



South Muskoka Minor Hockey Association  
169B James st. Bracebridge, ON  
ANNUAL GENERAL MEETING  
**May 10th, 2022**  
Auditorium

Sarah Geer	P	Andrew Guthrie	P	Kevin Babcock	R
Shannon Zedic	P	Curtis Morrison	P	Ryan Venturelli	P
Katie Peleikis	P	Lyndsay Jeanes	P	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	P	Kristy Bonitatibus	P
Jody Somerville	P	Chris Ledsham	P	Norm Webb	P
		Jeff Barnes	R	Chris Broadworth	P

Committee Members "R" is regrets

Chair: Sarah Geer

Recorder: Katie Peleikis

Non Board Member attendance:

Don Collison, Eugene Chong & Frank Palmay

Agenda Topics		Chair
1. Call to order	Meeting is called to order at 6:35 pm on the 10th day of May 2022	Sarah
2. Reading Of the Notice of the meeting	<p><b>March 12th, 2022 - Via SMMHA Website Article</b></p> <p>With the year wrapping up quickly the time has come to look for new Board Members and hold our AGM. We invite you to take part in both and details are as follows:</p> <p>Elections Tuesday April 12th, 2022 @ 6:30pm Location - TBD (possibly virtual)</p> <p>Nomination forms will be available soon (watch for further announcement) and the following</p>	

positions are open for nomination:

Executive - President

Executive - Secretary

Director - Off-Ice Officials and Volunteer Coordinator

Director - Tournaments

Director - Player Development

Director - Registrar

Director - Equipment

Director - Sponsorship

Director - Public Relations & Marketing

Director - U9 Local League

All positions are outlined in the Manual of Operations found [HERE](#) under Section 11. Please review the list and see what interests you, we would be excited to have you join our team!

Annual General Meeting

Tuesday May 10th, 2022 @ 6:30pm

Location - TBD (possibly virtual)

The Board will be providing our annual reports and welcoming our new Board Members. Any proposed changes to our Manual of Operations will be voted on as well. If you have suggestions to improve our MOP and would like them considered at our AGM, please send them via email to our Secretary, Katie Peleikis no later than Wednesday May 4th, 2022.

In these meetings, we the Board and you the Membership will be voting to determine our new Board as well as any changes to our Manual of Operations. We encourage you to attend and take part as we work together to grow and improve our association for years to come.

Thanks

SMMHA Board of Directors

**May 3rd, 2022 - Via SMMHA Website Article & Facebook Page**

We would like to remind you of our Annual General Meeting Tuesday May 10th, 2022. It starts at

	6:30pm and will be held in the upstairs auditorium at the Bracebridge Arena. All are welcome!	
<b>3.</b>	<b>Board Member Yearly Report</b>	
<b>3.1 President</b>	<p>**Although covid continued to be a challenge this year, we were able to have a semi “normal” season for all players, bench staff and parents. Due to new OMHA guidelines as well as covid, U9-U18 tryouts were held in the spring which delayed our BB center tryouts. We then decided to try a comprehensive player development program with the help from our coaches for the month of September. This included power skates, puck handling and shooting skills for U11-U18. Our U5-U9 groups carried on with their regular start up. Overall, the development skates were a success but of course there is always room for improvement. For our 22/23 season, our U15-U18 players will start their tryouts at the end of August 2022. This will require us to provide development for U11 &amp; U13. We will work to improve the base system we created to provide a better development program to maximize everyone’s enjoyment and skills. We can’t thank the coaches enough for stepping up Sept 21 for the development program we were able to provide to all.</p> <p>**Later in the fall season, SMMHA received a generous donation to help support our goalies. Despite our efforts, we ran into several challenges and could not provide what we wanted for the 21/22 season. We are already in the works to create a goalie program to enhance their skills, focus and enjoyment. Once details are complete, we will then be able to finalize and share.</p> <p>**Our January shutdown was disappointing. This resulted in losing ice time and important games. We are working towards providing credits for all players during that period of shutdown. We also recognize the inequality or timing of games between teams and will be examining our scheduling to see how we could potentially avoid this in the future. Some teams had a very busy start up as other teams had their busy time in January. We will be cognizant when scheduling in the future.</p> <p>**This was the last season for U9 to have a representative team. This is disappointing news for many. We are working with Muskoka Parry Sound and Georgian Bay centers to ensure that we are all on the page when creating an exciting season for our U9 teams for 22/23. Possible tiering of teams or select team, would like to have a U9 meeting with all coaches in the near future to look into what we can provide for U9.</p> <p>Question from Frank Palmay: Who is putting the limitations on U9 Rep? Kids need to develop and we need to have a tiered program. Have been coaching this group for the last 3 years and they can not do another year without being tiered. Has spoken with parents and there is a great deal of interest.</p>	Sarah

OMHA has stated no U9 Rep program however, GTHL has been given one grace year and then no OMHA center can have the program going forward. We are working with our local Muskoka, Parry Sound and Georgian Bay loops to see who is interested in putting together a competitive team and what guidelines we're required to stay in. Tiering Local League teams is also an option being looked at. We are working on our player development program to better help players understand positions and rules of the game prior to when full ice begins.

OMHA U9 Rep info Link:

[https://e-registration.omha.net/OMHAPortal/Download/220324-028-I-Bulletin-SeasonalStructurenProgrammingUpdate.pdf?utm\\_source=2021-22+Centre+Mailing&utm\\_campaign=c08c47ac9f-Centre\\_Mailing\\_Jan\\_09\\_2020\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_030d000bac-c08c47ac9f-38725098](https://e-registration.omha.net/OMHAPortal/Download/220324-028-I-Bulletin-SeasonalStructurenProgrammingUpdate.pdf?utm_source=2021-22+Centre+Mailing&utm_campaign=c08c47ac9f-Centre_Mailing_Jan_09_2020_COPY_01&utm_medium=email&utm_term=0_030d000bac-c08c47ac9f-38725098)

**\*\*OHF Vaccine Policy Update - 4/14/22:**

The Ontario Hockey Federation's Board of Directors have made the decision to remove the OHF COVID19 Vaccination Policy (approved October 12, 2021) for the 2022/2023 hockey season. The OHF would like to emphasize that all programs, regardless of level, are ultimately required to adhere to all public health, municipal and facility policies, and directives, if more restrictive than the current provincial guideline. Hockey operates within the larger community and as such restrictions may be imposed by various entities (ex. government, public health unit(s), facilities, municipalities, etc.) or the OHF itself. Regardless of this decision, it is still strongly encouraged to consider getting vaccinated. Finally, it should also be noted that the OHF continues to have a zero tolerance policy for any form of harassment or bullying as it relates to the personal choice of an individual.

**\*\*Coaching Applications for U5-U18 all levels are currently up with the hope of hiring coaches in the coming weeks to prepare for the 22/23 season. Future support for coaches will take a few new forms with bi-monthly meetings, coaching clinic opportunities and mentorship.**

**\*\*Meeting with the Town of Bracebridge took place recently to discuss the plans for the Muskoka Lumber Community Center. They are hopeful we will be using it in September 2024. All ice rink board sponsorship will be taken over by the town. We will have the opportunity to add sponsors to our half boards only as well as continue to have sponsors for our teams. The new arena will have 1000 seats (800 on one side and 200 on the other), 6 change rooms as well as 2 alternative changerooms and 1 junior room. If you wish for more details, please follow the Town of Bracebridge website.**

**\*\*I am honoured to be nominated again for President and I am committed to work more on programming with this incredible team once again for the next two years. Hoping that the covid**

	<p>policies will not take up as much of our time so we can see through our goals for 22/23. Please continue to provide the board with your positive and constructive feedback so we can continue to serve this community as best we can.</p>	
<p><b>3.2 Vice President</b></p>	<p>At last year's AGM it was changed in the SMMHA Manual of Operations that all volunteers no matter their role MUST provide a current VSS in order to be around the players. I am happy to say that for the first season in quite some time, <u>ALL</u> bench staff and on ice help have provided a valid VSS. This includes the late roster changes. Because of this I would like to suggest changing the Manual of Operations to state that a declaration is all that is necessary, only for those who have submitted a valid VSS for the 2021-22 season. A new volunteer must complete a VSS.</p> <p>Further to this, OMHA required all volunteers and players born 2009 and earlier to submit proof of double vaccination to the Privacy Officer (myself) by Oct 31, 2021, this was done by either email or showing in person, but was completed by all volunteers that chose to remain after the announcement. In addition to the vaccination much of the beginning of the season was spent on COVID case management. Between myself and the president we spent many hours a week tracking and providing parents and bench staff with COVID direction.</p> <p>The Year End Banquet at the Bracebridge arena was fantastic. We received multiple compliments on the gifts, organization and length of the ceremony itself. A huge thanks goes to the year end committee for all their hard work and to everyone on the Board, everyone stepped up and took on a task, it was truly appreciated. One hiccup we ran into was that one of the U9 LL teams was unaware, and this communication will need to be looked at next season. Included in the total expense amount is having all trophies updated with 2018-19 and 2021-22 season winners. Rick from Awards r Us is currently doing this. After speaking to the Director of Public Relations, and now that the Board has decided the Year End banquet will come from Fundraising and sponsorship, I would like to also put forward that in the Manual of Operations that it is changed in the Vice President Job Description to "Plan and Execute Year end banquet with Director of Public Relations". Have been speaking with the Kelley family to ensure they are involved with next year's award presentation.</p>	<p>Shannon</p>
<p><b>3.3 Secretary</b></p>	<p>The position has been a learning curve for me but I'm starting to get the hang of things to understand how the Board operates. Bylaws are now a top priority to have completed prior to the start of next season. Having everyone contribute their monthly updates in advance of our meetings has been very helpful and we will continue that going forward. The Secretary job description states I will attend all committee meetings to record minutes. This wasn't the case this year and I've put forth a motion to have the chair or designate take minutes then submit to the Secretary afterward. This year wasn't suitable to use the Sportzhead App however I will look</p>	<p>Katie</p>

	<p>further into logistics to see if it's beneficial to have in addition to our website. We now have a form to be used for Feedback from the membership which when submitted, goes directly to all Discipline &amp; Ethics committee members rather than just an email to me.</p> <p>I look forward to working with you all again and as a hockey parent, would like to thank you for the countless hours you dedicate for our kids to play!</p>	
<b>3.4 Treasurer</b>	Nothing to report or add outside of the budget report. See attached budget meeting minutes and budget.	Sheena
<b>3.5 Director of Public Relations</b>	<p>I'd like to start by thanking each and every board member for their countless hours this season. Our board is made up of so many amazing people with great ideas and solutions to make each hockey season enjoyable, safe and a proud place to play.</p> <p>The 2021/22 SMMHA season had a few fundraising challenges this year due to government limitations and the safety of our members. We explored a number of individual fundraising ideas (Don's Bakery, Stephenson's Butcher, all-star coffee, Purdy's Chocolate, Chicken on the Run and Mom's Pantry) to help our members recoup some of their membership fees. We were successfully able to offer Don's Bakery and it was an all-around success for those who participated. We also offered "Chicken on the run" as an option but need to work on the order tracking with the owners, if we decide to give this one a try next year.</p> <p>As an association fundraiser we partnered with Bardown and was able to proceed with our "Bardown Swag Store" members and their families could purchase Bears Gear from hoodies, t-shirts, hats, warm up gear, toques and jersey bags. I would like to have the option to open the store up earlier this year and provide a "sample sizing day". Partnering with an outside source allowed us to increase the selections/quality of bears gear and they handled all the inventory, printing, direct shipping and association kick back...WIN WIN!!</p> <p>SMMHA was able to host our annual golf tournament at Muskoka Highland GCC, thanks to all the volunteers for making this day a success and bringing in \$7618.00 in revenue 😊. Our 2022 golf tournament is booked at South Muskoka for September and our committee planning will start in July.</p>	Jody

	<p>I would like to finish with, as a member of the association we are keen on making each season a success and I am always open to suggestions on how we can make fundraising most beneficial to our members. My communication line is always open, so please don't hesitate to contact me at any time with ideas.</p> <p>Thank you and I look forward to a successful 2022/23 hockey season!!!</p>	
<b>3.6 U9 Local League Director</b>	<p>The Local League season started similar to other years, other than potentially so reduced participation year over year due to covid risks. While this season had its ups and downs with Covid restrictions, vaccination requirements for entry to the buildings, and for coaching staff, the season was an overall success with many individual and team wins.</p> <p>Throughout the season, U5 players were able to progress from many never being on ice before, to being able to get up, skate around and enjoy many on ice games. U7 players were able to better their skills, work on learning how to stop and play each other in half ice games. The U9 LL teams were able to move from half ice play to full ice play (with some challenges helped on with our January Covid shutdown) and were able to play refereed games between our own U9 LL teams, other center's U9 LL teams and hosted a jamboree/U9 Tournament weekend. Further all teams were able to take advantage of the extended season to offset the lost time in January.</p> <p>These successes also had various challenges along the way which affected their season, and while some were Covid related, some challenges will need to be addressed next season in order to increase the success of the program</p> <p>Challenges &amp; Opportunities for 2022/2023 season:</p> <ol style="list-style-type: none"> <li>1) Bench Staff (Coaches/Managers/Trainers) <ul style="list-style-type: none"> <li>- Challenges were present at each level of skill in the 2021/2022 season</li> <li>- U5: <ul style="list-style-type: none"> <li>- U5 started the season with limited on ice help, in part because of previous Covid years (a covid shadow possible from families not participating in U5) and with only 1 parent having an older sibling, i.e. already knowing what the program was about, and willing to help.</li> <li>- Some Player parents had identified that they were willing to help, but upon start of the season these parents were not aware of what training they needed, VSS or what to expect</li> <li>- Furthermore U5 skills development are not as spelled out as U7 or U9 are and the resources available for these bench staff are limited.</li> </ul> </li> </ul> </li> </ol>	Chris

- U5 - Areas of Opportunity to be addressed in the 2022/2023 season:
  - Following registration a “advertisement” should be sent to all the players' guardians to try to engage new coaches, managers, trainers and on ice help.
  - These volunteers should be connected to willing U7 coaches/trainers/managers for guidance and as a resource to assist.
  - New Coaches/Managers/Trainers should be provided with a 1 pager “A day in the life” detailing in simple terms what their role is and the resources available to them
  - U7 and U9 coaches/trainers/managers will be encouraged to help new U5 bench staff by joining them on the ice for the first few practices to help pass on what they have learnt.
  - Continue the U5 Bench group chat function as this ensured challenges were dealt with collaboratively and efficiently.
- U7:
  - U7 had an abundance of help between the 4 teams, with what appeared to be more than enough on ice help, but also appeared to have different coaching between the 4 groups.
  - While ice times were shared, each team seemed to be coached differently and separately while sharing the ice, but not necessarily utilizing the experience of all the on ice help.
  - These challenges were further seen in the encouragement of having players try the goalie position, and the use of the ½ ice boards for game play
- U7 - Areas of Opportunity to be addressed in the 2022/2023 season:
  - The challenges noted above should be shared with the U7 head coach so that more balanced bench staff for each team can be created.
  - U7 guidelines for skills development over the season should be used for shared practices so that all players on the ice can work on the same skill, and extra one-on-one time can be spent with players that need help.
  - Continue the U7 Bench group chat function, and encourage more participation as this ensures challenges are able to be dealt with collaboratively and efficiently.
- U9:
  - At the onset U9 LL teams (6) had ample bench staff. With the delay in U9 REP team being formed, the LL team was juggled from 6 to 4 teams.
  - The late season Rep team, pulled bench staff away from the LL teams as they either became the REP coaches or their player moved to REP. This result required new coaches, trainers and managers to join mid-season. This inevitably impacted the players and the parents.
  - This was a significant impact and was seen in various ways until the end of the season.



- U9 - Areas of Opportunity to be addressed in the 2022/2023 season:
  - If a U9 competitive team is formed, tryouts earlier in the season and having those coaches selected before the season would avoid some of these issues
  - Engaging bench staff before and during registration is imperative.
  - It is unfortunately that no U9 REP team is currently available for the 2022/2023 season. With this, new challenges will require attention as players within U9 will have a more significant level of separation of skill level.
  
- 2) Participation, Skill Development and Having Fun
  - U5, U7, U9:
    - Player role modeling and coach development are important activities for these up and coming players and bench staff. While each division works very much independently, there is a lot that can be done with “trickle down training” and the passing on of your experience. This is perhaps an area that has been overlooked in the past, as many of the bench staff have players at different levels, ages and teams.
    - New players to U7/U9 should be evaluated at a separate practice as to their skill level, and if they should immediately join their respective teams, or have a separate practice to work on key skills. Ie some players started in U7 or U9 having never been in hockey before, and needed additional support.
    - Skills in general with mixed skilled teams are commonly slower, as the player that needs more assistance or guidance allows for players to stand around and wait their turn. Practices need to be adapted to keep the pace/flow and to adjust for the skill of the player.
    - Having some practice plans from previous years to share with U5, would assist getting the new coaches and on ice help off to the races.
  
  - U5, U7, U9 - Areas of Opportunity to be addressed in the 2022/2023 season:
    - Bench staff will be encouraged to participate in the practices of the age group below and above the one they are associated with in order to gain experience and pass on experience
    - Coaches of each level will be asked to invite a player to attend a practice above or below their current associated level to learn and to mentor younger players.
    - U11 - U18 coaches and players (through the U18-U11 SMMHA Director will be invited to help at the lower levels, again to mentor bench staff and players
    - Players should be separated by skill level for skills stations so that the coaches can teach to their ability the same skill to allow players to get better and to keep the pace up for more skilled players etc.. suggest a coloured tape on sticks to separate the groups

	<p>3) Schedule</p> <ul style="list-style-type: none"> <li>- U5, U7, U9: <ul style="list-style-type: none"> <li>- Team schedules for ice time was a challenge with the changes in covid protocols (time between ice times for cleaning and the number of players in the building). Unfortunately the ice times needed to be changed on occasion, and were commonly not up too far in advance so that if the protocols the resulted schedule change would not impact families...this could obviously go either way.</li> </ul> </li> <li>- U5, U7, U9 - Areas of Opportunity to be addressed in the 2022/2023 season: <ul style="list-style-type: none"> <li>- A consistent schedule for U5, U7 and U9</li> <li>- U5 should have a time slot either mid morning or after lunch as these players are more affected by hunger and tiredness.</li> <li>- U5, U7 and U9 should play at the same facility and after one another, ie U9, U7, U5 in order to permit some of the development items noted in 2 above.</li> <li>- U5, U7 and U9 should be scheduled in the Gravenhurst Arena ( until the new Bracebridge arena is built) as the facility has the half ice boards. This allows for the boards to be set up once for multiple practices/games, before needing to be taken down.</li> <li>- U5 ice time is a shared ice time. The other part of the ice should be used for new player coaching, as discussed above</li> </ul> </li> </ul> <p>Overall these items above are items for refinement, and to take our program to the next level. These items and the communication and guidelines needed for them will provide strength in our program in the future and better refine how we deliver the U9, U7 and U5 programs. I personally look forward to helping refine the U5, U7 and U9 program for the 2022/2023 season, and am happy to be able to start planning now for the upcoming season.</p> <p>Thank you to all the volunteers that made U9 to U5 a success, I look forward to working with you for the 2022/2023 season and working together to bring our program to the next level.</p>	
<p><b>3.7 U18 Local League Director</b></p>	<p>The Local League season started late this year as pandemic restrictions slowed Rep tryouts and complicated team selection and bench staffing appointments. Once underway the season went smoothly and some new interactions were added with the Skills Competition and cross mentoring from older and Rep Players.</p> <p>The following SWOT summary was used to help accentuate some of the highlights and notable issues looking forward.</p> <p>Strengths –</p> <p>1. Once selected, the quality of bench staff was excellent, particularly coaches at the younger age groups which bodes well for future years. Managers and Trainers were also excellent, but there was a lack of inventory and a hesitance to get involved that should be addressed.</p>	<p>Jeff</p>

2. With a few notable exceptions, the players were very excited to be back on the ice families were appreciative of the Associations efforts to keep the season going.
3. Board communication, participation and direct involvement in the Local League was increased this season. This was noted several times in feedback as an improvement over past seasons.
4. Level of play continues to increase with U18 level of particular note.
5. Most LL teams attended 2 tournaments in 2021/22, which was a first for many of them. They were encouraged to book one driving distance and one hotel tournament (in addition to MPS), and the LL schedule was created around that. For many this was a highlight of their year.
6. Keeping ice until March 31 st was appreciated and allowed for a season ending travel tournament for many teams.

Weaknesses –

1. Waiting until after Rep tryouts to select bench staff led to poorly organized start of LL season and unstructured early season practices
2. Poor visibility on the early season team selection process (Rep selection & AE & selection & LL team balancing & LL team selection) led to significant parent unrest and early season complaints.
3. Lack of Jerseys or even size appropriate temporary ones led to poor LL morale and feeling of being unimportant to SMMHA.
4. MPS scheduling delay and lack of clarity on SMMHA scheduling process led to delays in games and early season scheduling issues, including significant parent and bench staff unrest with Board.
5. Unavailability of iPad's and timekeeper training made for difficult off-ice official staffing esp. In early season

Opportunities –

1. A late summer Coaching/Manager/Trainer certification drive would allow a larger inventory and speed bench selection. This might also include a “get involved” or “explore becoming a bench staff” opportunity for parents who have yet to formally be involved in SMMHA.
2. Early bench staff selection, esp head coaches will be important.
3. An early season roadmap for all families should be created
4. More opportunities for cross-mentoring from both senior LL and Rep levels needs to be explored.
5. Additional skills training sessions (as opposed to team practices) would be well received and help our teams compete within the LL. Generally our teams finish in the bottom half of the LL standings. It has been over 10 years since a SMMHA team has won any age level at MPS.
6. An MPS invitational LL Skills Competition has been discussed at the MPS board level and SMMHA has been encouraged to follow that path if interested. One suggestion has been to have an optional tournament in the Christmas or March Break window, or a late season Tournament.

	<p>Threats –</p> <ol style="list-style-type: none"> <li>1. Lack of goaltending depth at all age groups is a significant issue. This season it caused teams to be amalgamated and goalies to be pulled from lower levels for games this season.</li> <li>2. Hockey was one of only a few outlets for kids to enjoy over the past year, but with more choices moving forward will be more competition for attention and registration dollars.</li> <li>3. Parent Costs may become more acute this year with inflation and energy prices. Equipment, arena ice time and the cost of fuel may be more prevalent.</li> </ol>	
<b>3.7 Equipment Director</b>	<ul style="list-style-type: none"> <li>• Jerseys were redesigned for 2021-2022 year and the feedback has been very good. Jerseys were ordered, however delays occurred which were attributed to the jersey manufacturers covid and operational restrictions. Sizing was a substantial issue for some age groups. The sizing was taken from the jersey providers age group sizing, however there were obvious issues with some. It was extremely unfortunate and difficult to see examples of some players not enjoying their jerseys due to sizing issues and delays. Accurate sizing has been taken from this year's experience and will be implemented next year to avoid similar issues, as best as possible. Parents were understanding through the process, despite some continued delays.</li> <li>• First Aid kits were purchased for all teams. Limited positive feedback on the kits provided.</li> <li>• New goalie equipment was purchased for our U5/U7/U9 age groups – again there were some delays in receiving the plastic neck guard attachments when they were ordered. 4 sets of new pads, blocker, trappers, plastic neck guards and goalie sticks. Quantity of older age group goalie equipment appears to be adequate for the 2022/23 season and beyond.</li> <li>• We purchased 400 pucks to replenish the supply for teams this year, as most puck buckets were not returned or not in storage from 2020/21 season. List of all coaches of buckets was made. We have had the majority returned this year already.</li> <li>• Reorganizing the storage area in Bracebridge. The lockers and storage procedures are not currently adequate for what we need.</li> <li>• Will be looking into the number of big and small nets we have at each arena and what repairs or replacements are required.</li> </ul>	Curtis
<b>3.8 Tournament Director</b>	<p>The beginning of the year looked good for tournaments. We posted our tournaments in July and filled up all our rep tournaments by the end of August. In relation to AE, those tournaments always start filling up in the fall once the teams are picked. The first issue that arose was hotels. Usually we find a number of hotels that want to provide discounts and are happy to host hockey teams and we post those hotels on our tournament website. This year hotels were hesitant to do group bookings and wanted parents to book individually so as to confirm</p>	Lyndsay

covid protocols with each family. As such, finding hotels to give deals to hockey teams was slim. A few teams had to go as far as Orillia to book hotels. Then, due to the Bracebridge arena protocols, it became clear that we couldn't hold tournaments in the Bracebridge arena, which left us with only the COVID reduced ice time in Gravenhurst to host 16 teams for a tournament (8 Rep and 8 AE) - except for Midget that only had 6 teams. It was clear that we could not host all of those teams using only the Gravenhurst arena. There was discussion about whether we would only have a REP tournament or an AE tournament or whether we would limit the tournament to 4 teams only for both REP and AE for the 4 divisions. However, that decision was tempered by the fact that in the fall, COVID numbers were rising and it was becoming apparent that there may be another COVID shut down. In addition, at that time, parents and spectators were not allowed in the arenas and there was no guarantee that any teams would be able to have spectators come from out of town and watch the games. As a result, and given that we couldn't allocate the ice time fairly across all teams with only running it with Gravenhurst ice, then a decision was made in September to cancel the tournaments, with the exception of the Midget Rep tournament (given that there were only 6 teams in that division and it was set to commence within a couple of weeks). . It was a difficult decision to cancel the remaining 6 tournaments for our 3 Rep and AE teams, however it proved to be the right decision. COVID protocols prevailed throughout the fall and in January of 2022 there was an additional COVID shutdown, which would have necessitated cancelling the tournament at the last minute in any event. Almost all of the teams that were advised of the cancellation were very understanding and appreciated our efforts to run the tournaments. In terms of refunding the monies that we collected from the visiting teams, the money was refunded mostly through e-transfer. There was an issue with our new bank putting a limit on the number of e-transfers we could make. This should be looked into for next year so that we can get that limit increased. Some of the teams had to wait quite a long time for their refund but in the end, they did get the refund. In relation to the Midget tournament, that was very successful. The players were thrilled to be on the ice after a 2 year shut down and it ran very well; in large part thanks to the Coach, Chris Broadworth and the Manager, Matt Holmes. With only 5 paying teams in it, we collected \$5,625.00 in registration fees, with expenses of \$4,163.19, which netted a profit of \$1,461.81. I have been advised that the Matt Kelley Tournament, which last year, was attached to the Bantam Rep/AE Tournament, should more properly be the Midget AE Tournament. However, this year we did not have a Midget AE team and the Bantam Rep/AE Tournament was cancelled. This is something that should be reviewed when naming tournaments next year. It was also determined that next year, the tournament Director's role should expand beyond the 7 (or 8) tournaments for the U-11, U-13, U-15 and U-18 Rep and AE, and to also include U-9 competitive team should we have one and AE and also Jamborees for LL.

It's difficult being at all tournaments physically. Enjoyed helping bench staff book their tournaments and am willing to type something for managers to help them learn how to book tournaments. Also willing to help with events, managers meeting and volunteer in other ways

	when available.	
<b>3.9 Volunteer Coordinator</b>	<p>Communication with managers regarding constant covid changes was communicated often this season but a great job done by all team staff to ensure everyone followed the protocols and stayed safe and healthy and playing hockey. Also, all bench requirements were met in a timely manner and VSS's were submitted without much issue or prompting. Having the regionals played in our center for the U11 group was successful and thank you to the volunteers that pulled this together to make it happen. We will need to discuss whether new VSS's will be required for everyone or if we will allow the previous years to be sufficient for this upcoming season.</p>	Kristin
<b>3.10 OMHA Director</b>	<p>Getting back to "normal" after a few years posed some challenges but overall it was a good season. We rostered 25 teams at all age groups with House League, Local League and Representative.</p> <p>This was also the first season with the new format for OMHA playoffs. This new format resulted in our representative teams playing meaningful hockey up until the end of March, much longer than in previous seasons where half of MPS was done their season by mid-February. Congratulations to our two U15 teams that represented South Muskoka at the OMHA championship tournaments this year.</p> <p>The Hockey Canada Registry was upgraded this season which had some problems with importing data. Because of this we were given some leeway when rostering teams. This will not continue into next season, all bench staff need to be fully qualified to be added to a roster and only rostered bench staff will be allowed on the bench during games. Anyone interested in being on a bench next season please check your qualifications. Contact me if you need any information or assistance.</p> <p>Beginning next season there are no longer AE teams in OMHA. Our second entry teams will be rostered as 'C' teams.</p> <p>OMHA document link for AE:</p> <p><a href="https://e-registration.omha.net/OMHAPortal/Download/AdditionalEntries2022-23.pdf?utm_source=2021-22+Centre+Mailing&amp;utm_campaign=09157de2dd-Centre_Mailing_Jan_09_2020_COPY_01&amp;utm_medium=email&amp;utm_term=0_030d000bac-09157de2dd-38725098">https://e-registration.omha.net/OMHAPortal/Download/AdditionalEntries2022-23.pdf?utm_source=2021-22+Centre+Mailing&amp;utm_campaign=09157de2dd-Centre_Mailing_Jan_09_2020_COPY_01&amp;utm_medium=email&amp;utm_term=0_030d000bac-09157de2dd-38725098</a></p>	Andrew
<b>3.11 Ice Scheduler</b>	<p>A challenging year due to Covid, but managed to supply ice to all in abundance. Bracebridge was accommodating with the ability to pay for only ice used this year. Moving forward, we are hoping to have both towns adopt some sort of policy to reduce unused ice...as well hope to provide again more weeknight ice for all. Regional playoffs were scheduled in our center with great success.</p>	Kevin

<b>3.12 Player Development Director</b>	<p>This year was difficult because of the changing schedules due to COVID restrictions. We also didn't have a budget to really do much. PD was focussed on all the pre-tryout skates and not a whole lot during the season</p> <p>For next year, I think there needs to be a much larger budget for player development. Most organizations offer skills development. It might take a while to establish it but we need to put it into place and offer it now and keep it in our program.</p> <p>We need to have a goalie program, which thanks to Jess Kaye we should be able to make this feasible.</p> <p>Incoming PD Chris Broadworth has brought up some great ideas to help with skills development. It will change our practices, but it will only help kids develop as well as help our coaches develop. My suggestion to him is to run it how he wants to run it and not ask coaches if they will be on board because you can't please everyone. Maybe it's an interview question to see what their thoughts are on working in that manner. Get an idea of who you want to work with.</p> <p>Thank you to everyone for all their hard work, it was a pleasure being part of this team. We did a lot of great things and I am fully confident we will continue to put SMMHA on the map as a fantastic organization.</p>	Ryan
<b>3.13 Sponsorship Director</b>	<p>It was a great year for sponsorship. The support from our local businesses is amazing. Every team had a sponsor. LL sponsorship cost \$600.00 and Rep/AE cost \$1200.00. Total sponsorship from teams amounted to \$16,000.00. Had to add sponsor name bars to some of the teams at a cost of \$1120.00. Our local businesses deserve much recognition.</p> <p>Will look into having tournaments sponsored next season. Could sell pages in a program or have game sponsors provided there is no conflict of interest.</p>	Mark
<b>3.14 Registrar</b>	<p>Registration fluctuated greatly at the beginning of the season because of the late tryouts and players having to register with us but then ultimately move to a different center when they made rep teams at higher levels and then also because of the vaccination policy that OMHA implemented. We ended up with 385 players this season.</p> <p>The new HCR system presented some challenges but we were able to work through most of them with parents. Notably was the inability to pay separate ways - partly by credit card, partly by e-transfer. And to refund in a way that was not how they had initially paid. HCR couldn't show e transfer refunds/payments so additional spreadsheets had to be created. We were able to offer payment installments for parents that did not want to pay in one large payment. We did offer some payment plans where installments were not enough to make the hockey season affordable to make sure that all players had the opportunity to play. Jump start and Muskoka Children's Foundation also sent funding in for eligible players to help parents with the costs of hockey.</p> <p>Any outstanding balances as well as player credits will be added to player's accounts during the month of May. We are looking to open registration up for the 2022-2023 season on June 1</p>	Kristy

	<p>pending any issues with HCR.</p> <p>We will be updating the website with information on what to expect when you enroll in hockey at each age level. Along with pricing for this upcoming season for regular registration and rep fees.</p>	
3.15 Referee in Chief	<ol style="list-style-type: none"> <li>1) Started the year with 12 referees. We had 7 level 3's and 5 level 2's. We lost 3 refs with injuries for the year after the season started. We gained 2 entry level referees for the first time in 3 years. The new officials did a great job. We officiated approx. 215 games for SMMHA. No games were canceled because of the referee shortage, although we came very close on a few occasions of canceling games. We were able to bring in other officials from other centers to help cover the games. This added to the cost of officiating games as we had to cover the travel fees for out of town refs. The total cost for the year was \$13,528. Ref availability will be lower in the future based on current numbers.</li> <li>2) We will have a referee recruitment drive during tryouts for 2022-23 season. During tryouts, teams will have scrimmage games and we will use anyone interested during scrimmages to determine if they would like to become a ref.</li> <li>3) As the year went on, the disrespect of referees from coaches, players and parents increased to the point of issuing a memo to teams. There will be zero tolerance for this in the new season and the teams will be reminded of this. OMHA has introduced a new penalty section of Maltreatment to deal with this issue. Everyone plays a part in changing the accepted culture of abuse of officials. Refs don't have practices, games are how new refs learn. We try to pair senior and junior refs to teach the ins and outs on how to referee properly. Next year Don will return as the supervisor. Working with MPS and Georgian Bay for next season to have all the centers' refs on the same page about maltreatment and making calls consistently.</li> </ol>	Norm
4.	COMMITTEE Reports	Chair
4. Committees	<p>Coach Selection Committee:</p> <p>Discipline and Ethics Committee:</p> <p>Ice Committee:</p> <p>Purchasing Committee:</p> <p>Fundraising and Events Committee:</p> <p>Tournament Committee:</p> <p>Local League Committee:</p> <p>Awards Committee:</p> <p>Manual of Operations Committee:</p>	
5. Motions	Shannon Zedic - I would like to make a motion to change in the Manual of Operations: If a	



volunteer has provided a valid VSS for the 2021-22 season to the Vice President, then only a declaration is required. All new volunteers MUST submit a VSS. This is the expectation of OMHA as well.

Ryan Second - majority received

Jody - I would like to make a motion to "remove section 3.3 Volunteer Credits and all references to it (credits towards registration fees for volunteer hours) from our MOP.

Mark Second - majority received

Katie - I would like to make a motion to add a policy to Manual of Operations that states we have a Long Term Reserve Fund equivalent to one year's operating costs as per OMHA's recommendation. If available, we will put an amount that is equal to 5% of the previous years' operating expenses in this fund which will come from Fundraising, Sponsorship and Tournaments until we've reached the necessary amount. Any funds received as a donation will not be included.

Andrew Second - majority received

Katie - I would like to make a motion that states SMMHA will cover ref fees for one exhibition game in addition to 1 tryout game per team, per season. The ice time for these games will be communicated between the ice scheduler and coaches. Any additional exhibition games will be at the expense of individual teams.

Kristy Second - majority received

Katie - I would like to make a motion to remove the following highlight in yellow from the Secretary role "Attend all SMMHA Board and Committee meetings" and record the minutes of these meetings" In addition I would like to create a policy that states the Committee Chair or their designate is responsible to record minutes from all meetings and send to the secretary to be on file for records and future reference.

Ryan Second - majority received

Jody - I would like to make a motion to remove section 7.3 from the Manual Of Operations.

Shannon Second - majority received

Jody - I would like to make a motion to remove 9.1.2 from the Manual of Operations.

Motion did not carry

Jody - I would like to make a motion to move the responsibility of, "head of player recognition program and head of volunteer recognition program" from the Director of Public Relations & Marketing job description to the Director of Volunteers.

Kristin Second - majority received

	Jody - I would like to make a motion to remove the Director of Player Development as a mandatory member of the discipline & ethics committee. Kristy Second - majority received													
6. Financial Report	<p><b>Ratification of 2021-2022 Year End Financials – Sheena to present</b> <b>Motion: To ratify the Financials from the 2021-2022 Season</b> <b>Moved By: Sheena Besseau</b> <b>Second By: Chris Ledsham</b> <b>Majority obtained</b></p> <p><b>Ratification of 2022-2023 Budget - Sheena to present</b> <b>Motion: To ratify the Financials from the 2021-2022 Season</b> <b>Moved By: Sheena Besseau</b> <b>Second By: Kristin Livingstone</b> <b>Majority obtained</b></p>													
7. Nomination or election of Officers or Directors	<p><b>1. Ratification of SMMHA Board Positions</b> <b>OPEN BOARD POSITIONS - Tournament Director</b></p> <p>– Nominations from the floor, called 3 times; for each board position</p> <p>Therefore the 2022-2023 Board will be as follows:</p> <table><tr><td><b><u>Board Position</u></b></td><td><b><u>Board Member</u></b></td></tr><tr><td>President</td><td>Sarah Geer</td></tr><tr><td>Vice President</td><td>Shannon Zedic</td></tr><tr><td>Secretary</td><td>Katie Peleikis</td></tr><tr><td>Treasurer</td><td>Sheena Besseau</td></tr><tr><td>OMHA Director</td><td>Andrew Guthrie</td></tr></table>	<b><u>Board Position</u></b>	<b><u>Board Member</u></b>	President	Sarah Geer	Vice President	Shannon Zedic	Secretary	Katie Peleikis	Treasurer	Sheena Besseau	OMHA Director	Andrew Guthrie	
<b><u>Board Position</u></b>	<b><u>Board Member</u></b>													
President	Sarah Geer													
Vice President	Shannon Zedic													
Secretary	Katie Peleikis													
Treasurer	Sheena Besseau													
OMHA Director	Andrew Guthrie													

	U9 Local League	Chris Ledsham	
	U18 Local League	Jeff Barnes	
	Ice Scheduler	Kevin Babcock	
	Off Ice Officials and Volunteer Coordinator	Kristin Livingstone	
	Tournament Director	Open	
	Player Development	Chris Broadworth	
	Registrar	Kristy Bonitatibus	
	Director of Equipment	Curtis Morrison	
	Director of Sponsorship	Mark Jennings	
	Director of Public Relations and Marketing	Jody Somerville	
	Ref in Chief	Norm Webb	
	<p><b>Motion: To ratify the revised SMMHA Board Positions</b> <b>Moved By: Shannon Zedic</b> <b>Second By: Lyndsay Jeanes</b> <b>Majority obtained</b></p>		
8. New business/other business			
9. Meeting adjournment	<p>Motion: To Adjourn AGM May 10th at 9:02 pm Moved By: Sarah Geer Second By: Andrew Guthrie Majority obtained</p>		

South Muskoka Minor Hockey Association  
Board of Directors Meeting  
Hall Construction, Bracebridge, ON  
**May 5th, 2022 (Budget Meeting)**

Committee Members "R" is regrets

Sarah Geer	P	Andrew Guthrie	P	Kevin Babcock	P
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Shannon Zedic	P	Curtis Morrison	R	Ryan Venturelli	P
Katie Peleikis	P	Lyndsay Jeanes	P	Mark Jennings	P
Sheena Besseau	P	Kristin Livingstone	P	Kristy Bonitatibus	P
Jody Somerville	R	Chris Ledsham	P	Norm Webb	P
		Jeff Barnes	P	Chris Broadworth	P

Chair: Sheena Besseau

Recorder: Katie Peleikis

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 7:08 on the <b>5th of May, 2022</b>	<b>Sarah Geer</b>
	<b>Budget Report:</b>	
	<p>We will create a policy for Manual of Operations that states we will have a long term reserve fund containing enough money to cover one year of operating funds as per OMHA. The money acquired from banking errors will start this fund. Each year, we will also be contributing to this reserve fund a portion of Tournament, Sponsorship and Fundraising revenue that is equal to 5% of the previous years' operating expenses - until we've reached the stated goal.</p> <p>Return credits based on missed ice time - Kristy did a 25 week budget with 1 game &amp; 1 practice LL - 2 practices 1 game for rep. Teams were affected differently so amounts were developed on a per team basis. Refunds were also issued for kids that didn't end up playing hockey this year. Kristy is reaching out directly to all families informing there is now a credit on their account or they request it be a refund via e transfer.</p> <p>Policy to be created for Manual of Operations that states each team is allowed one exhibition game and any further exhibition games will be at the expense of the team. The ice scheduler will communicate with all coaches to ensure ice time for exhibition games is allocated equitably.</p> <p>We will increase our sponsorship fees to \$650 LL and \$1,250 Rep for next season.</p> <p>We are going to increase the ref credit to \$4/game for U15 rep and a/e and U18 rep.</p>	<b>Sheena</b>
5. Motions (as needed)		
9. Meeting adjournment	Meeting called at 9:10 pm on May 5th, 2022	

SMMHA 2021/22 Year End Budget Report				
Revenue	Revenue	Approved Budget	Variance	Notes
Registrar (Forecast = \$271,125)	\$297,160.55	\$271,125.00	\$26,035.55	* \$26,035 increase however some will be money re-couped from previous years - \$2,145.35 outstanding after applying credits.
Rep Fees	\$34,620.00	\$0.00	-\$34,620.00	
Year End Credit Payout	-\$41,040.50	\$0.00	-\$41,040.50	Missed ice time/games due to COVID-19 restrictions
TD Bank Repayment	\$79,280.00	\$0.00	-\$79,280.00	
OMHA	\$1,326.99	\$0.00	-\$1,326.99	Revenue for hosting U11 in March 2022

Sponsorship	\$16,000.00	\$0.00	-\$41,040.50	* \$9,500 from previous season
Fundraising	\$2,061.00	\$0.00	-\$2,061.00	* \$3,052 from previous season
Tournament	\$5,625.00	\$0.00	-\$5,625.00	
Golf Tournament	\$7,618.00	\$0.00	-\$7,618.00	
<b>Donations</b>				
Goalie Donation	\$20,517.00	\$0.00	-\$20,517.00	Goalie Gear Purchased
BMLSS Donation	\$200.00	\$0.00	-\$200.00	
Donation (Dap & Duncan)	\$0.00	\$0.00	\$0.00	* \$2,245 remaining from previous season not yet utilized
<b>TOTAL</b>	<b>\$423,368.04</b>	\$271,125.00	-\$207,293.44	
<b>Expenses</b>				
President	\$154.92	\$0.00	-\$154.92	Confrence Rooms at BB
Vice Pres	\$6,425.23	\$0.00	-\$6,425.23	Banquet
Treasurer	\$1,236.78	\$4,500.00	\$3,263.22	Bank fees + stamps/cheques
Secretary	\$0.00	\$0.00	\$0.00	
Fundraising	\$0.00	\$2,000.00	\$2,000.00	
Sponsorship	\$1,200.00	\$1,000.00	-\$200.00	
Equipment	\$41,811.48	\$12,500.00	-\$29,311.48	Jerseys & Equipment/Radar Gun
Goalie Equipment	\$1,430.40	\$0.00	-\$1,430.40	Comes from donation money
Player Development	\$2,503.49	\$2,000.00	-\$503.49	Coach Certificates + hitting clinic
OMHA	\$21,060.16	\$27,000.00	\$5,939.84	Revenue is for hosting U11 in March 2022
Local League	\$2,903.54	\$0.00	-\$2,903.54	Reimburse pizza/donuts for U5/U7 - MPS expenses
Registrar	\$10,450.40	\$8,135.00	-\$2,315.40	Associated Fees with Credit Card System
Referee	\$13,528.00	\$13,500.00	-\$28.00	Includes rep games but not Tournament
Ice Schedule	\$164,579.37	\$190,000.00	\$25,420.63	Includes rep ice but not tournament ice
Website	\$1,836.25	\$1,900.00	\$63.75	
Other	\$1,130.00	\$1,200.00	\$70.00	Bear's Office
Volunteers	\$511.00	\$0.00	-\$511.00	clock fees - includes previous season that was not paid up
Golf Tournament	\$1,293.87	\$0.00	\$0.00	
Tournament	\$4,163.19	\$0.00	\$0.00	

Long Term Savings	\$100,000.00	\$0.00	-\$100,000.00	Repayment from TD Bank placed into this account
<b>Totals</b>	<b>\$376,218.08</b>	<b>\$263,735.00</b>	<b>-\$107,026.02</b>	
<b>FINAL</b>				
Total Revenue/Donations	\$423,368.04			
Total Expenses	\$376,218.08			
<b>TOTAL PROFIT</b>	<b>\$47,149.96</b>			
Bank Balance	\$135,502.30	* PLEASE NOTE: a couple last minute invoices will change this slightly. Update to be provided June board meeting.		
Money Into Savings	\$100,000.00			
<b>TOTAL</b>	<b>\$235,502.30</b>			

SMMHA Proposed Budget 2022-2023				
Group	Revenue	Expenses	Notes:	Adjustments
Meeting Rooms		\$500		
Banquet		\$6,000		
Treasurer		\$12,000	Banking Fees/Registration Fees	
Secretary		\$200	For printing etc.	



Equipment		\$41,000	Includes Jerseys/Socks & equipment per team	
Player/Coach Development		\$4,000	Additional ice time/coach, clinics	
OMHA		\$25,000	Association Insurance Expense - ipads	
Local League		\$2,500	MPS LL Expenses	
Referee		\$20,000	Based on previous year	
Rep Fees	\$34,620.00	\$0.00	Based on previous year	
Registrar	\$296,400.00	\$0.00		Propose to keep registration fees the same as the 2021-2022 season
Sponsorship	\$15,600.00	\$1,000	Banquet	
Fundraising	\$2,000.00	\$2,000		
Ice Scheduler		\$230,000		
Golf Tournament	\$7,500.00	\$1,200		
Tournaments	\$58,000.00	\$31,000		
Volunteers		\$2,000	Coach Certificates - Based on previous year - previously was PD	
Website		\$1,900	Based on previous year	
Photography		\$3,000		
Long Term Saving		\$19,225	Approx 5% of expense to savings	
<b>TOTAL</b>	<b>\$414,120.00</b>	<b>\$402,525.00</b>	<b>Expected Profit is \$11,595.00</b>	