



# South Muskoka Minor Hockey Association

## Board of Directors Meeting

169B James St. Bracebridge, ON

August 8th, 2023

Location:

P - Present, R - Regrets, V - Virtual

Jody Somerville	P	Chris Broadworth	R	Julie Hogue	P
Mark Jennings	P	Whitney Middlebrook	P	Kevin Babcock	P
Katie Peleikis	R	Kim Ellis	P	Kristin Livingstone	P
Emma Bennett	P	Tina Hamer	P	Jenna Domalik	R
Krysia Schafer	P	Chris Ledsham	P	Norm Webb	R
		Sarah Wheeler	P		

Chair: Jody Somerville

Recorder: Kim Ellis

Non Board Members in Attendance:

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:35 <b>pm</b> on the 8th of <b>August 2023</b>	Jody
2. Approval of Previous Meeting	Minutes: <b>July 11th, 2023</b> Minutes approval moved by: Kristin Second by: Sarah	Jody
<b>3. Board member Reports:</b>		

<b>3.1 President</b>	<ul style="list-style-type: none"> <li>• Board Confidentiality and Reports</li> <li>• U9 program needs discussion and vote for a select team.</li> <li>• Coaches meeting to be held for U11-U18 B and U18 C the week before warm up skates. Please let me know if anyone has additional information or would like to attend.</li> <li>• Another meeting for the new B coaches, LL and managers will take place later in September.</li> <li>• Tryout schedule and September ice will be posted over the next week. This will allow families to start their hockey season planning.</li> <li>• I'm putting together a small group of people to help book 1 away and 1 local tournament for U11 - U15 C groups. Should we book a few LL tournaments as well?</li> <li>• Katie and I will be reviewing the website info to ensure anything pertaining to this season is up and active.</li> <li>• OMHA insurance policy has been updated to name the centers we will be using this season - Gravenhurst, Bracebridge &amp; Baysville</li> </ul> <p>No expenses</p> <p><b>Action Items:</b></p>	Jody
<b>3.2 Vice President</b>	<p>VSS letter is updated. Declaration letter needs to be updated.</p> <p>Our phone number and email need to be added</p> <p><b>Action Items:</b> Update VSS letter on website with current season dates &amp; update the website VSS page with current dates</p>	Mark
<b>3.3 Secretary</b>	<p>Website issues persist and I am trying to get them sorted out. Currently our feedback and tournament forms will be received by at least one board member if completed so the information can be shared but I'm working to make sure all required board members receive the completed forms.</p> <p><b>Action Items:</b></p>	Katie
<b>3.4 Treasurer</b>	<p>\$1200 raised in July tag days.</p> <p><b>Expenses:</b> \$113 for donation boxes to use for tag days</p> <p><b>Action Items:</b> Waiting on access to revenue and expense google documents. If not given access shortly I will create the same document and start over and give access to those that need it. Explore other banking options</p>	Emma

3.5 Director of Public Relations	<p>Nothing to report that isn't already reported elsewhere. Expenses: N/A</p> <p><b>August Action Items:</b> August Newsletter - Need content BBQ - Aug 27 from between 12pm-2pm</p>	Krysia
3.6 U9 Local League Director	<p>Working On U9 expansion Select team possibilities. Need board discussion Need communication to parent group based on outcome No expenses</p> <p><b>August Action Items:</b> Storage space (in exchange for logo on website)</p>	Chris L
3.7 U18 Local League Director	<p>Hoping to start contacting potential coaches etc to make sure everyone's VSS etc is up to date. Waiting on list No expenses</p> <p><b>Action Items:</b></p>	Sarah
3.8 Equipment Director	<p>All jerseys and socks have been ordered. Deposit was paid - (\$20000.00 ) Shipment date is Sept 15 for promotional source. Timbits should arrive at the end of August</p> <p><b>Action Items:</b> Planning to spend next Thursday Aug 17th getting the basement cleaned up and organizing jerseys Also, week of Aug 21 I will be organizing all the goalie bags for U7 &amp; U9 Checking what's needed for pucks/pylons Also creating a sign out sheet for next season - if teams take sets of jerseys ect - we can track them down.</p>	Whitney
3.9 Tournament Director	<p><b>Tournament Registration/Confirmation</b> <u>U13 B/C</u> 8 of 10 Confirmed (8 Registered) <u>U11 B/C</u> 1 of 14 Confirmed (1 Registered) <u>U9</u> 0 Confirmed (0 Registered) <u>U7</u> 0 Confirmed (0 Registered)</p>	Kim

	<p><b>Sponsors</b>  1 Gold (Chalets on Lake Muskoka)  1 Silver (Howies Hockey)  1 Bronze (Quality Inn)  3 Hotel Partners (Chalets on Lake Muskoka, Quality Inn &amp; JW Marriott)</p> <p>- Email Blast to past tournament participating (45) associations has been sent  - Email Blast scheduled for Sept 18 MPS &amp; other associations who joined U7 jamboree in Haliburton last year  - Past medal supplier is not able to commit this season, referred to Joe Watt Trophy and Engraving. <a href="#">Medal (Overview - Click here)</a> The quality and pricing is similar to our past supplier and within budget and director spending approval.</p> <p>Expense \$0  Revenue \$10,430</p> <p><b>Action Items:</b></p> <ol style="list-style-type: none"> <li>1. Following up with accommodation partners for 2023/2024 partnerships (3 of 4 finalized the other 1 should be finalized within 2 weeks)</li> <li>2. Email U11 B/C &amp; U13 B/C coaches where they have been assigned to get them on board ahead of manager selection for home tournament hosting. (Email introduction sent with expectations set out. A scheduled email will be sent out the Monday after tryouts asking for managers details to move things forward)</li> <li>3. Krysia has designed a "<a href="#">Save the Date</a>" poster for email blasting out to other associations shortly once finalized. (Completed)</li> <li>4. Working alongside Kristin to get sponsors on board for tournaments. Plan is to approach team sponsors first to ask if they are interested in sponsoring the home tournament. If not, opening up to new sponsors for tournaments. (Finished <a href="#">email</a> to blast out to "fans, community partners &amp; businesses. Working on setting up a mail merge has been started and will be completed by the end of the week.)</li> </ol>	
3.10 Off Ice Officials and Volunteer Coordinator	<p>Nothing to report</p> <p><b>Action Items:</b>  Work with Jody for Manager meeting date / time</p>	Tina
3.11 OMHA Director	<p>REP MPS Meeting was held last week</p> <ul style="list-style-type: none"> <li>• Contact info for President, VP, OMHA Rep and Ice Scheduler was presented from each association</li> <li>• There is no MD teams in Georgian Bay / MPS this season for U9</li> <li>• Andy Cooke reminded all associations that development skates and tryout skates are done properly</li> <li>• D1 coaching clinic will be held in Parry Sound late September</li> <li>• VSS and Declarations have to be up to date</li> </ul> <p><b>Action Items:</b></p>	Chris B

3.12 Ice Scheduler	<p>Ice has been allocated from both Gravenhurst and Bracebridge A tentative schedule has been created for after Thanksgiving according to team speculation Will be working with Player Development to schedule pre Thanksgiving ice as well as tryouts</p> <p><b>Action Items:</b> Open ice calendar</p>	Julie
3.13 Player Development Director	<p>Warm up ice posted Working on checking clinics and ice times leading up to tryouts Tryouts will be posted soon Working on a possible goalie introduction time for Sept 9 weekend...still in thought process of how we can do something Coaches meeting to happen before warm up No real interest in helpers for development. Will see what happens once we get more coaches chosen and people have hockey on their minds Received a quote from Hockey moves. Their pricing is way out of our budget. Best price is if we do 4 teams in a night ( we only have one 2 nights we can do this) then it would be \$150.00 a team. We would have 17 teams...so over \$ 2500.00 for only one session per team</p> <p><b>August Action Items:</b> Defensive skating clinic for U13 and below Approach Hockey Moves for a demo session</p>	Kevin+
3.14 Sponsorship Director	<p>Nothing to report</p> <p><b>Action Items:</b></p>	Kristin
3.15 Registrar	<p>u9 = 38 U18 = 67 U13 = 48 with 2 waitlisted U7 = 36 U5 = 9 U15 = 62 U11 = 75 EP = 33</p> <p>Registrations have all been capped and have the option to waitlist.</p> <p><b>Action Items:</b></p>	Jenna

3.16 Referee in Chief	<ol style="list-style-type: none"> <li>1) Eight returning officials: Two junior officials, one level 2 and five level 3's.</li> <li>2) Ref poster is working out well. At least three new serious inquires who will be joining.</li> <li>3) Entry level clinic: Working with OMHA to have South Muskoka host an entry level clinic October 28th or 29th. Require the upstairs room and 1.5 hours of ice.</li> <li>4) U9 half ice: Inquired with Omha about having coaches on ice for half ice U9 games due to shortage of refs. Omha requires refs on ice for half ice games.</li> </ol> <p><b>Action Items:</b></p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees	<p>SMMHA Committees:</p> <p><b>Coach Selection Committee:</b>  (2023-24 Rep season) Chris B, Mark, Norm, Katie, Jody  External members: Pending- to be approved by Executive Directors  2023-24 LL Season, above list including Local League Directors  Additional:</p> <p><b>Discipline &amp; Ethics:</b> Jody, Chris B, Katie, Norm,  Additional: Sarah, Chris L, Kevin, Julie, Mark</p> <p><b>Ice Committee:</b> Julie, Jody, Emma, Kevin, Chris B, Sarah, Chris L  Additional:</p> <p><b>Purchasing Committee:</b> Whitney, Emma  Additional: Mark</p> <p><b>Fundraising &amp; Events:</b> Krysia, Emma  Additional: Katie, Kim, Kristin, Tina</p> <ul style="list-style-type: none"> <li>- Completion of 5 tag day fundraisers: RibFest/ Muskoka Boat &amp; Cottage Show, Tastebuds, BB Source for Sports and YIG's Gravenhurst were successful (see Treasurer report above)</li> <li>- Remaining are YIG's BB (scheduled for Sept 3rd- looking for volunteers), and the two Canadian Tires locations that need to be rescheduled</li> <li>- Waiting on details from Kevin on details for Sept 9th so we can plan BBQ</li> </ul> <p><b>Tournament Committee:</b> Kim, Kevin, Julie  Additional: Sarah, Krysia, Chris L</p> <p><b>Local League Committee:</b> Sarah, Chris L, Julie  Additional: Katie, Kim, Chris B</p>	

	<p><b>Awards Committee:</b> Mark, Emma, Chris B, Sarah, Chris L, Jody Additional:</p> <p><b>Manual of Ops Committee:</b> Katie, Jody, Mark, Emma Additional:</p> <p><b>Bylaw Committee:</b> Mark, Jody, Chris B</p> <p><b>Goalie Committee:</b> Kevin, Mark, Julie, Whitney, Norm</p>	
5. Motions (as needed)	<p>SMMHA offers a U9 select program to those registered in the U9 Extended Program. If we have the numbers to support this in early September. Moved by: Chris L Second By : Mark <b><u>Carried</u></b></p> <p>The U9 select players and coaches will be selected by the SMMHA board. Moved by: Chris L Second By : Sarah <b><u>Carried</u></b></p>	
6. Correspondence		
7. Nomination or election of Officers or Directors (As needed)		
8. New business/other business		
9. Meeting adjournment	Meeting called at 9:25 pm	
	<p><b>Next meeting: September 12th, 2023</b> <b>Location : TBD</b></p>	