



South Muskoka Minor Hockey Association
 Board of Directors Meeting
 169B James St. Bracebridge, ON
 May 14, 2024

Location: Your Independent Grocer Bracebridge

P - Present, R - Regrets, V - Virtual

Jody Somerville	P	Jeff Barnes	P	Julie Hogue	P
Mark Jennings	P	Whitney Middlebrook	P	Sarah Wheeler	P
Jessie Dureen	R	Kim Ellis	P	Tanaya Lusk	P
Emma Bennett	R	Tina Hamer	P	Jennifer Lennie	P
Carmen Bliss	P	Chris Ledsham	P	Norm Webb	R
			P	Paul Raynor	P

Chair: Jody Somerville Recorder: Jessie Dureen

Non Board Members in Attendance:

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:34 pm on the 15th day of May 2024	Jody
2. Approval of Previous 3. Meeting	Minutes: April 9th, 2024 Minutes approval moved by: Sarah Wheeler Second by: Tina Hamer	Jody
3. Board member Reports:		

<p>3.1 President</p>	<p>Welcome to all our new board members. Transition status? Passwords, website & FB access, board reports, attendance, and review confidentiality policy within the board.</p> <p>Addendums need to be updated and attached to the AGM minutes. Jessie and I will ensure this is done this week.</p> <p>The Bears office and equipment room must be cleaned by June 1st. Can we set up a date and time to start the sorting and moving to the storage unit?</p> <p>B Coach interviews will take place towards the last week of May.</p> <p>Registration will open June 1 with early bird and guarantee until July 15th. I'd like to add a "code of conduct" waiver to be signed during registration for both parents and players. I will send a copy via email for the board to review before launch.</p> <p>OMHA AGM in June</p> <p>Board committees need to be set for the 24/25 season.</p> <p>Executive & Director contact names have been updated on our website.</p> <p>Summer meeting - based on our season status we can consider no July meeting</p>	<p>Jody</p>
<p>3.2 Vice President</p>	<p><i>I went to a OMHA/MPS meeting last week. Playoff format is changing. Almaguin is going to have Rep teams this year. I am going to put the link to the new VSS protocol on our website for our volunteers.</i></p>	<p>Mark</p>
<p>3.3 Secretary</p>	<p>- Looking to book next meeting June 11th at 6:30 location TBD</p>	<p>Jessie</p>

<p>3.8 Equipment Director</p>	<ul style="list-style-type: none"> - I have received 3 quotes for numbered pinnies - I'm waiting on a third quote for jerseys (was hoping it would have been back before this meeting) - I'm going to starting cleaning out the dungeon (needs to be done during open arena hours) Looking at May 31st & June 5th <p>Action Items:</p>	<p>Whitney</p>												
<p>3.9Tournament Director</p>	<p>Final 2023/2024</p> <table border="1" data-bbox="491 427 1671 589"> <thead> <tr> <th></th> <th>YTD Total</th> <th>Annual Budget</th> <th>Over/Under</th> </tr> </thead> <tbody> <tr> <td>Total Revenue</td> <td>\$49,101</td> <td>\$42,500.00</td> <td>\$5,851</td> </tr> <tr> <td>Total Expenses</td> <td>\$14,766.48</td> <td>\$24,500.00</td> <td>-\$9,733.52</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Received Accomodation Partner fee from JW Marriott \$700.80 (5% of tournament accommodation revenue) • Submitted Signed Gravenhurst Grant Agreement, awaiting \$4,000 advance • 2024/2025 Tournament Committee - 1st Meeting June 5 at 6:30pm <ul style="list-style-type: none"> ○ Tournament Director ○ Sponsorship Director ○ Volunteer Director ○ Ice Scheduler Director ○ Public Relations Director ○ U18 LL Director ○ OMHA Director ○ Player Development Director ○ U9LL Director • Repurposing Trophies (Mark will get me some to refurbish) • Negotiating Snack Bar Fee use by teams at nominal or no charge. (Julie will take care of) <p>Action Items:</p> <ul style="list-style-type: none"> - Obtain quotes Tournament "Office" Tent/Table Banner Setup (2) - Obtain quotes Retractable Banners (5) - Revise Registration Form - Sanction Permit Application (June) 		YTD Total	Annual Budget	Over/Under	Total Revenue	\$49,101	\$42,500.00	\$5,851	Total Expenses	\$14,766.48	\$24,500.00	-\$9,733.52	<p>Kim</p>
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<p>3.10 Off Ice Officials andVolunteer Coordinator</p>	<p>Nothing to report</p> <p>Action items : Contact D managers to get feedback on tournaments</p>	<p>Tina</p>												

3.11 OMHA Director	Met with Chris to do the transition and Mark covered the MPS AGM details	Jeff
3.12 Ice Scheduler	<ul style="list-style-type: none"> ● Ice + meeting room booked at the Bracebridge Arena for D1 Coaching Clinic August 25th ● Town of Gravenhurst 2024-2025 ice allocation has already been shared! ● Corresponding with Township of Muskoka Lakes to secure new Bear practice ice, already negotiated 4.5 hours in Bala and waiting to hear of additional opportunities in Port Carling ● Baysville has confirmed we can have the same days/hours SMMHA used last season and will notify us if additional time becomes available ● Waiting to hear what weekends Muskoka Rock is hosting their tournaments and hoping we can book some weekends in Bala as second arena for our home tournaments ● Town of Bracebridge hopes to be able to share what ice we have in new arena by mid June ● TOB will vote on rental increases at their council meeting this week, proposing \$140 for prime ice and \$125 for non-prime ● TOG increased ice to \$128 from \$107 ● Baysville ice increasing to \$125 this season ● Baysville ice expected to be ready to use by Thanksgiving ● Bala ice will not be ready until October 31st ● Action Items: ● After receiving TOB ice allocation we need to decide which arena will host U7 & U9 divisions and move dividers if necessary ● Confirm with OMHA what minor hockey's preseason skates will look like and purchase more ice in Gravenhurst is necessary to accommodate development skates as well as goalie and hitting clinics 	Julie
3.13 Player Development Director	<p>Planning for B Coaches</p> <ul style="list-style-type: none"> - Coach interviews - Last week in May (27 - 31) - Next week an email will go out to coaches so that they can be prepared for interviews - All Coaches will be interviewed regardless of if only 1 candidate or not. - Discuss Coach Selection Committee at this meeting (Board: Mark, Jeff, 1 TBD; Non-Board Members Chris Broadworth, Kevin Babcock, TBD 1) <p>Planning for LL Coach Applications</p> <ul style="list-style-type: none"> - Do we wait for registration? - Post in late June for interested coaches <p>Player/Coach Development</p> <ul style="list-style-type: none"> - D1 Training - Sarah... - Hitting Clinics 	Chris

	<ul style="list-style-type: none"> - Goalie Clinics - would like 1-1.5 hrs in a set time slot <ul style="list-style-type: none"> - Weekly in September - By-weekly in October - Monthly in November - U5 - Chris Broadworth - U7-U9 - Discuss with Paul Raynor for upcoming season - U11-U18 <ul style="list-style-type: none"> - A) Post a Player Development Volunteer Registration (Interested coaches/bench, U18 players etc... sign up to be involved - Builds a roster of volunteers - B) Post a Request For Quotation (RFQ) - Companies offering player development services are able to provide the information and pricing for their services. Builds a roster of procured services / specialties that we may need. Should also require a SMMHA donation or in-kind donation for advertising to go with the player development sessions - C) solicit sponsorship for player development sessions (ice) or services (volunteers/player development services) - U11/U13 - Skating Skills, Balance/Agility, defensive skating, crash avoidance etc... <p>- Build PD whatsapp chat for coordination of Board Members who can support PD through volunteers, communication and support etc..</p> <ul style="list-style-type: none"> - No expenses <p>Action Items:</p> <ul style="list-style-type: none"> - Items to remain from Month to month until resolved 	
<p>3.14 Sponsorship Director</p>	<p>Picked up pictures to be distributed to sponsors and this will start in the next week or so. The emails are now coming to Jennifer. Have spoken to a few new businesses that have interest in sponsorship for either a team or tournament.</p>	<p>Jennifer</p>

<p>3.15 Registrar</p>	<p>Need to verify our store reflects the proper teams including fees and try out card fees Will we have a U8 this year? Need to make changes to the users in HCR - add Board members and set permissions Need to verify multi family discount is it 2 or more players or only 3 or more Are we having a waitlist this year and how many players are we rostering for each level</p> <p>We have two inquiries for over age players and they are waiting for approval</p> <p>Player transfers - initiated for Jason Dawe (Chris Broadworth) needs to be resubmitted</p> <p>Action Items: send Sarah names for over agers</p>	<p>Tanaya</p>
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<p>3.16 Referee in Chief</p>	<p>Action Items: 1) No ref complaints 2) No coach complaints from refs 3) No parent complaints 4) Life is good</p>	<p>Norm</p>
<p>4. COMMITTEE Reports (as needed)</p>		

4. Committees

SMMHA Committees:

Coach Selection Committee:

(2024 - 2025 season) Chris L, Jody, Mark, Jeff, Jessie,
External members: Pending- to be approved by Executive Directors
Additional:

Discipline & Ethics: Jody, Jeff, Mark, Norm, Jessie

Additional: Sarah, Chris L, Paul, Julie,

Ice Committee: Julie, Jody, Emma, Paul, Jeff, Sarah, Chris L

Additional:

Purchasing Committee: Whitney, Emma

Additional: Mark

Fundraising & Events: Carmen, Emma, Jessie

Additional: Kim, Jennifer, Tina

Tournament Committee: Kim, Tina, Jennifer, Julie, Carmen

Additional: Sarah, Paul , Chris L, Jeff

Next Meeting: June 5 at 6:30pm with 2023/2024 & 2024/2025 Members

Local League Committee: Sarah, Paul, Julie

Additional: Kim, Jeff

Awards Committee: Mark, Emma, Jeff, Sarah, Paul, Jody

Additional:

Manual of Ops Committee: Jody, Mark, Emma, Chris L

Additional:

	<p>Nothing to report.</p> <p>Bylaw Committee: Mark, Jody, Chris L, Jeff</p> <p>Goalie Committee: Mark, Julie, Whitney, Norm, Chris L</p>	
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<p>5. Motions (as needed)</p>	<p>Motion to accept Kevin Babcock as our Ice Scheduler assistant for the 2024/2025 season. The Ice Scheduler assistant position will work in conjunction with our current ice scheduler and facilitate all REP and LL ice requirements, and tournament schedules. This position will have no independent voting rights but will attend all board member meetings and provide feedback for the season.</p> <p>Moved by: Jody Somerville Second By: Sarah Wheeler Motion Carried</p>	
<p>8. New business/other business</p>		
<p>9. Meeting adjournment</p>	<p>8:56pm</p>	

	Next meeting: TBD	
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	Location : TBD	
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