



South Muskoka Minor Hockey Association
 Board of Directors Meeting
 169B James St. Bracebridge, ON
 April 9, 2024
 Location: Bracebridge Arena

P - Present, R - Regrets, V - Virtual

Jody Somerville	P	Chris Broadworth	P	Julie Hogue	P
Mark Jennings	R	Whitney Middlebrook	P	Kevin Babcock	P
Jessie Dureen	P	Kim Ellis	P	Kristin Livingstone	P
Emma Bennett	P	Tina Hamer	P	Jenna Domalik	R
Krysia Schafer	P	Chris Ledsham	P	Norm Webb	P
		Sarah Wheeler	P		

Chair: Jody Somerville Recorder: Jody Somerville Non Board Members in Attendance:

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 7:18 pm on the 9th day of April 2024	Jody
2. Approval of Previous 3. Meeting	Minutes: March 5, 2024 Minutes approval moved by: Chris Ledsham Second by: Emma Bennett	Jody

3. Board member Reports:		
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3.1 President	<ul style="list-style-type: none"> ● MPS meeting April 10th at 7:30 pm ● MOP has been shared with the board. Please make suggestions and motions for review - Deadline Sunday, April 14th ● MOP review date needs to be rescheduled (it was originally scheduled for tonight) suggesting Tuesday, April 16th at 6 pm ● Budget meeting set for April 21st at 10 am - Hall construction. Please send projected budget numbers to Emma for the 24/25 budget by April 15th and any unpaid invoices ASAP. ● SMMHA now has a storage unit at "Woods". We will purge the office and equipment room to move everything to one central location. ● Each board member is required to provide a full write-up on their position (snapshot of the year, pros & cons, suggestions) for the AGM agenda <p>Action Items:</p>	Jody
3.2 Vice President	<p>New item for next year. VSS are being completed by OHF. Can we update our website with the new VSS link. https://ohf.on.ca/news/2024/new-vulnerable-sector-check-process/.</p> <p>Action Items:</p>	Mark
3.3 Secretary	<ul style="list-style-type: none"> - Next Meeting is booked for the BB Arena Auditorium May 7th at 6:30pm-9:00pm - Confirm June 4th meeting date and time for booking <p>Action Items:</p>	Jessie
3.4 Treasurer	<p>Sent out request for Q4 payment from Source and Edges. Cheque from Scotiabank was to arrive Friday, April 5th. Waiting on when I can go get it Can everyone please update their portion of the expense report? I need to finalize everything by the budget meeting.</p> <p>Action Items:</p> <p>Finish 2023-2024 budget report</p>	Emma

3.5 Director of Public Relations	<ul style="list-style-type: none"> - Sponsor thank you pieces ready to go, just need approval to print and purchase frames so they can be distributed - Banquet photos slowly coming in for slideshow/video highlighting each team - Lots of posts for year end activities: Chub Downey Championships, year end wrap ups, OMHA finals, last games at arena etc. - Q4 for License Agreement between the two apparel retailers will be up on April 17th, amounts for Q4 should be due by end of the month if we are keeping with the same messaging we have been following all season. Also need to decide who on the board will tackle the renewals and the signing of a new agreement: Term and Renewal. This Agreement shall be effective as of the date first written above and shall continue for a period of one year, unless earlier terminated by either party upon written notice to the other party. This Agreement may be renewed for additional one-year terms upon the mutual written agreement of the parties.” - Only expense to report was the purchase of the new 8 x 8’ banner and frame that was budgeted towards banquet expenses, invoice already submitted to Emma/Jody <p>Action Items:</p>	Krysia
3.6 U9 Local League Director	<p>U5, U7 and U9 wrapped up for the year Year end games/skills competitions etc..</p> <p>Jody has the expenses for the pizza etc..</p> <p>\$287 in Timbits and Pizza</p> <p>Action Items:</p>	Chris L
3.7 U18 Local League Director	<p>Action Items:</p> <p>Want to set up a D1 clinic here in august, but need to know which day i can use ice, Julie? Will be sending out lists to this seasons coaches to have them help me rank their players from this season to help me with making teams for the coming season. I have a coach helping me with stats to balance the teams more fairly for next season.</p>	Sarah

<p>3.8 Equipment Director</p>	<ul style="list-style-type: none"> - Cleaning out the storage area and putting items to be kept in totes for storage - All goalie equipment/puck buckets/first aid kits and practice jerseys to be returned at the banquet - Mc Donald's U11 jerseys are ordered - Waiting on a couple quotes for jerseys for 2024/2025 season <p><i>Action Items: Get on red jerseys :)</i> <i>Timbits Launch Party</i> <i>See what colours the JR C jerseys are going to be</i> <i>U7 small nets need some TLC</i></p>	<p>Whitney</p>
<p>3.9 Tournament Director</p>	<ul style="list-style-type: none"> ● U9 tournament a HUGE success <ul style="list-style-type: none"> ○ Fair Play local rules are implanted into this tournament rules. Specifically because of one centres "play". ○ OPP Incident #E240357043 ● Residence Inn Muskoka Wharf already wants to be an accommodation partner for 2024/2025, wrote a letter of support for our ice allocation requests ● Gravenhurst Grant Agreement received. Awaiting executive approval before signing and receiving funds as per schedule ● Waiting on ice allocation results for 2024/2025 ahead of sanction permit application to OMHA <p><i>Y</i> Action Items:</p> <ul style="list-style-type: none"> ● <i>Revise registration form for 2024/2025</i> ● <i>Budget Meeting</i> <ul style="list-style-type: none"> ○ <i>Meet terms of Gravenhurst Grant Application</i> ○ <i>Sustain number of tournaments forecasted to host</i> ● <i>Prepare MOP changes from tournament committee</i> ● <i>Finalize 2024/2025 Portfolio Financials</i> 	<p>Kim</p>
<p>3.10 Off Ice Officials and volunteer Coordinator</p>	<ul style="list-style-type: none"> ● All-Star Game in Wasaga on April 14th. U11D, U11B, UU13B, and 15B are sending players. The cost is \$25/Player Players to e-transfer. ● E-mail was sent out for coach evaluation again on April 8th. <p>Action Items:</p>	<p>Tina</p>
<p>3.11 OMHA Director</p>	<p>Permission to skate forms are being issued now NRP forms for Orillia are being issued now Any suspensions at OMHA's will be served next season 3 coaches completed Field Evaluations Meeting with Jerad and Will from town on the new arena cabinets</p>	<p>Chris</p>

<p>3.12 Ice Scheduler</p>	<ul style="list-style-type: none"> ● final season ice wrapped up April 4th! ● TOB Ice Application submitted March 15th for last week of August and 1st week of September ice ● TOB September 9th - March ice application due April 16th ● Requested tournament dates for 2024/2025 in Bracebridge last month ● Should know in next few weeks what weekends TOB has blacked out for Bear tournaments ● Gravenhurst & Baysville do not have ice application forms available yet, usually June ● updated facility rental rates to be provided by TOB after next council meeting in May ● Cathy Janke & Diane Wiber new contacts for TOB ice allocation <p><i>Action Items:</i></p>	<p>Julie</p>
<p>3.13 Player Development Director</p>	<p>Checking clinic done for those who wish to tryout for AAA. Another will be schedules for the fall. Goalie clinics done Easter Weekend. U7 and U9 goalies loved them and we were asked to continue next year with the same.</p>	<p>Kevin</p>
<p>3.14 Sponsorship Director</p>	<p>Coaching applications to be posted this week for B coaches only. I have ideas for D teams for next year.</p> <p><i>Action Items: for next year goalie clinics provide notice to Equipment Director to prepare goalie equipment in advance to avoid last minute arrangements with families over Easter weekend as arena is closed on the Friday.</i></p> <p><i>Action Items: Nothing to report</i></p>	<p>Kristin</p>

<p>3.15 Registrar</p>	<p>U5 = 13 U7 = 46 U9 = 48 U9 EP = 28 U11 = 79 U13 = 63 U15 = 68 U18 = Overage = 3</p> <p>Total playing this year = 429</p> <p>Total signed up and then cancelled for various reasons = 41</p> <p>Start thinking about when we want to launch the next season, first day of registration and early bird end date.</p> <p>June 5 was our launch date last year. Early bird ended July 15th</p> <p>Registration fees etc.</p> <p>U9- U18 = 775.00 (875.00 late fee) U5 = 475.00 U9 EP = 1025.00 (1125.00 late fee)</p> <p>Action Items:</p>	<p>Jenna</p>
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<p>3.16 Referee in Chief</p>	<p>Action Items: 1) Budget for the year: \$ 24,000. Actual cost \$27,604. Over budget: \$3604 2) All officials supervised at least once with some officials supervised more than two times. Huge thanks to Don Collison for his supervision. 3) We have a long way to go regarding maltreatment. We all need to work together, parents, coaches, players and officials to change the culture of abuse. This includes parents fighting in the stands, lack of respect from players when taking advantage of players in a vulnerable position, parents threatening refs on ice. We all have a part to play in maltreatment, including the officials. Referees also need to be more open to communicate with coaches during high stress games. 4) I was able to arrange to have Don Collison and Steve Low to officiate the last game EVER at Bracebridge Memorial Arena.</p> <p>TO DO - Carry Forward</p>	<p>Norm</p>
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	<i>Recruitment in September is needed this fall for new refs. Adding something to registration to ask if interested in reffing?</i>	
4. COMMITTEE Reports (as needed)		

4. Committees	<p>SMMHA Committees:</p> <p>Coach Selection Committee: (2023-24 Rep season) Chris B, Mark, Norm, Jody External members: Pending- to be approved by Executive Directors 2023-24 LL Season, above list including Local League Directors Additional:</p> <p>Discipline & Ethics: Jody, Chris B, Mark, Norm, Additional: Sarah, Chris L, Kevin, Julie,</p> <p>Ice Committee: Julie, Jody, Emma, Kevin, Chris B, Sarah, Chris L Additional:</p> <p>Purchasing Committee: Whitney, Emma Additional: Mark</p> <p>Fundraising & Events: Krysia, Emma Additional: Kim, Kristin, Tina</p> <p>Tournament Committee: Kim, Kevin, Julie Additional: Sarah, Krysia, Chris L</p> <p>Local League Committee: Sarah, Chris L, Julie Additional: Kim, Chris B</p> <p>Awards Committee: Mark, Emma, Chris B, Sarah, Chris L, Jody Additional:</p> <p>Manual of Ops Committee: Jody, Mark, Emma Additional:</p>	
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	<p>Nothing to report.</p> <p>Bylaw Committee: Mark, Jody, Chris B</p> <p>Goalie Committee: Kevin, Mark, Julie, Whitney, Norm</p>	
<p>5. Motions (as needed)</p>	<p><u>Creating Respectful Environments</u> South Muskoka Minor Hockey Association is committed to advocating for staff and members who identify as needing additional safe space access and use of toilets, change rooms and other facilities separate to those on their team and opposing team. We will seek to do so in a discreet, confidential and sensitive manner that does not reveal an individual's identity and respects their choices. We will also work with other teams and host organizations to ensure respectful treatment of any staff or member who requests additional space by their coaches, officials, spectators and the media. Creating Inclusive Environments for Trans Participants in Canadian Sport - Creating Respectful Environments – Use of Toilets, Change Rooms and other Facilities (Page 11)</p> <p>Motioned by: Moved by: Second By :</p>	
<p>Correspondence</p>		
<p>7. Nomination or election of Officers or Directors (As needed)</p>		

8. New business/other business		
9. Meeting adjournment	8:51 pm	Jody
	Next meeting: Budget Meeting Sun Apr 21st at 10:00 am , Board Meeting Tues May 7th at 6:00pm	

	Location : TBD	
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