



South Muskoka Minor Hockey Association
Board of Directors Meeting
169B James St. Bracebridge, ON
August 9th, 2022
Location: Bracebridge Arena & Zoom

Committee Members "R" is regrets; V- Virtual

Sarah Geer	V	Andrew Guthrie	V	Kevin Babcock	V
Shannon Zedic	P	Curtis Morrison	R	Chris Broadworth	R
Katie Peleikis	R	Lyndsay Jeanes	R	Mark Jennings	P
Sheena Besseau	V	Kristin Livingstone	P	Kristy Bonitatibus	P
Jody Somerville	V	Chris Ledsham	P	Norm Webb	V
		Jeff Barnes	P		

Chair: Sarah Geer

Recorder: Kristy Bonitatibus

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:37 pm on the 9th, of August 2022	Sarah Geer
2. Approval of Previous Meeting	Minutes: July 12th, 2022 Minutes approval moved by: Shannon Zedic Second by: Mark Jennings	
3. Board member Reports:		
3.1 President	<ol style="list-style-type: none"> Need to meet with the Sept 10th committee ASAP to work through details. If anyone has vendor ideas eg. GrinGuard - Kara Evershed, then please let me know. Goalie Coach Clinic - coaches are signing up as we speak. Bracebridge Arena is booked upstairs. We will be looking for goalies Sept 10 from 1-3pm U12 and up for the session. Goalie Player Clinics - I am wondering if we can do this in house with the talent that we have? We would need a lead. I think we have someone but needs to be confirmed. Or we stick with OMHA and I can schedule something on a weekday practice around 6:30pm as that is when they are available. 	Sarah

	<ol style="list-style-type: none"> 4. OHF Meetings every Thursday for Board Members: They hosted a meeting last Thursday and will continue to each Thursday until the season begins. The purpose of the meetings is to address the concerns regarding the recent happenings with Hockey Canada. OHF recognizes things need to change between how funds are distributed to hockey culture. They are trying to be transparent. This Thursday will focus on questions about insurance. 5. I have created the SMMHA respect google form to be distributed by managers once teams are formed. If you would like to test it out and give me feedback, please reach out. 6. Coach Meeting: I have created a google slide for the meeting (time/date TBA) so if anyone needs to add to it, please let me know. The agenda will include a sexual abuse component that I will be presenting to coaches as a new initiative to add an extra layer of protection for our players and volunteers. 7. Hoping to see a schedule up for September after this meeting so players and families can plan the month. Schedules for the rest of the season will follow hopefully by the end of August. 8. No expenses or revenue this month <p><i>Action Items from last meeting:</i></p>	
3.2 Vice President	<p>Anyone looking for info on VSS or declaration drop-off, they can send me a digital copy if they want, but everyone needs to submit a hard copy-Bears office mailbox is the best place. Also I would like to solidify Banquet dates - same as last year- April 25 & 26, this will allow me to look into larger corporations for donations (ie:pizza etc).</p> <p><i>Action Items from last meeting:</i> Get Matt Kelley Long Time Dedication Award Collect Declarations and VSS'</p>	Shannon
3.3 Secretary	<p>Nothing to report</p> <p><i>Action items from last meeting:</i> Needs to add Board meetings to website Article for tournament time keepers- high school students?</p>	Katie
3.4 Treasurer	<p>Bank balance as of July 31st;</p> <p>Chequing = \$236,695.07 Goalie Donation Balance = \$18,589.44 Dap & Duncan Donation = \$2,245.00 Savings = \$76,700.68</p>	Sheena

TOTAL Available Cash = \$336,475.19

Registration funds deposited in July was \$67,746.41.

Banking fees were \$12.00 and credit card processing fees were \$1,433.58. Funds spent in player development was \$183.90.

\$497.16 was spent from the goalie donation to purchase goalie gear.

The following teams have had tournaments paid on their behalf;

U11 Rep = \$3,000.00

U13 Rep = \$3,600.00

U15 Rep = \$5,050.00

U18 Rep = \$3,750.00

TOTAL = \$15,400.00 to be recouped upon collection of rep fees.

<u>Revenue Item</u>	YTD Total	Annual Budget	Over/Under	July
Meeting Rooms	\$0.00	\$0.00	\$0.00	\$0.00
Banquet	\$0.00	\$0.00	\$0.00	\$0.00
Treasurer	\$0.00	\$0.00	\$0.00	\$0.00
Secretary	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Player /Coach Development	\$0.00	\$0.00	\$0.00	\$0.00

	OMHA	\$0.00	\$0.00	\$0.00	\$0.00
	Local League	\$0.00	\$0.00	\$0.00	\$0.00
	Referee	\$0.00	\$0.00	\$0.00	\$0.00
	Rep Fees	\$0.00	\$34,620.00	\$0.00	\$0.00
	Registrar	\$112,968.17	\$296,400.00	-\$183,431.83	\$67,746.41
	Sponsorship	\$0.00	\$15,600.00	\$0.00	\$0.00
	Fundraising	\$0.00	\$2,000.00	\$0.00	\$0.00
	Ice Scheduler	\$0.00	\$0.00	\$0.00	\$0.00
	Golf Tournament	\$0.00	\$7,500.00	\$0.00	\$0.00
	Tournaments	\$0.00	\$58,000.00	\$0.00	\$0.00
	Volunteers	\$0.00	\$0.00	\$0.00	\$0.00
	Website	\$0.00	\$0.00	\$0.00	\$0.00
	Photography	\$0.00	\$0.00	\$0.00	\$0.00
	Long Term Saving	\$0.00	\$0.00	\$0.00	\$0.00

Total Revenue	\$112,968.17	\$414,120.00	-\$301,151.83	\$0.00
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<u>Expense Item</u>	YTD Total	Annual Budget	Over/Under	July
Meeting Rooms	\$52.55	\$500.00	\$447.45	\$0.00
Banquet	\$0.00	\$6,000.00	\$0.00	\$0.00
Treasurer	\$1,581.76	\$12,000.00	\$10,418.24	\$1,445.58
Secretary	\$0.00	\$200.00	\$0.00	\$0.00
Equipment	\$0.00	\$41,000.00	\$0.00	\$0.00
Player /Coach Development	\$183.90	\$4,000.00	\$3,850.00	\$183.90
OMHA	\$1,262.00	\$25,000.00	\$23,738.00	\$0.00
Local League	\$0.00	\$2,500.00	\$0.00	\$0.00
Referee	\$0.00	\$20,000.00	\$0.00	\$0.00
Rep Fees	\$0.00	\$0.00	\$0.00	\$0.00
Registrar	\$0.00	\$0.00	\$0.00	\$0.00

Sponsorship	\$0.00	\$1,000.00	\$0.00	\$0.00
Fundraising	\$0.00	\$2,000.00	\$0.00	\$0.00
Ice Scheduler	\$0.00	\$230,000.00	\$0.00	\$0.00
Golf Tournament	\$0.00	\$1,200.00	\$0.00	\$0.00
Tournaments	\$0.00	\$31,000.00	\$0.00	\$0.00
Volunteers	\$0.00	\$2,000.00	\$1,966.10	\$0.00
Website	\$0.00	\$1,900.00	\$0.00	\$0.00
Photography	\$0.00	\$3,000.00	\$0.00	\$0.00
Long Term Saving	\$0.00	\$19,225.00	\$0.00	\$0.00
Total Expenses	\$3,080.21	\$402,525.00	\$399,444.79	\$1,629.48

<u>Donations</u>	Year To Date	Carried Over	Remaining	July
Goalie Donation	\$497.16	\$19,086.60	\$18,589.44	\$497.16
Dap & Duncan	\$0.00	\$2,245.00	\$2,245.00	\$0.00

	<p><i>Action Items from last meeting: Jeff to work with Sheena to realize credits</i></p>	
<p>3.5 Director of Public Relations</p>	<p>Bardown's full sizing package will be here for September 10th and will contain jackets, warm up pants, sweaters, t-shirts, hats, sweat pants etc. SMMHA swag store will be open the same week with the closing date to be confirmed.</p> <p>I have been asked by a few parents if we will be bringing back tag days. These are huge money makers and if the board would like to consider doing it again this year we need to do so ASAP!</p> <p>Finalizing individual fundraising and will roll them out early October.</p> <p>Kevin - can we set a date and time for the skate-a-thon? Jan 28th 11-1 (Fire and Ice) or Sunday Jan 29th 11-1? Or we can wait till Feb and do it in conjunction with the Gravenhurst Winter Carnival - Feb 17th - 19th. I think we should do the pancake breakfast 9-11 in conjunction with the skate-a-thon...so date to be confirmed.</p> <p>Bears car and helmet stickers ordered they will be ready by September 10th</p> <p>No expenses or revenue this month</p> <p><i>Action Items from last meeting:</i></p>	<p>Jody</p>
<p>3.6 U9 Local League Director</p>	<ul style="list-style-type: none"> - Working on welcome email to U5 players/guardians - Working on welcome email to U7 players/guardians and some season details - Working on U7 volunteer email regarding the season - Held a LL committee meeting to discuss pros/cons of OHMA U9 program changes, and brainstormed what is the best path for SMMHA U9 - Gained feedback from MPS on other centers plans for U9 2022/2023 - Finalizing the U9 Development Season goals/objectives and format for the 2022/2023 season - Working on U9 welcome email with seasonal expectations and objectives to players/guardians - Working on U9 volunteer email with season guidelines and SMMHA expectations for the Development of players following OMHA documents etc.. - No expenses or revenue this month <p><i>Action Items from last meeting:</i></p>	<p>Chris</p>

3.7 U18 Local League Director	<ul style="list-style-type: none"> - Reached out to all of last years' LL players who are unregistered and have several recommitted. - No expenses or revenues this month <p><i>Action Items from last meeting: Will need windows of time for LL games from ice scheduler prior to Oct. 1</i></p>	Jeff
3.8 Equipment Director	<ul style="list-style-type: none"> -Jerseys for 2022-23 season were ordered. Timbits jerseys ordered. -Ordered two sets of Full Right blocker and trappers -Plan this month is to set up the tryout jerseys and continue to organize the equipment area. -Applied for OMHA Player and Goalie Assist Programs <p><i>Action Items from last meeting:</i></p>	Curtis
3.9 Tournament Director	<p>Update to the last Board meeting, where the tournament dates/names were confirmed, on July 12th, the details were forwarded to Andrew to obtain OMHA sanction numbers and to be approved. There have been issues with Andrew getting them sanctioned (for further detail please follow up with AG as I am on vacation starting today and won't be at the Board meeting) As of today, it appears that most of the tournaments have been accepted for sanction by the OMHA but not yet sanctioned! As soon as I get confirmation, I will post them ASAP. I have been working with hotels and have received some information back from them so post that as well.</p> <p><i>Action Items from last meeting:</i></p>	Lyndsay
3.10 Off Ice Officials and Volunteer Coordinator	<p>Nothing to report</p> <p><i>Action Items from last meeting:</i> Managers manual and set meeting date approx Oct.</p>	Kristin
3.11 OMHA Director	<p>Tournaments have been sanctioned. We've had an increase in the requests for permission to skate this year.</p> <p><i>Action Items from last meeting: lpads - will need 4 to start. Discuss with Curtis</i></p>	Andrew
3.12 Ice Scheduler	<p>Proposed ice schedule presented. Input to the website to be completed ASAP.</p> <p><i>Action Items from last meeting:</i></p>	Kevin
3.13 Player Development Director	<p>Nothing to report</p> <p><i>Action Items from last meeting:</i></p>	Chris

3.14 Sponsorship Director	<p>Sponsor's for teams are filled. I am starting to sell sponsorship for the half boards. Sold 1 so far. I am trying to coordinate with Sublime graphics to look at the boards to get the installation price. Invoicing for team sponsorship starting today.</p> <p>Action Items from last meeting:</p>	Mark
3.15 Registrar	<p>Registrations continue to be trickling in. As of August 8 we were at the following numbers:</p> <p>U5 - 15 U7 - 40 U9 - 70 U11 - 55 / 27 tryout cards (1 from U9 age group) U13 - 60 / 42 tryout cards U15 - 67 / 41 tryout cards U18 - 49 / 31 tryout cards Total - 356 / 141 tryout cards (this includes some overage that still will have to complete registration)</p> <p>I've contacted all parents that had a change of address or was missing proof of residency/birth certificates when they registered. I've also contacted all parents that have not yet completed the respect in sport program. I will continue to keep following up to try to have these all dealt with before rostering starts.</p> <p>Action Items from last meeting:</p>	Kristy
3.16 Referee in Chief	<p>Recertification clinics posted on Omha website. Closest area for SMMHA is Barrie Aug.27 and Oct. 2 / 2022. All recertifications are in class Once all recertifications completed Oct.2 / 2022, then entry level clinics will be posted on OMHA website. 2021-22 Season: Started with 12 officials, ended with 9 officials. 2022-23 Season: 8 confirmed returning. (5 level 3's, 3 level 2's)</p> <p>Action Items from last meeting:</p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees	<p>Only some committees have been set: Red are deferred to next meeting: SMMHA Committees: names below as per MoP Job descriptions- Coach Selection Committee: (2022-23 Rep season) Chris B, Shannon, Andrew, Katie</p>	

	<p>External members: Pending- to be approved by Executive Directors 2022-23 LL Season, above list including Local League Directors Additional:</p> <p>Discipline & Ethics: Sarah, Andrew, Katie, Jeff/Chris L (as needed), Norm Additional:</p> <p>Ice Committee: Kevin, Sarah, Sheena, Chris B, Andrew, Jeff, Chris L Additional:</p> <p>Purchasing Committee: Curtis, Sheena Additional:</p> <p>Fundraising & Events: Jody, Sheena Additional: Mark, Sarah</p> <p>Golf Tournament: Lyndsay, Sheena, Mark, Jody, Kristin- (Not applicable for this year) Tournament Committee: Lyndsay, Chris B, Kevin Additional:</p> <p>Local League Committee: Jeff, Chris L Kevin Additional: Curtis, Shannon, Sarah</p> <p>Awards Committee: Shannon, Sheena, Andrew, Jeff, Chris L, Sarah Additional:</p> <p>Manual of Ops Committee: Katie, Sarah, Shannon, Sheena Additional:</p>	
5. Motions (as needed)	<p>Moved by:</p> <p>Second By :</p> <p>Moved by</p>	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:11 pm	
	<p>Next meeting: September 6th, 2022 Location : TBD</p>	