



South Muskoka Minor Hockey Association
Board of Directors Meeting
169B James St. Bracebridge, ON
July 11th, 2023
Location: Beaumont Dr, Bracebridge

P - Present, R - Regrets, V - Virtual

Jody Somerville	P	Chris Broadworth	P	Julie Hogue	P
Mark Jennings	P	Whitney Middlebrook	P	Kevin Babcock	P
Katie Peleikis	R	Kim Ellis	R	Kristin Livingstone	P
Emma Bennett	P	Tina Hamer	R	Jenna Domalik	R
Krysia Schafer	P	Chris Ledsham	P	Norm Webb	R
		Sarah Wheeler	R		

Chair: Jody Somerville

Recorder: KRISTIN LIVINGSTONE

Non Board Members in Attendance:

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:41 pm on the 11th of July 2023	Jody
2. Approval of Previous Meeting	Minutes: June 13th, 2023 Minutes approval moved by: Chris Broadworth Second by: Emma Bennett	
3. Board member Reports:		

3.1 President	<p>Our June and July newsletters have been completed and Kryisia and I are working on the August edition. Please if you have anything to feature send it to Kryisia. August newsletter will be fairly full with start of season information etc.</p> <p>MPS - next meeting will be in August they take July off. At that time there will be more discussion on the U9 program. We are status quo with a LL group and Expanded Program option at this time.</p> <p>Whitney and I need help getting the jersey's in the basement organized as it's quiet a mess. If anyone could help we need to set up a day next week to tackle this massive job. I will also be organizing the office over the next few weeks if any one is free to help.</p> <p>Source for Sports would like us to put up a "Merchandise" tab on our website with a direct link to purchase online. Does anyone have any issues? This is an investment for them to get the pages done up.</p> <p>Bracebridge arena has supplied us with a tentative schedule for this upcoming season.</p> <p>Bracebridge snack bar is out of commission until the new rink is open. Still working on the Gravenhurst arena.</p> <p>I'd like to get at least 2 tournaments booked for U11C, U13C, and U15C Ideally 1 within driving distance and one away. I will connect with the B coaches and see if there are any we can do jointly.</p> <p>Still trying to figure out the feedback and tournament submission email situation. When Katie gets back its on the top of our priority list.</p> <p>No expenses to report this month</p> <p>Action Items: Discuss the snack bars at Gravenhurst with facility operators</p>	Jody
3.2 Vice President	<p>VSS sheet is being updated. I have updated the SMMHA VSS cover letter. I just need to import it to the website.</p> <p>Action Items: Update VSS letter on website with current season dates & update the website VSS page with current dates</p>	Mark
3.3 Secretary	<p>Nothing to report</p> <p>Action Items:</p>	Katie

3.4 Treasurer	<p>All tournament and reimbursement requests have been paid. Elite Custom Carpentry Sponsorship has been received Above and Beyond Contracting sponsorship received? Looked up by corporation number on transfer</p> <p>Action Items: Looking into tip tap pay for options for tag days and other fundraisers</p>	Emma
3.5 Director of Public Relations	<ul style="list-style-type: none"> • Tag Days Scheduled, looking for people/kids to fill shifts • Planning of BBQ underway • Draft of Silent Auction Donor Request forms ready to share and for fellow board members to start helping spread the word • Pending work with Kristin and Kim re Sponsor recruiting and Tournament advertisement • Engagement with Social media has seen significant increase in people viewing us • Newsletter for July is out, August will be a quick turnaround as I am away a lot this summer (any content will need to be submitted ASAP) <p>Action Items:</p>	Krysia
3.6 U9 Local League Director	<p>Nothing to report. No OMHA changes to U9 direction No expenses</p> <p>Action Items:</p>	Chris L
3.7 U18 Local League Director	<p>Nothing to report.</p> <p>Action Items:</p>	Sarah
3.8 Equipment	<p>All jerseys and socks have been ordered. Deposit was paid - (\$10000.00) Shipment date is Sept 15 for promotional source. Timbits should arrive at the end of August.</p> <p>Action Items: <i>Planning to spend next Thursday Aug 17th getting the basement cleaned up and organizing jerseys</i> <i>Also, week of Aug 21 I will be organizing all the goalie bags for U7 & U9</i> <i>Checking what's needed for pucks/pylons</i> <i>Also creating a sign out sheet for next season - if teams take sets of jersey ect - we can track them down.</i></p>	Whitney
3.9 Tournament Director	<p>Names 2023/2024 Tournaments U7 - Bailey's Christmas Spectacular U9 - Dap & Duncan Memorial Championship (Pending family approval, we received Duncan's family approval. We are having a challenge connecting with Dapp's widow. <u>Does anyone have any connections?</u>)</p>	Kim

	<p>U11B John Jennings and U11C Brad Pearsall U13B Dan Bell and U13C Kris Clement</p> <p>Mark (VP) has contacted tournament families regarding use of family name or regrets for this tournament season.</p> <p>Tournament Sponsorship Levels Set - Gold (\$2,000), Silver (\$1,500) & Bronze(\$500) with Accommodation Partners (\$250)</p> <p>Tournaments have been approved with sanction #s assigned and posted on OMHA site.</p> <p>SMMHA website issue will not allow new tournaments posted. Working with Lyndsay, Shannon and Katie to fix. In the meantime I am setting up a google form for teams to apply.</p> <p>There have been quite a few inquiries about the U18 tournament and a couple U15. We should think of adding one of those back for 2024/2025 season.</p> <p>Brought the bear toss (U7) and mini stick challenge(U9) forward to the events committee for future planning. <u>Does anyone have ideas for an event for the U11 and U13 tournaments? Send me a message please.</u></p> <p><u>No revenue or expenses to report.</u></p> <p>Action Items:</p> <ol style="list-style-type: none"> 1. Following up with accommodation partners for 2023/2024 partnerships 2. Email U11 B/C & U13 B/C coaches where they have been assigned to get them on board ahead of manager selection for home tournament hosting. 3. Krysia has designed a "Save the Date" poster for email blasting out to other associations shortly once finalized. 4. Working alongside Kristin to get sponsors on board for tournaments. Plan is to approach team sponsors first to ask if they are interested in sponsoring the home tournament. If not, opening up to new sponsors for tournaments. 	
3.10 Off Ice Officials and Volunteer Coordinator	<p>In communication with couple of local food trucks for welcome back BBQ & tournaments .</p> <p>Oath of Confidentiality was created (thanks Krysia) .</p> <p>Working on tag days with Krysia .</p> <p>Working on Managers Manual .</p> <p>Action Items:</p> <p>Create an oath of confidentiality for bench staff to sign and protocol about BCC emails, sharing of info etc</p> <p>Look into the Rotary Centres to possibly provide food for tournaments</p>	Tina

3.11 OMHA Director	<p>Tournaments have been paid and registered by SMMHA (thanks Jody)</p> <p>Any suspension that Andy Cooke gives out after the game sheet has been reviewed is final.</p> <p>Has the VSS declarations been changed for the 2023-2024 season and has the VSS SMMHA letterhead been changed yet?</p> <p>Action Items:</p>	Chris B
3.12 Ice Scheduler	<p>Bracebridge schedule is set. Not as much ice as previous years.Taking additional ice in Baysville, waiting on ice schedule from Gravenhurst. There will be morning practices since there is open ice then. Port Carling isn't giving us any ice times.</p> <p>Action Items: Open ice calendar</p>	Julie
3.13 Player Development Director	<p>Will be putting something up on the website for volunteers to fill our Player Development resource folio (needs a better name). It will also include something for companies who charge to submit proposals.</p> <p>Once we have an idea of numbers, and ice, then along with Julie, we will set up the August skates and then tryout schedules.</p> <p>Goalie clinic- As it looks, there will be no ice available for a separate time so will see if we can use some of the donation money to hire coaches to go to practices for instruction along with using our own older goalies to assist.</p> <p>Action Items:</p>	Kevin
3.14 Sponsorship Director	<p>Waiting on a few more sponsors for teams and have reached out to a few new ones. My plan is to have this done by the end of the week so Whitney has the info she requires for jersey's.</p> <p>Action Items:</p>	Kristin
3.15 Registrar	<p>Nothing to report</p> <p>Action Items:</p>	Jenna
3.16 Referee in Chief	<ol style="list-style-type: none"> 1) Krysia has created a referee recruitment flyer to be posted in various locations. Awesome job, Krysia, thank you 2) Recertification clinics start the first weekend of September for all returning refs. Hopefully the entry level clinics start in October. I will monitor and send out to interested players when it happens. 	Norm

	Action Items:	
4. COMMITTEE Reports (as needed)		
4. Committees	<p>SMMHA Committees:</p> <p>Coach Selection Committee: (2022-23 Rep season) Chris B, Shannon, Andrew, Katie External members: Pending- to be approved by Executive Directors 2022-23 LL Season, above list including Local League Directors Additional:</p> <p>Discipline & Ethics: Jody, Chris B, Katie, Norm, Additional: Sarah, Chris L, Kevin, Julie, Mark</p> <p>Ice Committee: Julie, Jody, Emma, Kevin, Chris B, Sarah, Chris L Additional:</p> <p>Purchasing Committee: Whitney, Emma Additional: Mark</p> <p>Fundraising & Events: Krysia, Emma Additional: Katie, Kim, Kristin, Tina</p> <p>Tournament Committee: Kim, Kevin, Julie Additional: Sarah, Krysia, Chris L</p> <p>Local League Committee: Sarah, Chris L, Julie Additional: Katie, Kim, Chris B</p> <p>Awards Committee: Mark, Emma, Chris B, Sarah, Chris L, Jody Additional:</p> <p>Manual of Ops Committee: Katie, Jody, Mark, Emma Additional:</p> <p>Bylaw Committee: Mark, Jody, Chris B</p> <p>Goalie Committee: Kevin, Mark, Julie, Whitney, Norm</p>	
5. Motions (as		

needed)	Moved by: Second By : Moved by:	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:49 pm	
	Next meeting: August 15th, 2023 Location : TBD	