**HEAD COACH & ASSISTANT COACH**

**STEP ONE**

(Follow this link to a PDF instruction page from OMHA.net) [Complete Respect in Sport - Activity Leader](http://assets.ngin.com/attachments/document/0047/5485/RESPECT_IN_SPORT_-_ACCESS_INSTRUCTIONS_-_SEPT_2010_1_.pdf) this is a different course than the Parent Respect in Sport course you had to complete in order to register your player. This course is completed online, does not expire, and is MANDATORY for all on and off ice helpers, assistants, board members and parent volunteers.

Cost is approximately $30, which will be reimbursed **IF** you are rostered to a team for the season you have taken the course.

**STEP TWO**

(Follow this link to South Muskoka Minor Hockey’s website) [Have a Vulnerable Sector Search completed](http://southmuskokaminorhockey.com/Pages/2633/Police_Checks_(VSS)/).

Print the letter contained on the website link above, take it, along with 2 acceptable pieces of identification (they will not accept a Health Card) to our local OPP office, in order for a background check to be completed. This is MANDATORY for all on and off ice helpers, assistants, board members and parent volunteers. This MUST be completed *BEFORE* you can be rostered to a team (this check is due in September; we advise you GET IT DONE OVER THE SUMMER, before the season starts). A new VSS must be completed every 3 seasons, and takes 2-3 weeks to get the results. \* If you wish for your VSS to stay current, you are required to sign a Declaration (also found in the link above) for each subsequent season between obtaining a new VSS (even if you are not a part of a rostered team for a season, we still require a signed declaration… or you start all over with a new VSS). Sometimes finger printing is required for a background check which will cause a longer wait time.

There should be no cost for this, as it is for a volunteer position.

**STEP THREE**

(Follow this link to a PDF from OMHA) [OMHA Coaching Requirements (SMMHA is a BB centre)](http://assets.ngin.com/attachments/document/0044/0922/2015-2016_-_TEAM_OFFICIAL_QUALIFICATION_REQUIREMENTS-APPENDIX_A.pdf). You will be required to take a coaching course, there are many offered over the summer. The Community Coach course (which includes Coach 1 and Coach 2) has a mandatory online portion that MUST be completed before going to the one day in class portion. This course is good for all of our Initiation, Tyke and Local League and Rep (up to Atom) levels. SMMHA requires that both Coaches and Assistants have this coaching course, where applicable. D1 Coaching course is mandatory for Pee Wee Rep and above, but is also acceptable for Local League for players over 7 (Novice). Coaching courses do require some regular maintenance to keep them current. [For course locations please visit this link](https://ehockey.hockeycanada.ca/ehockey/ClinicGroupList.aspx?OID=1254)

Costs vary depending on course and chosen location. These fees will be reimbursed **IF** you are rostered to a team for the season you have taken the course