



South Muskoka Minor Hockey Association
 Board of Directors Meeting
 169B James St. Bracebridge, ON
 August 10th, 2021
 Location: 50 Keith Rd Bracebridge

Committee Members "R" is regrets

Sarah Geer	P	Local League- Vacant		Kevin Babcock	P
Shannon Zedic	P	Curtis Morrison	P	Ryan Venturelli	P
Katie Peleikis	R	Lyndsay Jeanes	P	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	P	Kristy Bonitatibus	P
Jody Somerville	P	Andrew Guthrie	P	Norm Webb	P

Chair: Sarah Geer

Recorder: Shannon Zedic

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:36 pm on the 10th, of August 2021	Sarah Geer
2. Approval of Previous Meeting	Minutes: July 13th, 2021 Minutes approval moved by: Kristy Bonitatibus Second by: Ryan Venturelli	
3. Board member Reports:		
3.1 President	<ul style="list-style-type: none"> - Reminder of Board etiquette and commitment.- Have reports to secretary in on time, and be present at monthly meetings, these are the only requirements that need to be done every month. - Working with Bracebridge arena to deal with the 50% capacity rules. Change Rooms capacity is an issue which may cause us to have all games in Gravenhurst. Still waiting to hear from GH about ice. - https://www.simcoemuskokahealth.org/docs/default-source/COVID-/Reopen_Operate_Businesses/workplace-safety-plan-guidance-document.pdf?sfvrsn=9 <ul style="list-style-type: none"> - Take a look at link above.. Suggestions noted: Overlap in ice times? Possible mix of Rep and LL? Use upstairs community room at arena 	Sarah

	<ul style="list-style-type: none"> - Do we need to/want to continue with equipment insurance through Bridgeway Insurance? It would protect our half boards, bumpers and tryout jerseys. Board voted to stop Equipment Insurance with Bridgeway by a majority vote. - - Advertising with the town - We need to make a final decision whether we will do this for 21/22 season - Sept schedule/dates/meetings - <u>Upcoming events:</u> <ul style="list-style-type: none"> - Cubs/opening day BBQ on ice day? Sept 11th/12th - <ul style="list-style-type: none"> - Volunteers: Sarah/Kristy/Ryan/Lyndsay - Golf Tournament Sept 18th - Hockey Day opening Sept 25th?- Pending date - Tryouts Sept 25/26/ 29 Oct 1 & 2 (Tryout game) - AE Tryouts Oct 1/2/3 (possible game) Should be done by Oct 4 at latest <ul style="list-style-type: none"> - who will help coaches with check in & jerseys - location - Coach meeting - end of August (Ryan/Sarah Lyndsay to attend) - Manager Meeting - once teams are established at the end of Sept? Beginning of Oct? - 2 week development program before tryouts (Sept 7-23rd) <p><i>We cannot donate funds to new community center from our association as this would change our non for profit status</i></p> <p><i>Action Items for next meeting: Ongoing COVID rules/ Town Advertising decision/ Upcoming events</i></p>	
<p>3.2 Vice President</p>	<p>Have 6 Board VSS'.. There are a few pending.... Looking into our trophies- Rick from Awards r us has at least 7 trophies in his shop from 2016/17 season. Also looking for Name badges for annual trophies- looks as if never done for 2017/18 and 2018/19 seasons.. so we will need to look at getting this done-I have a few quotes but will wait until 100% for sure we don't have them and how many we will need.. Both trophy companies we use have been extremely helpful in providing me old invoices etc I have collaborated with Lynsday and now that our home tournaments are set and approved, we have eyes on all tournament trophies, however they were last updates in 2016/17 season- I would like to at least get these up to date and cleaned for the upcoming tournaments, which will probably cost \$50-75</p> <p><i>Action Items for next meetings: Vss from Board and Rep Coaches</i> <i>Find previous tournament winners to update trophies</i></p>	<p>Shannon</p>
<p>3.3 Secretary</p>	<p>Website has been updated and still looking into benefit of taking on the app as well.</p> <p>Fitzmaurice Bros are in to sponsor a hole for the golf tournament. They'd also like to sponsor a hole in one which I'm not familiar with how that works. If someone sends me the logistics on how it works and what they sponsor, I'll follow up with them. The FB event for the tournament is live and we can all invite potential players/sponsors. Will be promoting it in local community FB groups as well this week. I'm available all day September 18th so just let me know how/where I'm needed. I'll have a R+F gift basket for the silent auction and will seek out more prizes as well.</p>	<p>Katie</p>

	<p>Working on getting the registration contest shared as much as possible and will be putting out a last call reminder for early registration on Wednesday.</p> <p>Looked into Volunteer credit in the Manual of Ops- we do not need a special meeting for this- it is a temporary change, if we want to make a permanent change then we need to have a meeting of the members etc. Further to that- the Board has already voted on this change when the Budget was approved. Will Update Manual of Operations with this change Reviewing bylaws.</p> <p>Action items for next meeting: Update Manual of Operations with temporary Volunteer credit- remove old MOP and have new one only Connect w Sponsorship to update sponsors on webpage</p>	
<p>3.4 Treasurer</p>	<p>Treasurer Report for Board Meeting on August 10, 2021</p> <p>I am still working with Chase to update our banking information so our registration funds go into our new account. So far, they have agreed to update our contact information so that I can make changes to the account. This update can take about 10 days and once that has been changed then I will be able to update our account info, which can then take another 10 days to update.</p> <p>For the month of July, we started with approximately \$130,000 in our accounts. At the beginning of August, we have approximately \$192,000 in our accounts.</p> <p>Cheques for the new account have been ordered and paid for.</p> <p>The Source for Sports has paid \$850 to the association for Bears gear sold within their store.</p> <p>OMHA fees have been paid for Tournament Sanctions as well as Team Batches. OMHA has sent the invoice for Insurance, which is just under \$17,000. This is subject to adjustment at the end of the season to reflect the number of players and teams that actually played with us. This will be sent this week via a cheque.</p> <p>The website invoice has come in for \$1800. This was paid by etransfer.</p> <p>We have collected approximately \$77,000 in registration fees. \$2300 of that was paid in fees towards the credit card collection company.</p> <p>Banking fees for the month have been \$4 at Kawartha plus approximately \$7 in etransfer fees. In addition, we still hold TD accounts and the fees there have been approximately \$175 for the month. This will hopefully be adjusted in the month of August.</p>	<p>Sheena</p>

	<p><i>Action Items for next meeting: By end of Aug all new Registration should be going into new account at Kawartha/ Director of Public Relations has asked that the \$850 from the Source be moved to the Year end Banquet Budget</i></p>	
<p>3.5 Director of Public Relations</p>	<p>Golf tournament is a go! September 18th 11:00am - 5:00pm at Muskoka Highlands- Looking for hole sponsors and volunteers for a short period of the day. Please fill in spreadsheet</p> <p>Flyer to be distributed to all on air teams, social media platforms and local media.</p> <p>To send out a contact list for hole sponsors. Please add your confirmed sponsors to this list.</p> <p>Looking for 3 quotes to replenish our swag inventory. Any suggestions on what items to sell this year?</p> <p>Kristin, are you doing a welcome manager's handout? If so, can I add our first session player fundraising opportunities?</p> <p>Need to compile 2 prize packages for registration and video sharing contest (sweater, water bottle and hat)?</p> <p>Skate-a-thon in conjunction with fire and Ice festival early Jan 2022. Need board approval to move forward, no later than Oct Board Meeting</p> <p><i>Action Items for next meeting: Golf Tournament/ Swag orders/ Fire and Ice</i></p>	<p>Jody</p>
<p>3.6 Local League Director(s)</p>	<p>Nothing to report, MPS LL has not met since our last board meeting. Will meet tomorrow Aug 11</p> <p><i>Action Items for next meeting: Need a LL Director. Once the season begins this is a very busy position.</i></p>	<p>Vacant</p>
<p>3.7 Equipment Director</p>	<p>I will be presenting 3 quotes to the board for jerseys, socks etc. (Source for Sports, South Paw and Mega City Promotions). Two other companies have inquired about providing jerseys, however they need official numbers from registrations before providing a quote. I should mention that all quotes are unofficial and will require final numbers from registration to confirm pricing.</p> <p>Board decided on going with AK Brand Top design is \$89 , middle and bottom Jerseys are \$63 each. Board agreed to going with South Paw (Barry Hammond) company, everything will be ready to go once teams are set.</p> <p>I went to the Equipment Room yesterday (2021-08-09). There is a lot of jerseys in there (most will need to be thrown out). There are a large amount of useable jerseys, especially for the younger age groups</p>	<p>Curtis</p>

	<p>(U7 and U9). Quite a bit of functional hockey equipment (goalie stuff) in the back room. I'm going to try and get back in there this week or next. Inquired about having the rink staff put dehumidifiers down there. Lyndsay to connect with Fabricare to see about cleaning old rep jersey's to use for tryouts</p> <p>Force Sports called yesterday, The atomic sets have been shipped and should arrive this week. TimBits Jersey's have been ordered July 12, expected to arrive in 3-5 weeks</p> <p>Action Items for next meeting: Work on Jersey details</p>	
3.8 Tournament Director	<p>Fees as submitted to OMHA to be sanctioned. Tim Greavette Memorial: U 18 - \$1250.00 Rep (Oct. 22nd to Oct. 24th). Matt Kelly Memorial: U15 Rep/AE \$1150.00 for U15 (Nov. 26th to Nov. 28th) Dan Bell Memorial: U13 Rep/AE \$1050.00 for U13 (Jan 21st to Jan 23rd) John Jennings/Bruce and Ruth Ann McPhail Championship: U11 Rep/AE (Feb 25th - Feb 27th). These tournaments have been sanctioned by the OMHA and posted on the OMHA website. The tournaments Tab is now on the website with links to each of the 4 Tournaments, along with the General Information and Registration Form. Payment for tournaments will be paid by e-transfer. As mandated by the OMHA, we can only take a 10 percent deposit until September 1st, 2021.</p> <p>There has been lots of interest/questions over the weekend since the tournaments were approved by OMHA on Thursday but no one has signed up as of yet!</p> <p>I am following up with hotels to see what arrangements we can make with them to have their information posted on the tournaments page. Suggested to look into Pinedale Motel is Gravenhurst</p> <p>Also looking into a Media system during tournaments that will act as a leader board.</p> <p>Board agreement that if an SMMHA tournament does not have enough teams within 2 weeks of tournament dates, it can be cancelled</p> <p>Action Items for Next Meeting: Finalize details in relation to Jamboree/meet with LL co-ordinator and confirm interest and a date. Look into hotels for our home tournaments</p>	Lyndsay
3.9 Off Ice Officials and Volunteer Coordinator	<p>Please keep forwarding volunteer names, and a mass email will be sent out regarding VSS'</p> <p>Action Items for next meetings: Work managers package and meeting at the end of Sept?</p>	Kristin
3.10 OMHA Director	<p>OHF updated VSS policy, a third party agency may be used. This is something we may want to look at in the future;</p>	Andrew

	<p>1.9.3 has been revised:</p> <p>All individuals identified in 1.9.1 MUST complete an initial Vulnerable Sector Verification (VSV) which includes a Canadian Criminal Records Check/Local Police Check through the local police. or Sterling BackCheck or a similar third party agency. Every three years following the initial check all individuals identified in 1.9.1 must complete a Criminal Records Check/Local Police Check and can do so through a third party CRC agency (i.e. Sterling Backcheck), or by going to their local police service. This is mandatory and an on-going condition of any individual identified in 1.9.1. Any individual identified in 1.9.1 who is away from the organization for more than one year is required to complete a Criminal Records Check/Local Police Check through a third party CRC agency (i.e. Sterling Backcheck) or their local police service. The VSV may be requested at the request of the OHF Criminal Record Check Inspector.</p> <p>The February tournament is listed with incorrect dates, Feb 26-28 should be 25-27. Working with OMHA to get it corrected.</p> <p>Action Items for next meetings: MPS meeting Aug 11, 2021</p>	
3.11 Ice Scheduler	<p>Submitted ice request to Gravenhurst...waiting on allocation to start creating schedule templates Baysville is waiting to see what is left over for SMMHA Once registration is complete on Aug 15th, please forward break down of division numbers to make a mock schd.</p> <p>Action Items for next meeting: Create schedule based on registration numbers needed for a normal season and a COVID season (cleaning Protocols)</p>	Kevin
3.12 Player Development Director	<p>Set up schd for 2 week 'player development from Sept 7 to Sept 23. Coaches meeting at the end of Aug. Sarah and Guthrie to find out general feeling of U9 Rep from other MPS associations.</p> <p>Action Items for next meetings: Coaches meeting/ 2 week development</p>	Ryan
3.13 Sponsorship Director	<p>Sponsors being contacted this week. Collecting money, possible surplus of Rep sponsors- will see once final registration numbers come in, but we may have to get creative in using sponsorship (half boards/jersey's etc.) Griff Kaye Memorial Golf Tournament is Sept 17, 2021. They intend on donating 70% of what is raised to SMMHA specifically for goalies. Would be nice to have a few from SMMHA there for support including Bailey the Bear.</p> <p>Action Items for next meetings: Ongoing Sponsorship</p>	Mark
3.14 Registrar	<p>As of 5:45, registration is at 245 players with the following breakdown - U5-13, U7-28, U9-53, U11-45, U13-41, U15-49, U18-16. As registration is low, I was thinking I would start emailing last year's players that have not registered for this year to remind them. By the end of August I will also be confirming the</p>	Kristy

	<p>parents have completed the respect in sport course so it won't hold up rostering. Email parents of returning players to remind them of registration starting with the U18 group There is still some hiccups of the registration system, Hockey Canada is working it out.</p> <p><i>Action Items for next meeting: Respect in Sport/ Registration</i></p>	
3.15 Referee in Chief	<p>No recertification or entry level clinics have been set up by OMHA yet. 2 possibly 3 inquires for being a new official</p> <p><i>Action Items for next meeting:</i></p>	Norm
4. COMMITTEE Reports (as needed)		
4. Committees	N/A	
5. Motions (as needed)	<p>Moved by: Second By : Moved by</p>	
6. Correspondence	N/A	
7. Nomination or election of Officers or Directors (As needed)	N/A	
8. New business/other business	N/A	
9. Meeting adjournment	Meeting called at 8:59 pm	
	<p>Next meeting: September 14, 2021 Location : TBD</p>	

