, Sept 14, Oct 12, Nov 9, Dec 14, Jan 11, Feb 8, Mar 8, Apr 12, May 10, 2022 I will send out amended MOP after this meeting for final look over and hope to have on website by this weekend	Shannon

	<i>Action Items for next meetings:</i> Send out MOP; collect VSS'	
3.3 Secretary	<p>Combined with VP for this meeting</p> <p><i>Action items for next meeting:</i></p>	
3.4 Treasurer	<p>Proposing that we move our bank account from TD to Kawartha Credit Union as they are able to give us a better deal on banking fees etc. Once this has been set up Sarah and I will attend TD to transfer our funds. TD account will not be closed until we are sure all cheques and payments have been processed.</p> <p><i>Action Items for next meeting:</i> ongoing banking transfers etc.</p>	Sheena
3.5 Director of Public Relations	<p>Completing the Jump Start funding application.</p> <p>Meeting with Don and Russ from the Highlands next week to discuss the details of a golf tournament in September. We will need to form a committee if we decide to move forward.</p> <p>Currently looking for community sponsors to partner on our "volunteer & player" recognition program.</p> <p>Scouting out team and individual fundraising opportunities for our members for the new season. Opportunities and dates will be determined prior to the start of the season and discuss these options with the board.</p> <p>Swag - looking into new ideas for the upcoming season. Will present at a future board meeting.</p> <p><i>Action Items for next meeting:</i> Jump Start Application; Golf Tournament</p>	Jody
3.6 Local League Director(s)	<p>N/A</p> <p><i>Action Items for next meeting:</i></p>	Vacant
3.7 Equipment Director	<p>Nothing to report</p> <p><i>Action Items for next meeting:</i></p>	Curtis
3.8 Tournament Director	<p>Cost of tournaments will be sent out to committee, and final cost decisions will be brought to the board for approval. Tournament dates are set- we can submit to OMHA Encouraging other teams to use etransfer instead of cheqs. Drop down SMMHA online application soon</p> <p><i>Action items from last meeting:</i> Continue to work on SMMHA Tournaments</p>	Lyndsay

3.9 Off Ice Officials and Volunteer Coordinator	<p>Nothing to Report</p> <p>Action Items for next meetings: n/a</p>	Kristin
3.10 OMHA Director	<p>Nothing to Report</p> <p>Action Items for next meetings: N/a</p>	Andrew
3.11 Ice Scheduler	<p>Working on mock schedules...trying to have something for the meeting Still waiting on ice verification. GH stating they may still have cleaning protocols.</p> <p>Action Items for next meetings: Create schd based on ice teams needed for a normal season and a COVID season (cleaning Protocols)</p>	Kevin
3.12 Player Development Director	<p><i>wrapping up coaching applications. Will interview the following week.</i></p> <p>Action Items for next meetings: Coaching Applications</p>	Ryan
3.13 Sponsorship Director	<p>I have a meeting with Will from the Arena to discuss advertising further tomorrow. Need to set amount for sponsorship. Last year was 1200 for rep and 600 for LL. I would like to make it 1300 for Rep. 1200 for AE and 600 for LL.</p> <p>Looking into a lottery licence; will keep us posted with new information Looking to create a brochure for sponsorship including costs and what each price level includes Town sponsorship in arena continues to be a concern</p> <p>Action Items for next meetings: Continue to work on sponsorship; Lottery licence; creating sponsorship brochure</p>	Mark
3.14 Registrar	<p>All early end to season and volunteer credits have now been uploaded into the new HCR system. I am in the process of completing the setup for the new online store (this is where people register now).</p> <p>I have set up the registration so that people can choose to pay the full amount or split it into 4 payments - the initial payment, July 31, August 31 and Sept 30. Do we want the option of a 50/50 split payment? Initial payment and final payment end of August? As per the budget meeting the fees will increase by \$50 after August 15. (There is currently an error message adding the late fee but I've emailed Spordle to get it looked after).</p> <p>Terms and Conditions - it automatically has everyone sign the OMHA/OHF terms and waivers and Rowan's Law. We can add our own terms and conditions so we will be adding the refund policy from the manual of ops so everyone is aware of it when they register.</p> <p>We can do an online store for volunteers. This will allow us to have volunteers sign up, with no registration fee, but will allow us to account for the costs to have them on the ice as well as we can add a message that gives exactly what we need from volunteers - VSS deadlines, coaching qualifications (just</p>	Kristy

	<p>need someone to let me know what they need for each level)</p> <p>I can also set up an online store for rep fees. We just have to remember to account for the credit card charges, but this would eliminate managers having to collect the rep fees.</p> <p>There are a couple of hiccups right now with the new system - we aren't seeing anyone's qualifications so for now I can help Ryan and Kristin look up coaching qualifications from the old system until that is resolved. There also doesn't seem to be a way to add an outstanding amount to a current season fee. I have contacted OMHA to see if that is something that the system can do.</p> <p>Action Items for next meetings: Registration</p>	
3.15 Referee in Chief	<p>NTR</p> <p>Action Items from last meeting:</p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees	<p>Need to set Committee Members for season:</p> <p>Coach Selection Committee: Ryan (Chair), Shannon, Andrew Added: Sarah, Norm, Wilf Lade, Dave Rochette, Jake Yard, Tim Lefler</p> <p>Discipline and Ethics: Sarah (Chair), Andrew, Ryan, Norm,, Secretary, LL (as needed) Added:</p> <p>Ice Committee: Kevin (Chair), Sarah, Sheena, Ryan, Andrew, LL Added:</p> <p>Purchasing Committee: Curtis (Chair), Sheena Added:</p> <p>Fundraising and Sponsorship: Jody (Chair), Sheena Added:Mark</p> <p>Golf Tournament: Jody (Chair), Mark, Kristin Added:Sarah, Ryan, Shannon</p> <p>Tournament Committee: Lyndsay (Chair), Ryan, Kevin Added:</p> <p>Local League Committee: LL (Chair), Kevin Added:</p> <p>Awards Committee: Shannon (Chair), Sheena, Sarah, Andrew, LL Added:</p> <p>Manual of Ops: Secretary (Chair), Sarah, Shannon, Sheena Added:</p>	
5. Motions (as needed)	<p>To change SMMHA current banking needs with TD Canada trust and transfer all South Muskoka Minor Hockey Banking to Kawartha Bank. Moved by: Sheena Besseau Second By : Ryan Venturelli Moved by Majority vote</p>	

6. Correspondence	n/a	
7. Nomination or election of Officers or Directors (As needed)	n/a	
8. New business/other business	Will add addendums to google doc as decisions are made	
9. Meeting adjournment	Meeting called at 8:35 pm	
	Next meeting: July 13, 2021 Location : TBD	

Appendix #1

Items	2021-2022
<u>ADDENDUM A: Dates</u>	
Registration Date	June 14th?
Team Player Fees Due dates	First ice time
Coach Selection Dates	June 14-18
<u>Addendum B: Fees</u>	
Registration Fees	\$475/\$675/\$775
Tryout Fees	\$60-75
Team Sponsorship Fees	
Timekeeper Fees	\$0
Rep Fees	\$360
Team Fundraising Fee	
<u>ADDENDUM C: Volunt</u>	
Volunteer Credit Outline	N/A
VSS Due Date	Sept 1/Oct 1