



South Muskoka Minor Hockey Association
Board of Directors Meeting
December 8, 2020
Via Zoom Meeting

Committee Members "R" is regrets

Sarah Geer	P	Anna Turner	P	Mark McGrath	P
Naomi Atkinson	P	Steve Roche	P	Mark Jennings	P
Shannon Zedic	P	Andrew Besseau	R	Jody Somerville	P
Sheena Besseau	P	Kevin Babcock	P	Norm Webb	P
Andrew Guthrie	P	Kristy Bonitatibus	P		

Chair: Sarah Geer

Recorder: Shannon Zedic

Agenda Topics		Chair/Presenter
1. Call to order	Meeting is called to order at 6:33pm on the 8th of December 2020.	Sarah
2. Approval of Previous Meeting	MInutes: November 10, 2020 Minutes approval moved by: Norm Webb Second by: Kristy Bonitatibus	
3. Board member Reports:		
3.1 President	<p>1) We have received a new document from OMHA (CLICK HERE) which has updated colour allowances and restrictions. We need to have a discussion to be proactive IF we move to red as the allowance on ice is 10 PEOPLE including coach with a 2nd coach/trainer off ice to make sure we are 2 deep and there for any injuries,;</p> <p>MOVING TO RED MEANS:</p> <ul style="list-style-type: none"> • Instruction training for registered players within Association • Strict on-ice physical distance required • Max 10 participants (players & coaches) on-ice • Minimum 2 registered bench staff present • Recommend 1 on-ice coach • Recommend 1 off-ice trainer (behind glass) to allow for maximum on-ice participants <p>IF we move to RED can we make it work with ice times we currently have? Or Do we need to postpone</p>	Sarah

the season until we move back to orange.

FACTS: approx 345 players / 9 players equals 38.4 teams/ice times needed. We currently have 24 ice times.

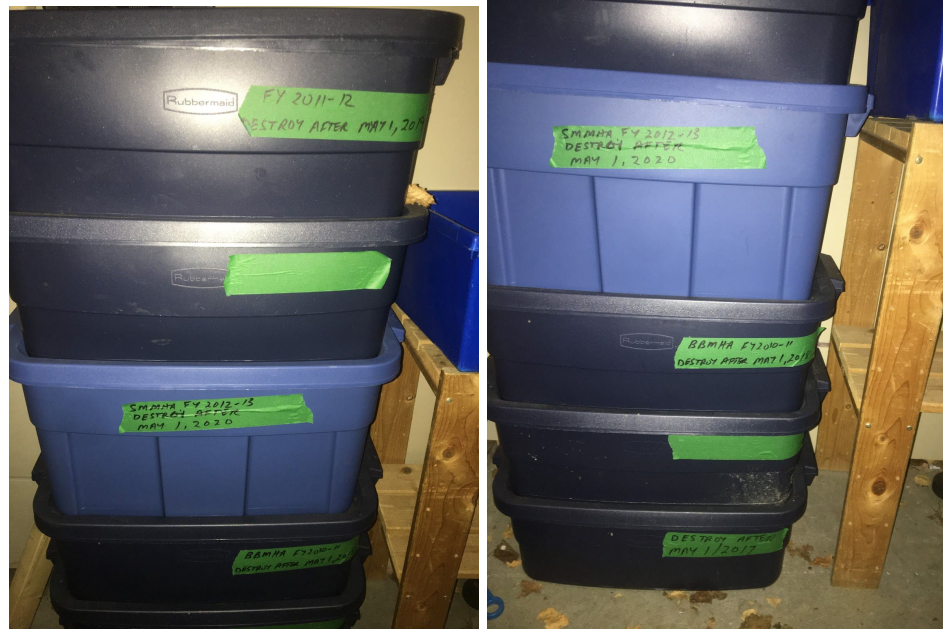
Discussion about the above procedure changes:

Topics noted: How do we get the extra ice time that will be needed once the tiers are split? Cancel IP and Cubs? Wait and see that arena can accommodate

Do we shut down until back to Orange? Or just cancel next week (Dec 14-19), until we get all the facts? - Sheena to reach out to arenas to see if we can get ice time back- unanimous verbal agreement to wait
Discuss giving parents an opportunity to opt out of the remainder of season for a prorated amount. Fees will stay the same, we still need to pay for the ice at both arenas.

Will connect with managers to reach out to parents.

- 2) Several tubs of old treasury documents dated back from 2010-2013 please see pictures. We are only required to keep documents for 7 years. I have been through every single one and took out what I thought was necessary but a lot is from our old Bracebridge association before amalgamation. I would like to make a motion to dispose of all documents we have from 2010-2013 unless others would like to go through them first for themselves.




Motion to discard old treasury files by Kristy
Followed by verbal agreement from rest of Board

- 3) Coaches meeting in November. Reviewed covid protocols, importance of rosters and up to date qualifications, player development (offering drills on paid websites), coach/mentor program, goalie program and answered various questions. Hope to schedule another meeting before Christmas break Sunday, December 13th

	<p>4) Arena Issues - Reminders to coaches and managers that they need to be two deep. Arena staff are finding players are using the bathrooms/stalls even though tape is up to prevent that. There is no sharing of equipment at any time. No siblings in either arena from any association.</p> <p>Action Items for next meeting: coaches meeting December 13th, connect with VP to ensure VSS have been completed by December 11th COVID- Red Zone updates as necessary</p>	
3.2 Vice President	<p>VSS list is completed and update as of dec 8th 2020 32 people still missing Bench staff asking if they can move players within their bubble after the break? Still have iPads and cash boxes (need to give to Anna) have we located the one missing iPad? Noticed some players still have team jerseys from last season (should try and get them back), has anyone reached out to Lefler? Board members are still missing VSS.</p> <p>Action Items for next meeting: continuing to work on VSS with other board members, Email bench staff giving them a deadline to complete it by December 11th or remain off the bench/doors.</p>	Naomi
3.3 Secretary	<p>All unnecessary people have been removed from the website, continuing to remove old players (birth year 1993-2002), and coaches (there is 187 listed). Team names have been updated on the SMMHA website with corresponding colours and sponsors All job descriptions have been sent out, and most have been sent back. Sent Brenda an email re:facebook- still waiting to hear back. Currently going through the Manual of Operations, and seeing what has changed from 2018 to 2019, going forward the board will need to work together on creating an 'unusual season' addendum.</p> <p>Action Items for next meeting: Connect with Brenda Yeoman for Facebook or facebook itself Remove all users that are not in use from website Connect with Manual of Operations committee to get started- send everyone their job description to update</p>	Shannon
3.4 Treasurer	<p>Invoice for jerseys/socks has been paid. Ice time up until the end of December has been paid for both arenas. Working on confirming the rosters to reimburse coaches/bench staff for certificates. Continue to research about taxes and finding options to have our finances reviewed.</p> <p>Action Items for next meeting: to continue to investigate if we need to file taxes Update Mark Jennings as sponsorship money comes in Continue to reimburse coaches and bench staff Collect and reimburse Board members monthly expense reports as needed. Pay Refs for their games Email Bracebridge and Gravenhurst Arenas about a refund if association cancels ice time Every board member who has a budget is to send in monthly expense reports to Treasurer to ensure everything is accounted for</p>	Sheena

3.5 OMHA Rep & Local League	<p>MPS meeting will be held on December 9th. LL- Parry Sound is working on a potential virtual skills competition - more information will be shared once official Roster approval is low- lots of coaching qualifications are missing and Respect in Sport is also missing. Discussion in regards to outstanding VSS for bench staff. Deadline has been put into place by the Board for bench staff to have by Dec 11th, or that person does not participate in games or practices until completed.</p> <p>Action Items for next meeting: Completion of all rosters, for every division Work with Anna and Naomi on VSS and Qualifications Update from MPS meeting Contact 2019-2020 managers to find last Ipad)</p>	Andrew Guthrie
3.6 Volunteer/ Timekeeper Scheduler	<p>Ipads still need to be collected - are we looking for 7 or 8 ipads? - please send a text to me 705 641 9079 and we can arrange for drop off or I can pick up. Volunteer credit was clarified in an email *VSS spreadsheet shared *anyone who has shared VSS's electronically with me - I have forwarded to Naomi and asked the volunteer to drop off the original copy to the arena mailbox attention:Naomi Spreadsheet shared for course reimbursements - please update as volunteers are rostered and when payments are made</p> <p>Action Items for next meeting: Collect all outstanding IPADs for safe keeping (Guthrie to contact 2019-2020 managers to find last Ipad) Share VSS spreadsheet with Vp and OMHA Rep Email to be sent to Managers about VSS dec 11th deadline.</p>	Anna
3.7 Tournament Director	<p>Nothing to report at this time</p> <p>Action Items for next meeting: N/A</p>	Steve
3.8 Player Development	<p>I have attended a few games/practices from various divisions. I have reached out to the coaches to ask for feedback and if they need anything. No immediate concerns at this time.</p> <p>Action items for next meeting: Coaches meeting December 13th (to be confirmed)</p>	Andrew Besseau
3.9 Ice Scheduler	<p>Still trying to get practices sorted out and on the schedule. Gravenhurst arena will be in contact about purchasing ice and Red protocols Team colours and tiers- Sarah and Mark McGrath are working on this- changes are pending until the new year</p> <p>Action Items for next meeting: post practices so they are on the website calendar by Jan 4th, 2021</p>	Kevin
3.10 Registrar	<p>Managers meeting regarding arena protocols had only 9 managers present. Emails have been going out regularly regarding changes to protocols as we moved into the additional arenas and then as we moved into the orange phase. Final payment was due on December 1. There were a number of people that paid by e-transfer initially</p>	Kristy

	<p>that did not make the second payment and a couple where the credit cards did not go through. These families have contacted and payment has been received.</p> <p>I have invoiced MCF for those that are funded through a memorial fund.</p> <p>Some members are on payment plans and I have been following up with them regularly regarding their payments to keep things on track. I would suggest not allowing anyone back on the ice following the Christmas break unless they have no There are a few outstanding payments some accounts. Discussion and agreement made that if no payment or written communication to Kristy by December 18, 2020, those families will not be allowed on the ice in January until account is up to date.</p> <p>Action Items for next meeting: Outstanding accounts</p>	
3.11 Equipment Manager	<p>Covid forms were updated for all teams</p> <p>Pylons arrived and have been handed out.</p> <p>Continued sorting of jerseys and equipment room.</p> <p>First aid kits- Each team should have one suggestion made to be apart of team budgets next year- have reached out to Bracebridge Canadian Tire- waiting on further information</p> <p>Letter to midgets noted below:</p> <p>Dear Barry and Tim-</p> <p>Could you please pass this onto your Midget players and parents from last year.</p> <p>Dear Midget team-</p> <p>First of all we hope that all families are safe and well. Covid has changed the world and how we go about it. It is a difficult time for everyone and ended your hockey season without any closure. The opportunity to say your thanks and to say goodbye never happened.</p> <p>With the abrupt end to the season you did not have the opportunity to hand in your jerseys. In fact, only a few did. We have tried to collect them but have had no success. We have decided that a compromise would be for you to make a \$50 donation to SMMHA and hold onto your jerseys for future pond hockey games. The full cost of the set is approx. \$150.</p> <p>We would appreciate you honouring this request and hope that you have a safe holiday.</p> <p>Thanks SMMHA</p> <p>Action Items for next meeting: Possible response from Midget teams Sorting of jerseys and equipment room Update on first aid kits</p>	Mark McGrath

<p>3.12 Sponsorship</p>	<p>Every team now has a sponsor. Still trying to find a sponsor for First aid kits. Total sponsorship to date is \$10,1000 Awaiting some cheques to come in - Sheena to notify if they come in mailbox Approval from board on banners to be ordered (pictured below), to hang outside arenas with their approval. \$100 per 4 x 8 Banner purchase 2 banners for a total cost of \$200- Board has \$1000 budgeted for banners. Verbal board agreement given to purchase the banner below.</p> <p>Review</p>  <p><i>Action Items from last meeting: Purchase banners Sponsorship for first aid kits</i></p>	<p>Mark Jennings</p>
<p>3.13 Fundraising</p>	<p>Bears hoodies have been shipped and should arrive by Wednesday December 9th. 2 times this weekend in both Gravenhurst and Bracebridge arenas to sell swag (Bracebridge 10:30am-12:30am and Gravenhurst 1pm - 3pm.** times to be confirmed** need approval from both arenas to set up outside Any help would be appreciated In need of the card chip reader set up to deposit funds for the two swag days. Kristy would you be okay to reach out to your contact at each facility for approval?</p> <p>The bear's sandal fundraiser ended on Sunday with 20 families placing orders. Delivery will be Dec 19 at</p>	<p>Jody</p>

	<p>the Bracebridge arena...time to be determined. I will also have bears swag to sell on the 19th when members come to pick up their sandals.</p> <p>Action Items for next meeting: update on Swag days</p>	
3.14 Referee in Chief	<p>10 refs recertified for SMMH this year Had an issue with refs completing the online Covid questions but not signing the tracing sheet at the arena. That has been corrected. All officials were notified that if there are less than 8 skaters on one team, the teams may play 3 on 3. Clarification: Rule is 3 on 3 if coaches don't agree on 4 on 4. Coaches had a concern regarding consistency: This issue was addressed with all the refs. Overall, the refs are enjoying the new format.</p> <p>Action Items for next meeting: Discussion with other associations (Huntsville) and ensure all refs are on the same page in regards to rules to help with consistency</p>	Norm
4. COMMITTEE Reports (as needed)		Presenter/Chair
4. Committees	None to report at this time	
5. Motions (as needed)	Noted above: Simcoe Muskoka going into Red; VSS Deadline, SMMHA registration fee deadline; Purchase of Banners	
6. Correspondence	N/A	
7. Nomination or election of Officers or Directors (As needed)	N/A	
8. New business/other business		
9. Meeting adjournment	Meeting called at 8:03pm	Sarah Geer
	<p>Next meeting: January 12, 2021 Location : TBD</p>	